

**BOARD OF EDUCATION
AGENDA
May 8, 2012
High School Auditorium**

6:00 p.m. Call to Order/Executive Session (HS Conference Room)
7:00 p.m. Budget Hearing
7:30 p.m. General Session Business Meeting

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

II. ROLL CALL OF BOARD MEMBERS

III. STUDENT RECOGNITION

IV. MINUTES

The Board approves the minutes of the following meetings:

Special Meeting held April 3, 2012
Regular Meeting held April 17, 2012
Special Meeting held April 18, 2012

V. OPEN FORUM

VI. REPORTS

- A. Student Representative
- B. Superintendent of Schools
 - New York State District Report Card – Maureen Hull
- C. Board President
- D. Committees
- E. Other

VII. BOARD CONSENT AGENDA

As recommended by the Superintendent of Schools, the Board approves the following resolutions appearing on the May 8, 2012 consent agenda:

- A. Personnel - resolutions numbered 1-12
- B. Finance - resolutions numbered 1-6
- C. Facilities and Operations resolutions numbered 1-2
- D. Education - resolution numbered 1-2

VIII. OLD BUSINESS

IX. NEW BUSINESS

- A. Board Policy
 - 1. Policy 9210.2, Non-Administrative Confidential Employees - revisions presented for a first reading

X. OPEN FORUM

XI. ADJOURNMENT

CONSENT AGENDA

May 8, 2012

A. Personnel

1. Appointment – Substitutes

The Board approves the appointment of the following substitutes for the 2011-2012 school year:

Teacher	Anthony Papalia (not to exceed 40 days)
Teaching Assistant	Rene Sowers (not to exceed 40 days)
Clerical	Carol Peters
Clerical	Rene Sowers

2. Appointment - Summer Substitute Custodians

The Board approves the appointment of the following substitute custodians for the summer 2012 at the rate of \$10.00 per hour:

Justin Battelli
Kelsey Lyons
Angela Mariano
Thomas Serabian

3. Appointment – Substitute Custodian

The Board approves the appointment of Peter Colen as a substitute custodian for the 2012-2013 school year at the rate of \$12.00 per day.

4. Resignation – Custodial Worker

The Board accepts the resignation of John Belizar, Custodial Worker I, effective April 20, 2012.

5. Summer Music Camp

The Board approves the appointment of the following staff for the 2012 Summer Music Camp, in accordance with the negotiated agreement with the Port Jefferson Teachers Association:

Meagan Finnerty
Christian Neubert
George Gilkos

6. Request for Extension of Leave – Music Teacher

The Board grants the request of Vanessa Salzman for an extension of her leave of absence until January 14, 2013.

7. Leave Replacement Appointment – Guidance Counselor

The Board appoints Kristen Kopp as a Guidance Counselor on a leave replacement basis (for Kerri Neligon) effective May 30, 2012 to June 30, 2012, at Level MA Step 1, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association.

8. Home Instruction Services

The Board approves the following home instruction services for a specific student as recommended by the CSE, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association:

Allyson Carlson	½ hour / 1 time per week / 8:05 – 8:35 a.m.
Danielle McBride	½ hour / 3 times per week / 8:05 – 8:35 a.m.
Jacqueline Gandolfo	2 hours / 5 times per week / 3:40 – 5:40 p.m.

9. Appointment – Fitness Center Instructors

The Board approves the following Fitness Center Instructor appointments for the 2011-2012 school year, at the rate of \$20.00 per hour:

John Serignese
Benjamin Bajus
Michael Maletta
Loraine Serabian
Jesse Rosen

10. Appointment – Lifeguards

The Board approves the following Lifeguard appointments, for community swim for the 2011-2012 school year, at the rate of \$12.00 per hour for Lifeguard and \$15.00 per hour for Head Lifeguard:

Lifeguard	Jake Cavanaugh
Lifeguard / Head Lifeguard	Loraine Serabian
Lifeguard / Head Lifeguard	Emily Fleckenstein

11. Appointment – Principal

That the Board appoint Matthew Murphy, Ed.D., as High School Principal, on a probationary basis effective July 1, 2012, at the rate of \$159,000 per annum, in accordance with the terms and conditions of the negotiated agreement with the Port Jefferson Administrators' Association.

