

September 11, 2012

The regular monthly business meeting of the Board of Education of Port Jefferson Union Free School District was held on September 11, 2012 at Edna Louise Spear Elementary School. Present at the 6:05 p.m. call to order by President Kathleen Brennan, were Vice-President Robert Ramus, Board Members, Mark Doyle, Dennis Kahn, James Laffey, Isak Prohovnik, and Vincent Ruggiero, Superintendent of Schools Kenneth Bossert, Assistant Superintendent for Business Sean Leister, and District Clerk Janice Baisley.

Motion was made by Mr. Ramus, seconded by Dr. Kahn and carried 7-0 that the Board enter executive session to discuss matters relating to personnel, negotiations, and pending legal matters.

At 7:30 p.m. the Board entered general session. In remembrance of the events of 9-11, the 5th grade chorus sang patriotic songs; and, a moment of silence was observed.

Motion was made by Mr. Ruggiero, seconded by Dr. Doyle, and carried 7-0 that the Board approve the minutes of the following meetings:

Regular Meeting held August 14, 2012

Special Meeting held August 29, 2012

Mrs. Brennan pointed out that at the August 14 meeting, Dr. Prohovnik was appointed conditionally to the Audit Committee; and, he has since confirmed his acceptance.

PUBLIC COMMENT

Mrs. Brennan explained why the first open forum gives priority to agenda related items. Public comment was opened.

F. Feinstein – asked for elaboration of Personnel resolution A.14

REPORTS

Student Representative Gregory Klesaris reported on school activities and student concerns regarding the lunch schedule.

The Superintendent's report included school opening, Superintendent's Conference Day, Reward School Recognition, APPR Plan update, and September 12 meeting in Albany. Mr. Leister presented an update on construction projects. Dr. Bossert recognized the work of staff on the projects. Mrs. Brennan asked that Dr. Bossert convey thanks on behalf of the Board to those staff members.

The Board President reported on Superintendent's Conference Day, retirement dinner, Port Jefferson Fire Department 9-11 Ceremony, and continued meetings with Village and State officials regarding LIPA.

Committee Reports were given as follows:

Mr. Ramus - School Visitation Committee tour of buildings prior to school opening.

Dr. Doyle – Finance Committee 9/4/12 meeting. Dr. Doyle reported the committee recommends that the Board hold a special work session in October to discuss tax rates.

Pauline Spiller reported on PTA activities.

BOARD CONSENT AGENDA

Motion was made by Mr. Laffey, seconded by Mr. Ramus that as recommended by the Superintendent of Schools, the Board approve Personnel resolutions numbered 1-15 on the September 11, 2012 consent agenda. Dr. Prohovnik asked that resolution number 14, Memorandum of Agreement – PJTA, be acted on separately. Motion amended to approve Personnel resolutions number 1-13 and 15. Amended motion carried 7-0. Dr. Prohovnik explained that he asked for A. 14 to be voted on separately to express his personal feelings of appreciation to the negotiating representatives and his continued concern with future long term constraints facing the district. Motion to approve Personnel resolution number 14 carried 7-0.

Mrs. Brennan extended thanks to the teachers' association and expressed the sentiment of moving forward together.

Dr. Bossert explained in detail the terms of the Memorandum of Agreement with the Port Jefferson Teachers' Association.

Motion was made by Dr. Prohovnik, seconded by Dr. Doyle, and carried 7-0, that as recommended by the Superintendent of Schools, the Board approve Education resolutions numbered 1-2 on the September 11, 2012 consent agenda.

NEW BUSINESS

A. Board Policy

Motion was made by Mr. Laffey, seconded by Mr. Ramus, and carried 7-0, that the Board accept for a first reading the revision to Board Policy 6700, Purchasing.

B. Budget Timeline

Dr. Prohovnik explained his request to have the Board discuss implementation of the budget preparation process earlier in the year than done in previous years. Discussion ensued. Motion was made by Dr. Prohovnik, seconded by Mr. Ramus, and carried 7-0, that Board members provide the District Clerk with dates they are available in early October for a work session to discuss budget. Mr. Leister requested clarification on materials needed for the work session.

