

October 20, 2010

A special meeting of the Board of Education was held on October 20, 2010 at the District Office. Present at the 7:37 p.m. call to order by Vice-President Mark Doyle were Board Members, Kathleen Brennan, Lauren Hubbard, Dennis Kahn, Robert Ramus and Elisa Scott, Superintendent Max Riley, Assistant Superintendent for Business Mark Flower, Port Jefferson Village Mayor Margot Garant, School District Attorney Neil Block, and District Clerk Janice Baisley. Board President Robert Frey was absent.

Motion was made by Dr. Kahn, seconded by Mrs. Brennan and carried 6-0 that the Board enter executive session to discuss potential litigation.

The District Clerk left the meeting and Mr. Flower acted as Clerk pro tem.

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At 9:03 p.m., the Board reentered general session. Motion was made by Dr. Hubbard, seconded by Mrs. Scott and carried 6-0 to adjourn.

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October 12, 2010

The regular monthly business meeting of the Board of Education of Port Jefferson Union Free School District was held on October 12, 2010 at Edna Louise Spear Elementary School. Present at the 7:32 p.m. call to order by Vice-President Mark Doyle, were Board Members Kathleen Brennan, Dennis Kahn, Robert Ramus, and Elisa Scott, Superintendent of Schools, Max Riley, and District Clerk, Janice Baisley. Board Member Lauren Hubbard arrived at 7:35 p.m., Board President Robert Frey was absent.

Motion was made by Mrs. Brennan, seconded by Dr. Kahn and carried 5-0 that the Board approve the minutes of the following meetings:

Special Meeting held September 1, 2010

Regular Meeting held September 14, 2010

Dr. Doyle announced the open forum.

A. Witrock

- acknowledged the Board's action on bus stops
- driver safety program
- Latin class location / number of minutes in the classroom
- separation of MS/HS
- senior lunch/study center
- letter from Allstate / policy on releasing home addresses

Dr. Doyle asked Dr. Riley to look into class configuration, modeling of the middle and high schools, senior lunch center, and letter from Allstate.

I. Prohovnik

- follow-up report on transportation / bus stop changes

A. Lustig

- driver safety program
- concerns from past year

P. Heidi

- central air conditioning in classrooms

Dr. Doyle asked that the Facilities Committee review the central air request.

REPORTS

Student Representative, Matthew Strauss, reported on high school activities.

Report from the Superintendent of Schools included:

Maria Rianna – progress on laptops

Mark Flower – condition of athletic fields

Mayor Garant addressed the Board on meetings held with Board members and the Village Task Force regarding LIPA and the Port Jefferson Power Plant.

Committee Reports were given by:

Dr. Kahn – LIPA Committee

The committee recommends allocating \$50,000 to enter into a shared service agreement with the Village of Port Jefferson for the purpose of developing an RFP for engaging the services of a consultant to develop a business plan supporting the continuation of the Port Jefferson Power Plant.

Dr. Hubbard – Facilities Committee

Dr. Doyle – Audit committee

Dr. Doyle – Curriculum Committee

Dr. Doyle – Finance Committee

PTA President, Jill Russell, reported on PTA activities.

Report from the Board Vice-President - Dr. Doyle proposed that the Port Report focus on work of the Board. The Board concurred.

#### BOARD CONSENT AGENDA

Motion was made by Dr. Hubbard, seconded by Mrs. Scott that the Board approve Personnel resolutions numbered 1 – 10 appearing on the October 12, 2010 consent agenda. Discussion. Mr. Ramus questioned the number of substitutes presented on A.3.; and, inquired whether the Board would see a letter of resignation in regard to A.10. Mrs. Brennan asked for an explanation of A.4. Dr. Kahn asked that a copy of the A.4. Memorandum of Agreement be provided to the Board before taking action. Dr. Riley indicated that the Memorandum of Agreement would be sent to the Board and tabled items A.4. and A.5. until the next Board meeting. Amended motion was made by Dr. Kahn, seconded by Dr. Hubbard and carried 6-0 that the Board approve Personnel resolutions numbered 1-3 and 6-10 on the Consent Agenda.

Motion was made by Mrs. Brennan, seconded by Mr. Ramus and carried 6-0 that the Board approve Finance resolution numbered 1 appearing on the Consent Agenda.

Motion was made by Dr. Kahn, seconded by Mrs. Brennan and carried 6-0 that the Board approve Facility and Operations resolution numbered 1 appearing on the Consent Agenda.