12. Tenure

The Board grants tenure to the following employees:

- a. Peter Esposito – Assistant Principal – Secondary, effective September 23, 2012
- b. Benjamin Bajus – teacher of Physical Education, effective October 14, 2012
- c. Francoise Schachner – teacher of Physical Education, effective September 2, 2012
- d. Dinarae Squatriglia – teacher of Physical Education, effective September 2, 2012
- e. Lauren Trelewicz – teacher of Social Studies 7-12, effective October 6, 2012

B. Finance

1. Financial Reports

The Board approves the financial reports.

2. Approval of Payment for Services

The Board approves payment to Dr. Susan Deaver in the amount of \$400.00 as a facilitator of a professional development workshop for Music staff.

3. Approval of Payment for Services

The Board approves payment to Jane Irvine in the amount of \$300.00 as a facilitator of a professional development workshop for Art staff.

4. Acceptance of Scholarship Donation

The Board accepts the scholarship donation of \$1,000 from Suffolk Transportation Service, Inc., to be awarded to a graduating student(s) aspiring to continue to higher education.

5. Extension of Participation Agreement - MSG

The Board approves the Extension of School Registration and Participation Agreement between Earl L. Vandermeulen High School and MSG Varsity Network, LLC; and further, the Board accepts the donation of \$2,000 from MSG Varsity Network to be used to enhance the district's ability to create media footage for MSG Varsity.

6. Single Audit Report

The Board approves the following resolution:

BE IT RESOLVED, that the response to the external auditor's "Single Audit Report" for the fiscal year ending June 30, 2011 be accepted by the Board of Education; and further, the Assistant Superintendent for Business is authorized to submit said audit report to the New York State Comptroller's Office and New York State Education Department.

C. Facilities & Operations

1. Surplus Property

The Board declares the attached list of library books surplus property and authorizes the Assistant Superintendent for Business to dispose of same in the best interest of the district.

2. Sailboats and Equipment

The Board approves the following resolution:

WHEREAS, the Port Jefferson Union Free School District owns certain sailboats and sailing equipment, as described in detail in Schedule "A"; and

WHEREAS, the Port Jefferson Union Free School District has discontinued the sailing program and does not anticipate the reinstatement of such program due to financial considerations, thereby rendering such equipment as surplus; and

WHEREAS, Board of Education of the Port Jefferson Union Free School District, in the interests of sound fiscal management, seeks to receive fair compensation for such surplus equipment,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Port Jefferson Union Free School District hereby directs the sale of such property pursuant to Board Policy 6900 and directs the Assistant Superintendent for Business to sell such property in compliance with Board Policy 6900.

D. Education

1. Committees on Special Education

The Board approves the recommendations of the Committees on Special Education.

2. Special Education Service Contracts

The Board approves the Special Education Service Contracts with each of the following districts for parentally-placed out-of-district students receiving services; and further, authorizes the Board President to execute said contracts:

Rocky Point UFSD

Patchogue-Medford UFSD

Miller Place UFSD

Longwood CSD

Comsewogue UFSD

C.I.

Library Weeding Log

Edna Louise Spear Elementary

From: 4/18/2012 To: 4/18/2012

4/18/2012 - Copies Removed: 17

David goes to school (Removed: 1)

Author: Shannon, David, 1959-	LCCN: 98-50404 /AC	Published: 1999		
Call Number	Barcode	Price	Acquired	Removed By
E S	XAF70041063	\$12.71	9/7/2005	dfife

Was Available -- Weeded

Diary of a wimpy kid : the last straw (Removed: 1)

Author: Kinney, Jeff.	LCCN: 2008-60022	Published: 2009		
Call Number	Barcode	Price	Acquired	Removed By
FIC KIN	XAF71001235	\$10.96	11/2/2009	dfife

Was Available -- Weeded

DK big book of airplanes (Removed: 1)

Author: Bingham, Caroline, 1962-	LCCN: 00-55547	Published: 2001		
Call Number	Barcode	Price	Acquired	Removed By
EASY N-F 629.133 BIN	XAF71001103	\$12.74	11/2/2009	dfife

Was Available -- Weeded

The dog encyclopedia (Removed: 1)

Author: Verhoef-Verhallen, Esther J. J.	ISBN: 1-55209-155-4	Published: 1997		
Call Number	Barcode	Price	Acquired	Removed By
636.7 VER	XAF70026552	\$19.95	9/7/2005	dfife

Was Available -- Weeded

Eragon (Removed: 1)

Author: Paolini, Christopher.	LCCN: 2003-47481	Published: 2003		
Call Number	Barcode	Price	Acquired	Removed By
FIC PAO	XAF71001150	\$16.10	11/2/2009	dfife

