

February 12, 2013

The regular monthly business meeting of the Board of Education of Port Jefferson Union Free School District was held on February 12, 2013 at Earl L. Vandermeulen High School. Present at the 5:30 p.m. call to order by President Kathleen Brennan, were Vice-President Robert Ramus, Board Members Ellen Boehm, Mark Doyle, Dennis Kahn, James Laffey, and Vincent Ruggiero, Superintendent of Schools Kenneth Bossert, Assistant Superintendent for Business Sean Leister, and District Clerk Janice Baisley.

Motion was made by Mr. Laffey, seconded by Dr. Kahn and carried 7-0 that the Board enter executive session to discuss matters relating to personnel and negotiations.

At 7:30 p.m. the Board reentered general session.

#### RECOGNITION

Mrs. Brennan announced that student recognition was postponed to March.

#### MINUTES

Motion was made by Mr. Ruggiero, seconded by Mr. Laffey and carried 7-0 that the Board approve the minutes of the following meetings:

Regular Meeting held January 8, 2013

Work Session held January 22, 2013

#### PUBLIC COMMENT

Mrs. Brennan opened the public comment portion of the meeting. There were no comments.

#### REPORTS

The student representative, Gregory Klesaris, reported on school activities.

The report from the Superintendent included the following presentations:

- Technology Update by Mr. Esposito

The report included two options (copy attached) proposed by the Technology Committee to establish a neutral budget for the 2013-14 school year. Discussion ensued. The Board authorized administration to proceed with Option B in accordance with Policy 4220, Educational Initiatives.

- 2013-14 Budget Update by Mr. Leister

Discussion followed.

The report from the Board President included:

- appreciation expressed to the buildings and grounds staff on the snow cleanup
- attending the Sandy Relief fundraiser
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Committee reports were given by:

Dr. Kahn/Mr. Leister – Audit

Dr. Doyle – Finance / BAC

Mr. Ramus – Facilities

Mr. Ruggiero – Curriculum

## CONSENT AGENDA

Motion was made by Dr. Doyle, seconded by Mrs. Boehm that as recommended by the Superintendent of Schools, the Board approve Personnel resolutions numbered 1-14 on the February 12, 2013 consent agenda. Mr. Laffey expressed concern with a first year teacher being appointed to a coaching position. Discussion. Motion to approve Personnel resolutions 1-14 carried 7-0. Mrs. Brennan acknowledged the retirement of Susan Kempe and thanked her for her service to the district; and, acknowledged the Memorandum of Agreement with the Port Jefferson Administrators Association.

Motion was made by Mr. Laffey, seconded by Dr. Doyle, and carried 7-0 that as recommended by the Superintendent of Schools, the Board approve Finance resolutions numbered 1-12 on the February 12, 2013 consent agenda. Mrs. Brennan acknowledged the donations in resolutions B.2-5.

Motion was made by Mr. Ramus, seconded by Mr. Laffey, and carried 7-0 that as recommended by the Superintendent of Schools, the Board approve Facilities and Operations resolution numbered 1 on the February 12, 2013 consent agenda. Dr. Bossert explained the 2013-2014 school calendar.

Motion was made by Mr. Ramus, seconded by Dr. Doyle, and carried 7-0 that as recommended by the Superintendent of Schools, the Board approve Education resolutions D.1-4 on the February 12, 2013 consent agenda.

## PUBLIC COMMENT

Mrs. Brennan opened the second public comment.

### A. Lustig

- distributed an article to the Board regarding a closed campus
- Drive-It-Right Program
- closed campus

## EXECUTIVE SESSION

At 9:17 p.m., motion was made by Mr. Ramus, seconded by Mr. Laffey and carried 7-0 that the Board enter executive session to discuss personnel matters. The District Clerk left the meeting and Mrs. Brennan acted as Clerk pro tem.

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## ADJOURNMENT

At 10:04 p.m., the Board reentered general session. Motion was made by Dr. Doyle, seconded by Mr. Laffey, and carried 7-0 to adjourn.