PUBLIC COMMENT

Mrs. Brennan opened the second public comment portion of the meeting.

B.Snow – statement, on behalf of the PJTA, regarding negotiations

A. Lustig – Drive-it-Right Program, negotiations, terms of Memorandum of Agreement

S. Rescia – budget preparation process

ADJOURNMENT

At 9:10 p.m., motion was made by Mr. Ruggiero, seconded by Dr. Prohovnik and carried 7-0 to adjourn.

CONSENT AGENDA

9/11/12

A. Personnel

1. Appointment – Substitutes

The Board approves the following substitute appointments for the 2012-2013 school year:

Teachers	Cheryl Durant Andrew Frey Jaclyn O'Connor Timothy Palumbo Danielle Rufrano Anthony Paplia (not to exceed 40 days)
Teaching Assistants	Julie Barrett Cheryl Durant Bob Hidalgo (not to exceed 40 days)
Teacher Aides	Julie Barrett Bob Hidalgo

2. Appointment – Athletics

The Board approves the following athletic appointments for the 2012-2013 school year:

Francoise Schachner	Head Lifeguard at the rate of \$15.00/hr.
Kelly Bates	Community Fitness Instructor at the rate of \$20.00/hour
Michael Caravello	Community Fitness Instructor at the rate of \$20.00/hour
Traci Johansen	Community Fitness Instructor at the rate of \$20.00/hour

3. Change in Start Date

The Board approves the change in start date of Taylor Forstell, Special Education teacher on a leave replacement basis for Jeanette Garofola, from November 24, 2012 to October 18, 2012.

4. Change in FTE

The Board approves the change in FTE of Stacia Schoen as a .6 FTE Speech and Language teacher to 1.0 FTE probationary Speech and Language teacher, at Level MA Step 2, effective September 12, 2012, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association.

5. Resignation – Teacher

The Board accepts the resignation of Justin Gargiola, part-time Technology Teacher, effective August 27, 2012.

6. Request for Leave

The Board approves the request of Eva Grasso, teacher of English, for a leave of absence from November 9, 2012 to February 7, 2013 in accordance with Board Policy 9520.2 Family and Medical Leave, and Article IX.B.9 of the negotiated agreement with the Port Jefferson Teachers' Association.

7. Leave Replacement Appointment

The Board approves the appointment of Janelle Bellotti as a teacher of Elementary Education, on a leave replacement basis, effective November 14, 2012 through November 26, 2012, at Level MA30 Step 5, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association.

8. Mentor Appointments

The Board approves the following teacher mentor appointments for the 2012-13 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association:

Melissa Cosci	Mentor Coordinator
Mark Abbonizio	Mentor
Dennis Christofor	Mentor

9. After-School Library Supervision

The Board approves the following Middle School / High School after-school library supervision appointments for the 2012-2013 school year, at the rate of \$15.15 per hour:

Debra Hartmann	Antoinette Famiano
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10. Establishment of Position

The Board approves the establishment of the part-time position, Facility Use Monitor, at the rate of \$20.00 per hour.

11. Lead Evaluators

The Board approves the following resolution:

WHEREAS, §30-2.9 of the Rules of the Board of Regents requires certification of lead evaluators for purposes of conducting evaluations of teachers and principals in accordance with the requirements under §3012-c of the Education Law, respecting Annual Professional Performance Reviews;

WHEREAS, the individuals named below have successfully completed a training course that meets the requirements prescribed in §30-2.9(b) of the Rules of the Board of Regents;

NOW, THEREFORE, BE IT RESOLVED, that the Port Jefferson Union Free School District certifies the following individuals as lead evaluators:

Kenneth Bossert	(principal and teacher)
Donna Guiffre	(principal and teacher)
Maureen Hull	(principal and teacher)
Michael Caravello	(teacher)
Peter Esposito	(teacher)
Debra Ferry	(teacher)
Thomas Meehan	(teacher)
Matthew Murphy	(teacher)
Antonio Santana	(teacher)

12. Extra Class Assignment

The Board approves the extra class assignment for Brian Chalmers to teach an additional technology class, for the 2012-2013 fall semester, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association.