Was Available -- Weeded

The ghost in my closet (Removed: 1)

Author: Dubowski, Cathy East.	ISBN: 0-671-53573-0	Published: 1995		
Call Number	Barcode	Price	Acquired	Removed By
PAPER	XAF70026157	\$3.50	9/7/2005	dfife

Was Available -- Weeded

Ghost train (Removed: 1)

Author: Foley, Louise Munro.	ISBN: 0-553-29358-3	Published: 1992		
Call Number	Barcode	Price	Acquired	Removed By
HORROR PAPER	XAF70019277	\$3.25	9/7/2005	dfife

Was Available -- Weeded

Guinness World Records, 2011 (Removed: 1)

Author: [editor-in-chief, Craig Glenday].	ISBN: 1-904994-58-X	Published: 2010		
Call Number	Barcode	Price	Acquired	Removed By
031 GUI	XAF71001847	\$24.61	10/27/2010	dfife

Was Available -- Weeded

Library Weeding Log

Edna Louise Spear Elementary

From: 4/18/2012 To: 4/18/2012

4/18/2012 - Copies Removed: 17

Harry Potter and the prisoner of Azkaban (Removed: 1)

Author: Rowling, J. K. LCCN: 99-23982 Published: 1999

Call Number	Barcode	Price	Acquired	Removed By
FIC Row	XAF70040866	\$19.95	9/7/2005	dfife

Was Available -- Weeded

Haunted houses (Removed: 1)

Author: Friedman, Jason. LCCN: 95-163747 /AC Published: 1992

Call Number	Barcode	Price	Acquired	Removed By
HORROR PAPER	XAF70071055	\$1.95	9/7/2005	dfife

Was Available -- Weeded

The illustrated book of myths : tales & legends of the world (Removed: 1)

Author: Philip, Neil. LCCN: 95-2156 /AC Published: 1995

Call Number	Barcode	Price	Acquired	Removed By
291 PHI	XAF70030488	\$19.95	9/7/2005	dfife

Was Available -- Weeded

Love that dog (Removed: 1)

Author: Creech, Sharon. LCCN: 00-54233 Published: 2001

Call Number	Barcode	Price	Acquired	Removed By
FIC CRE	XAF70041668	\$14.89	9/7/2005	dfife

Was Available -- Weeded

Olvina flies (Removed: 1)

Author: Lin, Grace. LCCN: 2002-8090 Published: 2003

Call Number	Barcode	Price	Acquired	Removed By
E L	XAF70085563	\$10.00	9/7/2005	dfife

Was Available -- Weeded

The secret's out (Removed: 1)

Author: Kimball, Katie. ISBN: 0-671-89859-0 Published: 1994

Call Number	Barcode	Price	Acquired	Removed By
SERIES PAPER	XAF70023011	\$3.99	9/7/2005	dfife

Was Available -- Weeded

The snowy day (Removed: 1)

Author: Keats, Ezra Jack. LCCN: 62-15441 /AC/L/r912 Published: 1962

Call Number	Barcode	Price	Acquired	Removed By
E K	XAF70026542	\$10.16	9/7/2005	dfife

Was Available -- Weeded

Where's Waldo? in Hollywood (Removed: 1)

Author: Handford, Martin. ISBN: 0-7636-0311-2 Published: 1997

Call Number	Barcode	Price	Acquired	Removed By
EASY N-F 793.7 HAN	XAF70072629	\$12.99	4/21/2006	dfife

Was Available -- Weeded

Zomo the Rabbit : a trickster tale from West Africa (Removed: 1)

Author: McDermott, Gerald. LCCN: 91-14558 /AC Published: 1992

Call Number	Barcode	Price	Acquired	Removed By
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Library Weeding Log

Edna Louise Spear Elementary

From: 4/18/2012 To: 4/18/2012

4/18/2012 - Copies Removed: 17

EASY N-F 398.2 MCD XAF70030116

\$14.95

9/7/2005

dfife

Was Available -- Weeded

From: 4/18/2012 To: 4/18/2012 Total Copies Removed: 17

Deleted: 0, Transferred: 0, Weeded: 17

Schedule "A"