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**A. Personnel**

1. Substitutes

The Board approves the following substitutes for the 2012-2013 school year:

Nurse	Michele Camacho
Nurse	Melissa LoFaso-Arcangel
Nurse	Jennifer McDonald

2. Facility Use Monitor

The Board approves the appointment of Hope Post as a Facility Use Monitor for the 2012-2013 school year at the rate of \$20.00 per hour.

3. Appointment – Co-Curricular

The Board approves the appointment of Peter Esposito as Co-Advisor for the Robotics Club for the 2012-2013 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association.

4. Appointment – Coaches

The Board approves the following coaching appointments for the 2012-2013 school year in accordance with the negotiated agreement with the Port Jefferson Teachers' Association.

Michael Stephan – JV Baseball Coach-*pending FA, CPR, TCL*  
 Taylor Forstell – JV Boys Lacrosse Coach  
 Robert Manning – MS Baseball Coach – *pending FA & TCL*  
 Brian Snow – Spring Girls V Track Assistant Coach  
 Donald Slingerland – Spring Girls V Track Head Coach  
 Joseph Dessi – Spring Girls MS Track Coach  
 Keith Buehler – Spring Boys MS Track Coach  
 Charles Moore – Co-Head Varsity Baseball Coach  
 Deborah Brown – Varsity Softball Coach  
 Allyson Wolff – JV Softball Coach  
 Alycia Petitto – MS Gymnastics Coach  
 Keegan Blaney – MS Boys Lacrosse Coach  
 Christopher Veit – MS Girls Lacrosse Coach,  
 Megan Mackenzie – Unpaid Assistant Softball Coach, *pending TCL*  
 Jaclyn O'Connor – MS Softball

5. Extension of Leave – English Teacher

The Board approves the extension of leave for Eva Grasso, teacher of English, from February 8, 2013 to February 11, 2013.

6. Extension of Leave Replacement Appointment

The Board approves the extension of the leave replacement appointment of Danielle Rufrano (for Eva Grasso) from February 7, 2013 to February 8, 2013.

7. Request for Leave – English Teacher

The Board approves the request of Allison Giannusa, teacher of Elementary Education, for a leave of absence from May 9, 2013 until the remainder of the 2012-2013 school year, in accordance with Board Policy 9520.2 Family and Medical Leave and Article IX.B.9 of the negotiated agreement with the Port Jefferson Teachers Association.

8. Resignation – Custodial Worker

The Board accepts the resignation of Frank McIntosh as Custodial Worker I, effective February 8, 2013.

9. Retirement – Teacher Aide

The Board accepts the resignation, for the purpose of retirement, of Susan Kempe, as a Teacher Aide, effective September 2, 2013.

10. Appointment – Custodial Worker I

The Board approves the appointment of Giuseppe Lupo as Custodial Worker I, on a probationary basis effective February 14, 2013, in accordance with Suffolk County Department of Civil Service and the negotiated agreement with the Port Jefferson Custodial Workers Unit, at a base salary of \$27,400.

11. Longevity Payment

The Board approves longevity payment in the amount of \$2,245.00 to Regina Booker, Personnel Transactions clerk, upon completion of five years of service in accordance with the negotiated agreement with the Port Jefferson Office Staff Association.

12. Memorandum of Agreement – PJAA

The Board hereby approves and ratifies a certain Memorandum of Agreement dated January 2013 between the negotiating representatives of the Port Jefferson Administrators' Association and the negotiating representatives of the Port Jefferson Union Free School District; and further, the Board authorizes the President of the Board of Education and Superintendent of Schools to prepare and execute a new collective bargaining agreement incorporating the terms of said Memorandum of Agreement.

13. Agreement

The Board approves a certain Agreement dated January 8, 2013 between the United Paraprofessionals Association of Port Jefferson and the Port Jefferson Union Free School District relating to days during the February 2013 Mid-Winter Recess.