13. Change in FTE

The Board approves a change in FTE for Linda Moran, .4 FTE Business teacher, to .6 FTE for the 2012-2013 school year, at Level MA Step 12, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association.

14. Memorandum of Agreement- PJTA

The Board hereby approves and ratifies a certain Memorandum of Agreement dated August 7, 2012 between the negotiating representatives of the Port Jefferson Teachers' Association and the negotiating representatives of the Port Jefferson Union Free School District; and further, the Board authorizes the President of the Board of Education and Superintendent of Schools to prepare and execute a new collective bargaining agreement incorporating the terms of said Memorandum of Agreement.

15. Grievance 2012-2

The Board denies Grievance 2012-2 heard at Level 3.

B. Finance

C. Facilities and Operation

D. Education

1. CSE Recommendations

The Board accepts the recommendations of the Committees on Special Education.

2. Professional Development

The Board approves participation in the Columbia University Teachers College Reading and Writing Project (TCRWP), for Staff Development in Writing and Implementation of the new Common Core Standards, for the 2012-13 school year, at an approximate cost of \$10,600 (reduced from \$40,000).

October 1, 2012

A special meeting of the Port Jefferson School District Board of Education was held on October 1, 2012. Present at the 6:06 p.m. call to order by Board President Kathleen Brennan were Board Vice-President Robert Ramus, Board Members Mark Doyle, Dennis Kahn, James Laffey and Vincent Ruggiero, Superintendent of Schools Kenneth Bossert, Assistant Superintendent for Business Sean Leister, and District Clerk Janice Baisley. Board Member Isak Prohovnik was absent.

Motion was made by Mr. Ruggiero, seconded by Mr. Laffey and carried 6-0 that the Board enter executive session to discuss matters related to personnel and pending litigation.

At 6:41 p.m., the Board reentered general session.

Motion was made by Mr. Ramus, seconded by Dr. Doyle and carried 6-0 that the Board approve Personnel resolutions, A.1, 2, and 3.

A. Personnel

1. Settlement Agreement and Release

Be it resolved that the Board of Education hereby approves a certain Settlement Agreement and Release dated September 26, 2012 between and among the Superintendent, the Board of Education and a member of the certificated staff, and authorizes the Board President and the Superintendent to sign said Agreement.

2. Resignation

The Board accepts the letter of resignation from Donna Guiffre, as Assistant Superintendent for Pupil Personnel Services, effective December 31, 2012.

3. Appointment – Acting Assistant Superintendent for Pupil Personnel Services

The Board appoints Carmen Iannotti, as Acting Assistant Superintendent for Pupil Personnel Services, effective October 2, 2012, in accordance with the terms and conditions of an Agreement dated October 1, 2012.

Motion was made by Mr. Laffey, seconded by Dr. Doyle and carried 5-0-1 (Mr. Ramus abstained) that the Board approve Finance resolutions, B.1 and 2.

B. Finance

1. Special Counsel

The Board appoints Guercio & Guercio, LLP as Special Counsel to represent the District, and the members of the Board of Education, in a special education matter involving Student No. 16035, at the agreed upon fee of \$205.00 per hour, and as per the Engagement Letter.

2. Rescission of Resolution

WHEREAS, on August 29, 2012, the Board of Education of the Port Jefferson School District (the "Board") passed a resolution, awarding a contract to Myra Allen for the provision of special education programs, services, evaluations, and staff training, for the 2012-2013 school year, on August 29, 2012; and WHEREAS, the Board has decided to rescind such resolution awarding said contract to Myra Allen; and NOW THEREFORE BE IT RESOLVED, that the Board hereby rescinds the award of said contract to Myra Allen; and BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

Motion was made by Mr. Laffey, seconded by Mr. Ramus and carried 6-0 that the Board enter executive session to discuss matters related to personnel and pending litigation.

The District Clerk left the meeting and Mrs. Brennan acted as Clerk pro tem.

Dr. Bossert and Mr. Leister left the meeting at 8:30 p.m. _____

At 8:45 p.m., the Board reentered general session.

Motion was made by Dr. Doyle, seconded by Mr. Laffey and carried 6-0 to adjourn. _____