

June 14, 2011

The regular monthly business meeting of the Board of Education of Port Jefferson Union Free School District was held on June 14, 2011 at Earl L. Vandermeulen High School. Present at the 7:38 p.m. call to order by Vice-President Mark Doyle were Board Members Kathleen Brennan, Dennis Kahn, Lauren Hubbard, and Elisa Scott, Superintendent of Schools, Kenneth Bossert, and District Clerk, Janice Baisley. Board President Robert Frey was absent. Board Member Robert Ramus arrived at 9:30 p.m.

Dr. Doyle explained Mr. Ramus' and Dr. Frey's absence.

Motion was by Mrs. Brennan, seconded by Dr. Kahn, and carried 5-0 that the Board approve the minutes of the following meetings:

- Regular Meeting held May 10, 2011
- Special Meeting held May 23, 2011

Recognition was given to the following students for achievements during the 2010-2011 school year:

- Grade 5 Seal Students LEGO Team
- Middle School Spelling Bee Winner
- Middle School Geography Bee Co-Champions
- Long Island Math Fair Gold Medal Winner
- Students receiving a perfect score on the National Latin Exam
- Drama STAR Awards
- Deb Ferry reported on accomplishments of athletic teams

Dr. Doyle announced the open forum.

L. Steiner

- prom safety

F. Feinstein

- board member contact information on web-site
- concert/art show night of budget vote
- publish scores and number of students from each grade level taking AP exams
- Bridge Program (copy submitted for Board)
- elementary school Spanish program
- present negotiated bargaining unit contracts to public before Board vote
- Wall Street Journal article (copy submitted for Board)

D. Mannerino

- Port Jefferson traditions
- election results

A.Lustig

- extended thanks to Elisa Scott for board service
- colleges that graduates are attending
- Budget Advisory Committee meeting earlier in the year
- Board consideration of committee recommendations

R. Tucker

- Cogat test given without parent notification

REPORTS

Superintendent, Dr. Bossert, reported student interest in science course electives.

Student representative, Matthew Strauss, reported on high school activities and introduced incoming student representative to the Board, Nicole Capobianco.

Dr. Doyle presented plaques and extended thanks to Matthew Strauss and to Elisa Scott for board service.

The following year-end committee reports were submitted:

Dr. Hubbard – Facilities Committee

Dr. Doyle – Audit Committee

Dr. Doyle – Curriculum Committee

Dr. Doyle for Mr. Ramus – Finance/BAC Committee (written report forthcoming)

Dr. Kahn – reported on LIPA

Mrs. Brennan – reported on Superintendent Search

Dr. Doyle asked that the written committee reports be put on the district website.

CONSENT AGENDA

Motion was made by Mrs. Brennan, seconded by Mrs. Scott that as recommended by the Superintendent of Schools, the Board approve Personnel resolutions numbered 1-17 appearing on the June 14, 2011 consent agenda. Discussion. Motion carried 5-0.

Motion was made by Mrs. Scott, seconded by Mrs. Brennan that as recommended by the Superintendent of Schools, the Board approve Finance resolutions numbered 1-12 appearing on the June 14, 2011 consent agenda. Discussion. Motion carried 5-0.

Motion was made by Mrs. Brennan, seconded by Mrs. Scott and carried 5-0 that as recommended by the Superintendent of Schools, the Board approve Education resolutions numbered 1-3 appearing on the June 14, 2011 consent agenda.

OLD BUSINESS

Motion was made by Mrs. Brennan, seconded by Dr. Hubbard that Board Policy 8130.1, Disaster Recovery Plan, be accepted for a second reading and adopted. Discussion. Motion carried 5-0.

NEW BUSINESS

Motion was made by Mrs. Brennan, seconded by Dr. Kahn that Board Policy 6212, Fund Balance, be accepted for a first reading. Discussion. Motion carried 5-0.

Motion was made by Mrs. Brennan, seconded by Mrs. Scott and carried 5-0 that the Board designate July 5, 2011 as the Annual Reorganization Meeting and regular monthly business meeting of the Board of Education.

Dr. Doyle distributed to the Board a summary of the results of the Board Self-Evaluation document. Discussion ensued regarding the report content and plans for a training /goal setting work session over the summer. Dr. Doyle asked the district clerk to canvas the board members for their summer availability.

Dr. Doyle announced the second open forum.

A. Lustig

- EPOCH 5
- Driver Education

R. Tucker

- Gifted & Talented Program

At 9:43 p.m., motion was made by Dr. Kahn, seconded by Mrs. Brennan and carried 6-0 that the Board enter executive session to discuss personnel and legal matters.

The district clerk left the meeting and Dr. Doyle acted as Clerk pro tem.

At 1:01 a.m., June 15, 2011, the Board reentered general session.