14. Appointment – Security Guard

The Board approves the appointment of Robert Wood as Guard, on a probationary basis effective February 13, 2013, in accordance with the negotiated agreement with the Port Jefferson Custodial Workers Unit at a base salary of \$19,285.

**B. Finance**

1. Financial Reports

The Board accepts the financial reports.

2. Acceptance of Donation

The Board gratefully accepts the donation of a wheel chair from Mark Zimmerman.

3. Acceptance of Donation

The Board gratefully accepts the donation of \$1,000.00 from the Prudential Foundation to be used for enhancements to the elementary school butterfly garden.

4. Acceptance of Donation

The Board gratefully accepts the following donations to the Andrew Golub Scholarship Fund:

Three Village Homemakers	\$25.00
Diane Toto	\$50.00
Teresa Messina	\$50.00

5. Acceptance of Donation

The Board gratefully accepts the donation in the amount of \$1,000.00 from Suffolk Transportation to be used for the purchase of Boys Varsity Soccer championship sweatshirts.

6. Suffolk County Tax Act

The Board approves the following resolution:

WHEREAS, pursuant to Section 9 of the Suffolk County Tax Act, the school district maintains a contingent fund; and  
WHEREAS, the Board is desirous of expending money from said contingent fund for the purpose of security enhancements; and  
WHEREAS, the money in said contingent fund is permitted to be used for such purpose;  
NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby authorizes the expenditure of \$150,000 from the contingent fund established pursuant to Section 9 of the Suffolk County Tax Act for the purpose of performing security enhancements in the school district's facilities and hereby authorizes an increase in the 2012-2013 budget in the same amount.

7. Budget Development Calendar

The Board approves the attached 2013-2014 Budget Development Calendar.

8. Special Education Flow Through Funds

The Board approves the agreements with the District and the following approved special education programs, in accordance with New York State Flow Through Law; and further, the Board authorizes the Board President to execute said agreements.

Anderson Center for Autism  
Alternatives for Children  
Andrus Memorial  
Maryhaven Center of Hope  
New York Therapy Placement Services  
NYARC, Inc.  
New Interdisciplinary School  
Suffolk County Department of Health  
Summit School

9. Service Agreement

The Board approves the agreement with Sivic Solutions Group, LLC for the provision of Medicaid claims processing.

10. External Auditor's "Single Audit Report"

The Board approves the following resolution:

BE IT RESOLVED, that the response to the external auditor's "Single Audit Report" for the fiscal year ending June 30, 2012 be accepted by the Board of Education; and further, the Assistant Superintendent for Business is authorized to submit said report to the New York State Comptroller's Office and New York State Education Department.

11. Internal Auditor's Risk Assessment Report

As recommended by the Audit Committee, the Board accepts the response to the internal auditor's Risk Assessment Report for the 2011-2012 school year; and further, the Assistant Superintendent for Business is authorized to submit the management letter and action plan to the office of the New York State Comptroller.

12. Approval of Services – Musical Productions

The Board approves the following musical accompanist services for the 2012-2013 school year drama productions, pending fingerprint clearance by the NYS Education Department:

Jeanette Cooper	Rehearsal Pianist	\$1,200.00
Carolyn Droskoski	Choreographer	\$1,000.00
Steve Martino	Percussion	\$ 325.00
Bob Dalpiaz	Reeds	\$ 325.00

**C. Facilities and Operation**

1. School Calendar

The Board approves the attached proposed calendar for the 2013-2014 school year.

**D. Education**

1. CSE Recommendations

The Board accepts the recommendations of the Committees on Special Education.

2. Special Services Contract

The Board approves the Special Education Services Contract with Three Village Central School District for the 2012-2013 school year.

3. Special Services Contract

The Board approves the Special Education Services Contract with South Huntington Union Free School District for the 2012-2013 school year.

4. Settlement Agreement

The Board approves the settlement agreement in the case of a student with a disability referred to as DocID#5287.