Inventory of PJHS Sailing Assets

Boats 420	HIN	Mast	Boom	Rudder	CntrBrd	Sails 3 sets/boat
Bow #						9 sausage bags North Vanguard main/jib w/sheets Many sets main/jib w/sheets
1		Y	Y	Y	Y	Y
2		Y	Y	Y	Y	Y
3		Y	Y	Y	Y	Y
4		Y	Y	Y	Y	Y
5		Y	Y	Y	Y	Y
6		Y	Y	Y	Y	Y
8		Y	Y	Y	Y	Y
10		Y	Y	Y	Y	Y
12		Y	Y	Y	Y	Y
14		Y	Y	Y	Y	Y
15		Y	Y	Y	Y	Y
Lasar		N	Y	Y	Y	Y
Inflatable Safety Boat		2007	Mercury	12' 8"	Good	
Motor		2007	25HP	2 cycle	New	
Trailers						
	Lt Duty for					
4	420's	Fair				
1	Lasar	Good				
Docks						
		Fair-				
4	16"	good	All have foam blocks removed			
2	20"	Good	1 box of shackles/ washers			
Boat dock cradles		4	Wood	Fair		
Jack Stands		5	3'	Fair		
Boat Covers		3	APS 420 Canvas		Very Good	
Dry Suits		4	Lt Duty	Thin	3 Good, 1 Poor	
Foul Wthr Gear		10		med or		
		Gill	1 piece	lg	good	
Life Vests		14	Extrasport	Type III	7 med, 6 sm, 1	
Bags		2	heavy for centerboards		lg VG	Fair-good

9210.2

NON-ADMINISTRATIVE
CONFIDENTIAL EMPLOYEES

The District Treasurer, Secretary to the Business Official, ~~Payroll Supervisor~~ and Secretary to the Superintendent are Confidential Employees of the school district.

DISTRICT TREASURER / SECRETARY TO THE BUSINESS OFFICIAL
PAYROLL SUPERVISOR

Benefits for the District Treasurer, **and** Secretary to the Business Official ~~and Payroll Supervisor~~ follow the applicable Office Staff Association contract with the exception of the following Articles:

Statement of Recognition

- | | |
|--------------------------|--------------------------------------|
| ▪ Article I | - Employee |
| ▪ Article III | - Grievance Procedure |
| ▪ Article IV | - Vacancies and/or Promotions |
| ▪ Article VIII | - Meeting Privileges |
| ▪ Article IX | - Sick Leave (Paragraph D) |
| ▪ Article XVI | - Job Definition – Work Requirements |
| ▪ Article XXIII | - Required Statement- Section 201 |
| ▪ Article XXIV (1) & (2) | - Compensation |
| ▪ Article XXVIII | - Dues Deduction /Agency Fee |
| ▪ Article XXX | - Excess Notification |
| ▪ Article XXXI | - Recall and Long Term Leave |
| ▪ Article XXXIII | - Salaries |
| ▪ Article XXXIV | - Duration |

Special Note:

In relation to Article XXV – Longevity for all Confidential Employees is equivalent to the longevity for senior clerk typist.

SECRETARY TO THE SUPERINTENDENT

Benefits for the Secretary to the Superintendent shall follow the applicable Office Staff Association contract, with the same excepted Articles as the other confidential employees set forth above, except as follows:

1. The Secretary to the Superintendent shall work the work schedule set by the Superintendent, Monday to Friday, 37.5 hours per week, presently 8:00 a.m. to 4:00 p.m., with no overtime or additional compensation beyond the regular work day.

2. Attendance at work on emergency school closings shall be at the discretion of the Superintendent with no additional compensation.
3. At the discretion of the Superintendent, attendance at work for two (2) days is required during all recess periods with no additional compensation. Should the Superintendent not require her attendance, the Secretary to the Superintendent may use vacation days for these absences.
4. Article XXXII of the Office Staff Association contract does not apply to the Secretary to the Superintendent.
5. Should the Secretary to the Superintendent vacate or be asked to vacate her position as Secretary to the Superintendent, other than for disciplinary reasons, she retains whatever rights, if any, she may have under Civil Service Law to occupy another clerical position on the District, as determined by Suffolk County Department of Civil Service, and return to the clerical bargaining unit with unit benefits and salary.
6. The benefits and salary for secretary to the Superintendent as set forth above shall expire in all respects on **June 30, 2013** subject to review by the Board of Education at the time of expiration.

All Confidential Employees will receive salary increases at least equal to those of comparable employees in district, but no less than 2% per year.

Revision presented:

1st reading – 7/5/11

2nd reading & adoption – 8/9/11

Revision presented:

1st reading – 5/8/12