Motion was made by Mrs. Brennan, seconded by Dr. Hubbard and carried 6-0 that the Board rescind its action taken May 23, 2011 granting tenure to Lauren Trelewicz, as a teacher of Social Studies 7-12, effective October 6, 2011.

Motion was made by Dr. Kahn, seconded by Dr. Hubbard and carried 6-0 that the Board approve the Memorandum of Agreement between the Port Jefferson Teachers' Association and the Port Jefferson Union Free School District adding an addendum to

Appendix E of the negotiated agreement to include the Middle School M and F Lacrosse Coaches.

At 1:06 p.m., motion was made by Mrs. Scott, seconded by Dr. Hubbard and carried 6-0 to adjourn.

CONSENT AGENDA
June 14, 2011

A. Personnel

1. Retirement – School Nurse

The Board accepts the resignation of Diane M. King, R.N., School Nurse, for the purpose of retirement, effective June 30, 2011.

2. Retirement – Teacher

The Board accepts the resignation of Kathleen Riley, teacher of Music, for the purpose of retirement, effective June 30, 2011.

3. Retirement – Teacher

The Board accepts the resignation of Arlene Russell, teacher of Music, for the purpose of retirement, effective June 30, 2011.

4. Retirement – Teacher

The Board accepts the resignation of Lucille Maiella, teacher of Special Education, for the purpose of retirement, effective June 30, 2011.

5. Reduction in Work Force

The Board resolves that due to budgetary constraints the following positions shall be eliminated effective June 30, 2011:

<u>Position</u>	<u>Total FTE Reduction</u>	<u>Employee Name</u>
Elementary	1.0	Elizabeth Mc Cabe
Elementary	1.0	Janelle Bellotti
Elementary	0.7	Corinne Van Wickler
Elementary	0.2	Jennifer Walling
Technology	0.2	Justin Gargiulo
Business	0.3	Linda Moran
Teaching Assistant	1.0	Bernadine Devlin

Teaching Assistant	1.0	Mary Jo Zimmermann
Teaching Assistant	1.0	Michelle Lautato
Teaching Aide	1.0	Lori Russo

Abolishment through retirement:

Foreign Language	1.0	Maria Llorens
Teacher Aide	1.0	Frank Sirabella
Teacher Aide	1.0	Lorna Nixon
Teacher Assistant	1.0	Margaret White

6. Summer Academy and Special Education Program

The Board approves the appointment of the following, as needed, for the 2011 Summer Academy and District Special Education Program, 7/5/11 – 8/4/11, 4 days per week, 8:30 a.m. – 11:30 a.m. per day, in accordance with the negotiated agreement with the Port Jefferson Teachers’ Association:

Teachers:

- Amy Castaldo
- Scott Garofola
- Kimberly Berg
- Christina Carlson
- Melissa Drewisis
- Jeanette Garofola

Teaching Assistants:

- Vicky Jobst
- Demetra Laino
- Mary O’Sullivan
- Laura Wickel
- Constance Byrnes
- Mary Hydek
- Katherine Siani
- Lynne Scofield
- Deborah Wilson
- Jessica Bliss
- Lynn Lalia

Nurse: Susan Federico

Substitute Teacher: Gina Fedler

7. Appointment – Substitute

The Board approves the following substitute appointment for the 2010-2011 school year: Meaghan Byrnes Teacher Aide

8. Recall – Paraprofessional

The Board approves the recall of the following excessed paraprofessional for the 2011-2012 school year in accordance with Article X.6. of the negotiated agreement with the United Paraprofessionals' Association of Port Jefferson:

Mary Jo Zimmermann Teacher Aide

9. Appointment – P/T Network Systems Technician

The Board approves the appointment of Douglas Poat as part-time Network Systems Technician, for a maximum of 20 hours per week, at the rate of \$23.00 per hour, for the 2011-2012 school year.

10. Change in Title – Network Systems Technician

The Board approves the change in title for Matthew Moloney from Computer Technician to Network Systems Technician, effective June 15, 2011, in accordance with Suffolk County Civil Service and the negotiated agreement with the Port Jefferson Facility and Technology Supervisors' Association.

11. Appointment – Substitute Custodians

The Board approves the appointment of the following substitute custodial workers, at the rate of \$10.00 per hour, for the 2011-2012 school year:

Kevin Bates
Justin Battelli
Peter Colen
Christopher Esposito (pending fingerprint clearance)
Angela Mariano
Marlene Perez

12. Appointment – Teaching Assistant

The Board approves the appointment of Taylor Gang as a Teaching Assistant effective April 14, 2011 – June 24, 2011, as recommended by the Committee on Special Education, in accordance with the negotiated agreement with the United Paraprofessionals' Association of Port Jefferson.

13. Extension of Employment Benefits – Secretary to the Superintendent

The Board approves the extension of employment benefits of Janice Baisley, Secretary to the Superintendent, to June 30, 2012, in accordance with Board Policy 9210.2, Non-Administrative Confidential Employees.

