

February 14, 2011

A special meeting of the Board of Education of Port Jefferson School District was held on February 14, 2011 at the District Office. Present at the 5:05 p.m. call to order by Vice-President Mark Doyle were Board Members Lauren Hubbard, Dennis Kahn and Elisa Scott, and District Clerk Janice Baisley. Absent were Board President Robert Frey, and Board Members Kathleen Brennan and Robert Ramus.

Dr. Doyle explained that the purpose of the meeting was to vote for one of the following candidates for the Eastern Suffolk BOCES Board to complete the unexpired term of Andrew T. Wittman, Jr.:

Stephen L. Gessner, Ph.D. – Shelter Island UFSD  
Dr. Raymond Hartjen – Springs UFSD  
Katherine J. Heinlein – Bayport Blue Point UFSD  
Roberta O. Hunter, Esq. – Southampton UFSD

Candidates profiles were reviewed. Motion was made by Dr. Hubbard, seconded by Dr. Kahn and carried 4-0 that the Board cast its vote for Katherine J. Heinlein.

At 5:15 p.m., motion was made by Mrs. Scott, seconded by Dr. Hubbard and carried 4-0 to adjourn.

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February 8, 2011

The regular monthly business meeting of the Board of Education of Port Jefferson Union Free School District was held on February 8, 2011 at Edna Louise Spear Elementary School. Present at the 7:30 p.m. call to order by Vice-President Mark Doyle, were Board Members Kathleen Brennan, Lauren Hubbard, Dennis Kahn, Robert Ramus and Elisa Scott, Superintendent of Schools, Max Riley, and District Clerk, Janice Baisley. Board President Robert Frey was absent.

Dr. Doyle explained that a video recorder was set up should the Board agree to have meetings taped. Motion was made by Mrs. Brennan, seconded by Mr. Ramus and carried 6-0 to have meetings video taped.

Motion was by Dr. Hubbard, seconded by Mr. Ramus that the Board approve the minutes of the following meetings:

Special Meeting held January 10, 2011  
Regular Meeting held January 11, 2011  
Special Meeting held January 27, 2011

Mr. Ramus asked for a point of clarity on the lacrosse resolution appearing on the January 11, 2011 minutes. Discussion ensued. Mr. Ramus asked that the record state that Dr. Riley agrees that the \$5,000 donation for the lacrosse program is required in addition to the \$11,000 allocated from the athletic budget in order for the program to run. The Board concurred that the minutes accurately reflected the resolution passed by the Board. Dr. Doyle stated that the January 11, 2011 meeting adjourned at 10:36 p.m. Motion to approve all minutes carried 6-0.

OPEN FORUM - Dr. Doyle announced the open forum.

L. Steiner – insurance coverage and security for senior prom  
Dr. Hubbard indicated that the Facilities Committee would look into the matter.

T. Tsunis  
– situation with LIPA

L. Steiner - Dr. Frey's absence.  
Dr. Doyle gave an update on Dr. Frey's condition.

D. Mannarino  
– review of policy on board member absences

J. Kaisar – referenced statute for board member removal  
Dr. Doyle indicated that it would be brought to counsel for interpretation.

J. Laffey – teacher getting paid for DJing middle school dance  
Dr. Doyle asked Dr. Riley to look into the matter.

## REPORTS

Superintendent's report included the following:

- make-up of 4<sup>th</sup> snow day
- Grades 4/5 Math Initiative update by Ted Mockrich
- RtI Initiative update by Donna Guiffre

Student Representative, Matthew Strauss, reported on high school activities.

President's Report – Dr. Doyle asked for Board member availability for the following meetings:

February 12 Legislative Breakfast – *Mr. Ramus, Dr. Kahn, Dr. Hubbard*

February 14 Special Meeting for BOCES Election – *Dr. Hubbard, Dr. Kahn, Mrs. Scott, Dr. Doyle*

February 23 County Executive Steve Levy – *Mrs. Brennan, Dr. Kahn*

Dr. Doyle gave notice of the LIPA Task Force Public Information meeting to be held February 17.

Committee reports were given as follows:

Dr. Hubbard - Facilities

Mr. Ramus – Budget Advisory

Dr. Doyle opened discussion on having a Board budget work session prior to March 8.

The Board concurred. Dr. Doyle will canvas availability of Board members via e-mail.

Mrs. Brennan – Superintendent Search

Dr. Kahn - LIPA

Dr. Doyle – Audit

Dr. Doyle – Curriculum

PJTA President, Laurie McMillen, called on Darlene Wells and Dana St. Pierre to speak about the Scraggy Olympics.

## BOARD CONSENT AGENDA

- A. Personnel - resolutions numbered 1-9
- B. Finance - resolutions numbered 1-5
- C. Facilities and Operations
- D. Education - resolution numbered 1

Motion was made by Mrs. Brennan, seconded by Dr. Hubbard that as recommended by the Superintendent of Schools, the Board approve Personnel resolutions numbered 1-9 on the February 8, 2011 consent agenda. Mrs. Brennan asked that items 2, 4, 5, 6 and 7 be voted on separately. Mr. Ramus asked that items 8 and 9 be voted on separately. Dr. Doyle announced that all personnel resolutions would be voted on separately.