14. Leave of Absence

The Board approves a leave of absence from 7/1/2011 – 12/31/2011 for Lorraine Dunkel from the position of Payroll Supervisor.

15. Appointment – District Treasurer

The Board approves the appointment of Lorraine Dunkel as District Treasurer, and further, that the compensation for said District Treasurer be at a base salary of \$63,000, effective July 1, 2011.

16. Appointment – Account Clerk (Payroll)

The Board approves the appointment of Carrie-Ann Bardram as Account Clerk (Payroll), on a probationary basis effective July 1, 2011; and further, the compensation for said Account Clerk is in accordance with the negotiated agreement with the Port Jefferson Office Staff Association at a base salary of \$33,865.

17. Extension of Appointment – Substitute Treasurer

The Board extends the appointment of Sandra Mellon as Substitute Treasurer through June 30, 2011, at the rate of \$23.53 per hour not to exceed 45 hours.

B. Finance

1. Financial Reports

The Board approves the financial reports.

2. Vote Tabulation

The Board accepts the tabulation of votes as certified by the inspectors of election and the District Clerk at the Budget Vote and Election of Board Members held on May 17, 2011; the results of such tabulations are as follows:

Proposition # 1: School District Budget	Yes: 832 No: 807
Isak Prohovnik	954
Robert J. Ramus	874
James Laffey	787

3. Acceptance of Scholarship Donation

The Board accepts the Christine Stoddart Women in Sports Scholarship donation in the amount of \$500.00, to be awarded to a graduating student athlete who plans on attending an accredited college or university.

4. Acceptance of Scholarship Donation

The Board accepts the scholarship donation of \$1,000.00 from the Suffolk County Chapter of the New York State Association for Superintendents of School Buildings and Grounds.

5. Acceptance of Scholarship Donation

The Board accepts the scholarship donation from The Friends of Tom Dennis, to be awarded in the amount of \$500.00 each to a male and female student of the Class of 2011 who has participated in athletics at Earl L. Vandermeulen High School.

6. Acceptance of Donation

The Board gratefully accepts the donation of a freezer from the Keresztes family to be used by athletic teams.

7. Surplus Property

The Board declares the following equipment as surplus property; and, authorizes the Assistant Superintendent for Business to dispose of same in the best interest of the district:

(5) pole vault mats (2) pole vault mat covers

8. Cooperative Purchasing Program

The Board authorizes Port Jefferson UFSD to participate in the cooperative purchasing program with Educational Data Systems for the 2011-2012 school year.

9. Extension of Bid

The Board awards a bid extension to Advantage Music for the rental of musical instruments for the 2011-2012 school year.

10. Health Services Contracts

The Board approves the contracts for health services for the 2010-2011 school year from the following:

Hauppauge UFSD
 South Huntington UFSD
 Three Village CSD
 Nassau BOCES
 Commack UFSD
 Smithtown CSD
 Hempstead UFSD

11. Transfer of Reserves

The Board approves the following resolution:
 WHEREAS, by action of the Board of Education, the Port Jefferson Union Free School District has previously established certain reserves having the following balances as of the fiscal year ending June 30, 2010:

<i>Reserves</i>	<i>Fiscal Year Ending 6/30/10</i>
Workers' Compensation	422,457
Unemployment	235,389
Compensated Absences	2,193,254
Employees' Retirement	905,808
Debt Service	2,551,006
Deferred Revenue	855,000
Total Reserves	7,162,914

And, WHEREAS, the Port Jefferson Board of Education wishes to utilize and or contribute additional funds where appropriate,

NOW BE IT RESOLVED that the Port Jefferson Board of Education hereby authorizes transfers of 2010-11 fund balance to any of the properly established reserves not exceed:

<i>Reserves</i>	<i>Transfers Not to Exceed</i>
Workers' Compensation	250,000
Unemployment	100,000
Employees' Retirement	100,000
Deferred Revenue	1,250,000
Total Reserves	1,700,000

12. Municipal Agreement / Epoch 5

The Board approves an increases in the amount allocated for the public relations services of Epoch 5, through the municipal agreement with the Incorporated Village of Port Jefferson, from \$15,000.00 to \$17,500.00.

C. Facilities & Operations

D. Education

1. Committees on Special Education

The Board approves the recommendations of the Committees on Special Education.

2. Driver Education Contract Agreement

The Board extends the Driver Education Service Contract Agreement between Port Jefferson UFSD and Jim's Cornerstone Driving School for the provision of driver education for the 2011-2012 school year.

3. Driver Education Instructors

The Board approves the following instructors for the Summer 2011 Summer Driver Education Program:

James V. Perretta, Sr.
Scott T. Perretta
Elke Moeller
Carlo R. Busso