Personnel resolution numbered 1 - Motion carried 6-0.

Personnel resolution numbered 2 – Mrs. Brennan questioned who specifically was Human Resources. Motion carried 6-0.

Personnel resolution numbered 3 – Motion carried 6-0.

Personnel resolutions 4, 5, 6 and 7 – Mrs. Brennan initiated discussion regarding purpose of prep academies and the number of students attending. Dr. Doyle outlined the following options available to the Board: 1) to vote on the resolutions now, or 2) table them until the March meeting and ask for more information in order that the Board can make an informed decision; specifically, scope, number of students at each grade level scoring 1 or 2 on State assessment exams, and alternatives other than prep academies to help prepare students. Motion was made by Mr. Ramus, seconded by Mrs. Brennan and carried 6-0 that personnel resolutions 4 – 7 be tabled.

Personnel resolutions 8 and 9 – Mr. Ramus questioned where monies would be coming from within the budget to cover this expense. Motion carried 6-0.

Motion was made by Dr. Hubbard, seconded by Mrs. Brennan that as recommended by the Superintendent of Schools, the Board approve Finance resolutions numbered 1-5 on the February 8, 2011 consent agenda. Motion carried 6-0.

Motion was made by Dr. Hubbard, seconded by Mrs. Brennan that as recommended by the Superintendent of Schools, the Board approve Education resolution numbered 1 on the February 8, 2011 consent agenda. Mrs. Brennan had questions regarding the services being given to a specific student. Motion was made by Mrs. Brennan, seconded by Mr. Ramus and carried 6-0 that Education resolution numbered 1 be moved to executive session for discussion.

## NEW BUSINESS

Mrs. Brennan indicated that she would like to know whether the teacher who DJ'd the middle school dance received chaperone pay in addition to DJ pay.

Mrs. Brennan brought forth the following:

- Motion was made by Mrs. Brennan, seconded by Dr. Kahn and carried 6-0 that the Board discuss payments received for conducting workshops. Mrs. Brennan reviewed questions she posed in an e-mail dated February 5, 2011. Motion was made by Dr. Kahn, seconded by Mr. Ramus and carried 6-0 that the Board support the request for information as specified in Mrs. Brennan's e-mail of February 5, 2011 regarding workshop pay.

## OPEN FORUM

Dr. Doyle announced the second open forum.

N. Cerullo

- cost of streamlining 5<sup>th</sup> grade concert
- possibility of streamlining meetings

A. Lustig

- Drive It Right Program
- making up the fourth snow day

C. Famularo

- impact of budget cuts

T. Tsunis

- grade 4/5 math presentation

L. McMillen

- teachers working with students

D. Mannarino

- district's merging
- retaining students

J. Kaiser

- statute regarding absence of board members

L. Tucker

- prep academies

At 11:20 p.m., motion was made by Dr. Kahn, seconded by Mr. Ramus and carried 6-0 that the Board enter executive session to discuss contract negotiations, personnel items and potential litigation. School district attorney Ann Scricca was in attendance. The District Clerk left the meeting and Dr. Doyle acted as Clerk pro tem.

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At 12:45a.m., February 9, 2011, the Board reentered general session.

Motion was made by Dr. Hubbard, seconded by Mrs. Scott and carried 6-0 that the Board approve Education resolution numbered 1, Recommendations of the Committees on Special Education.

Motion was made by Mrs. Brennan, seconded by Dr. Kahn and carried 6-0 that the Board approve the following resolution: Be it resolved that the Board approves a certain agreement dated January 11, 2011 between the school district and a member of the non-instructional staff and authorizes the Board President to execute said agreement and insert the date of January 11, 2011 in paragraph two.

At 12:50 a.m., motion was made by Dr. Kahn, seconded by Mrs. Brennan and carried 6-0 to adjourn.

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**CONSENT AGENDA**

**2/8/11**

**A. Personnel**

1. Appointments - Coaching / Athletic

The Board approves the following coaching appointment for the 2010-2011 school year in accordance with the negotiated agreement with the Port Jefferson Teachers' Association:

Megan MacKenzie      Assistant Varsity Softball Coach

2. Appointment - Substitutes

The Board approves the attached list (Appendix A) of substitute appointments for the 2010-2011 school year.

3. Appointment – Lifeguard

The Board approves the appointment of Madison Crowe as a lifeguard for the after school swim program for the 2010-2011 school year.

4. Grades 3, 4 and 5 ELA Prep Academy      *TABLED*

The Board approves the following teachers, as needed, for the Grades 3, 4 and 5 ELA Prep Academy, 8 weeks, February 28, 2011-April 29, 2011, 2 sessions per week, 1 hour per session, in accordance with the negotiated agreement with the Port Jefferson Teachers Association:

Kimberly Berg  
Kristen Poulos  
Gina Santini  
Dana St. Pierre  
Sally Wellinger  
Nancy Winkler Brogan

5. Grades 3, 4 and 5 Math Prep Academy      *TABLED*

The Board approves the following teachers, as needed, for the Grades 3, 4 and 5 Math Prep Academy, 8 weeks, February 28, 2011-April 29, 2011, 2 sessions per week, 1 hour per session, in accordance with the negotiated agreement with the Port Jefferson Teachers Association:

Kimberly Berg  
Melissa Drewisis

6. Grades 6, 7 and 8 ELA Prep Academy *TABLED*

The Board approves the following teachers, as needed, for the Grades 6, 7 and 8 ELA Prep Academy, 8 weeks, February 28, 2011 -April 29, 2011, 2 sessions per week, 1 ¼ hours per session, in accordance with the negotiated agreement with the Port Jefferson Teachers Association:

Charles Ruoff  
Deirdre Filippi  
Kristyn Rickmers  
Bonnie Quartarone  
Jeanette Garofalo  
Allison Gianussa

7. Grades 6, 7 and 8 Math Prep Academy *TABLED*

The Board approves the following teachers, as needed, for the Grades 6, 7 and 8 Math Prep Academy, 8 weeks, February 28, 2011-April 29, 2011, 2 sessions per week, 1 ¼ hours per session, in accordance with the negotiated agreement with the Port Jefferson Teachers Association:

Megan Ryan  
Matthew Garofalo  
Winifred Lento  
Peter Burawa  
Kristine Vaccaro  
Jeanette Garofalo

8. Memorandum of Agreement – Gay Straight Alliance Club

The Board approves the Memorandum of Agreement between the District and the Port Jefferson Teachers' Association in regard to stipend payment for the position of club advisor for the Gay Straight Alliance Club; said stipend will be 5.6% of BA Step 1 and incorporated in the Extra Pay for Extra Services Salary Guide (Appendix F) of the Collective Bargaining Agreement.

9. Appointment – Co-Curricular / Extra Stipend

The Board approves the following co-curricular appointments for the 2010-2011 school year, at a prorated stipend of \$1,500:

Carla Greco & Kristin Britt      Gay Straight Alliance Co-Advisors

**B. Finance**

1. Financial Reports

The Board approves the financial reports.

2. Multi-year Service Agreement

The Board approves the Multi-Year Service Agreement with Eastern Suffolk BOCES for the lease of copiers/printers to be used throughout the district.

3. NYSERDA Grant Phase 1 Bid

The Board awards the NYSERDA Grant Phase 1 bid, Interior Lighting Replacement, to the lowest responsible bidder meeting specifications; namely, Mainline Electric, Huntington Station, NY, in the amount of \$304,814.00.

4. NYSERDA Grade Phase 2 Bid

The Board awards the NYSERDA Grant Phase 2 bid, Solar Photovoltaic System, to the lowest responsible bidder meeting specifications; namely, S.J.Electric, Inc., Lynbrook, NY, in the amount of \$247,000.00.

5. Approval of Services – Accompanists

The Board approves the following musical accompanist services for the 2010-2011 school year drama productions:

Jeanette Cooper	Rehearsal Pianist	\$1,200.00
Michelle Erland	Choreographer	\$1,000.00
Steve Martino	Percussion	\$ 325.00
Bob Dalpiaz	Reeds	\$ 325.00

**C. Facilities & Operations**

**D. Education**

1. CSE Recommendations

The Board accepts the recommendations of the Committees on Special Education.



# APPENDIX A

## 2010-2011 ADDITIONAL SUB. LIST.

SUB TEACHERS						
FIRST NAME	LAST NAME	TYPE	CERTIFICATION AREA	AS OF	ENDING	
VALERIE	VIGNONA	INITIAL	ENGLISH LANGUAGE ARTS 7-12	2/1/2008	1/31/2013	
VALERIE	VIGNONA	PROVISIONAL	BUSINESS & DISTRIBUTIVE EDUCATION	8/31/2011		
ALLYSON	WOLFF	INITIAL EXT.	CHILDHOOD EDUCATION GR. 1-6	2/1/2011	1/31/2013	
JENNIFER	DePAOLI	PROFESSIONAL	EARTH SCIENCE 7-12	9/1/2009		
JENNIFER	DePAOLI	PROFESSIONAL EXT.	GENERAL SCIENCE 7-12	9/1/2009		

## SUB TEACHER NOT TO EXCEED 40 DAYS - UNCERTIFIED

FIRST NAME	LAST NAME
PHILIP	VARIO
GARY	HAMPEL

## SUB TEACHING ASSISTANT

FIRST NAME	LAST NAME	TYPE
DAWN	STEWART	LEVEL 1

CERTIFICATION AREA  
TEACHING ASSISTANT

AS OF  
2/1/2009

ENDING  
1/31/2012

## SUB TEACHING ASSISTANT NOT TO EXCEED 40 DAYS - UNCERTIFIED

FIRST NAME	LAST NAME
GARY	HAMPEL

## SUB TEACHER AIDE

FIRST NAME	LAST NAME
GERI MARIE	RASO
GARY	HAMPEL
DAWN	STEWART

## SUB CLERICAL

FIRST NAME	LAST NAME
GERI MARIE	RASO
KIMBERLY	SCOTT