Motion was made by Mr. Ramus, seconded by Mrs. Brennan and carried 6-0 that the Board approve Education resolutions numbered 1-2 appearing on the Consent Agenda.

## OLD BUSINESS

Motion was made by Mr. Ramus, seconded by Mrs. Brennan that revisions to the following policies be accepted for a first reading:

- 0600 – Administrative Organization
- 6832 – District-Owned Cellular Telephones
- 9240 – Recruiting and Hiring

Discussion ensued.

Policy 0600 - to be amended listing specific chain of command titles as follows:

*The Superintendent of Schools is the chief executive officer of the district. During his/her absence, the Superintendent will designate the Deputy Superintendent to serve as administrator in charge; if he/she is absent, the Superintendent will designate the Assistant Superintendent for Business to serve as administrator in charge; if he/she is absent, the Superintendent will designate the Assistant Superintendent for Pupil Personnel Services to serve as administrator in charge, if all of the aforementioned are absent, the Board will designate a person to serve as administrator in charge.*

Motion was made by Mr. Ramus, seconded by Dr. Hubbard and carried 6-0 that revisions to policy 0600 be accepted for a first reading as amended.

Policy 6832 – last paragraph to be amended as follows:

*Annually, the Business Official shall evaluate the District's cellular telephone plan, provide the Board with cell phone usage and costs and recommend any appropriate modifications thereto.*

Motion was made by Mr. Ramus, seconded by Mrs. Brennan and carried 6-0 that revisions to policy 6832 be accepted for a first reading as amended.

Original motion to accept for a first reading the revisions to policy 9240 carried 6-0.

## NEW BUSINESS

Assistant Superintendent for Business Mark Flower gave a presentation on Reserves and Tax Levy.

Motion was made by Dr. Kahn, seconded by Mr. Ramus and carried 6-0 that the Board approve resolution A.1. under New Business.

### A.1. Rescission of Resolution – Suffolk County Tax Act Reserve

As recommended by the Finance Committee, the Board rescinds the following resolution approved June 8, 2010: RESOLVED, that the Port Jefferson Union Free School District reestablish the contingency fund know as the "Suffolk County Tax Act" as a reserve in anticipation of taxes to be levied; and,  
BE IT FURTHER RESOLVED, that the 2009-2010 funding for this reserve shall be provided from district funds not to exceed \$400,000 for such purpose.

Motion was made by Dr. Kahn, seconded by Mr. Ramus and carried 6-0 that the Board approve resolution A.2. under New Business.

A.2. Revision to Resolution – Retirement Contribution Reserve

As recommended by the Finance Committee, the Board revises the following resolution approved June 8, 2010, as follows: RESOLVED, that the Port Jefferson Union Free School District reestablish a Reserve Fund known as the “Retirement Contribution Reserve” for the payment of New York State and Local Retirement System Contributions; and, BE IT FURTHER RESOLVED, that the 2009-2010 **additional** funding for this reserve shall be provided from district funds not to exceed ~~\$100,000~~ **\$460,000** for such purpose. **The total reserve will not exceed \$905,000 for the 2010-2011 school year.**

Motion was made by Mr. Ramus, seconded by Dr. Kahn and carried 6-0 that the Board approve resolution B.1. under New Business.

B.1. Tax Levy

As recommended by the Finance Committee, the Board approves the following resolution: RESOLVED, that the amount to be raised by tax levy for the Port Jefferson Union Free School District be fixed at the sum of \$29,538,898 (\$28,310,318 Town of Brookhaven share, \$1,228,580 STAR share) for the 2010-2011 school year.

BE IT FURTHER RESOLVED, that the amount to be raised by tax levy for the Port Jefferson Free Library Association be fixed at the sum of \$2,750,742 for the 2010-2011 school year, as agreed to on June 9, 2010 between the Port Jefferson Free Library Association and the Port Jefferson Union Free School District.

Motion was made by Dr. Hubbard, seconded by Mrs. Scott that the Board approve resolution C.1. under New Business. Discussion. Motion carried 6-0.

C.1. Acceptance of Financial Statement and Management Letter

As recommended by the Audit Committee, the Board approves the following resolution: RESOLVED, that the Port Jefferson Union Free School District accepts the audited 2009-2010 Financial Statement and Management Letter from the External Auditor, R. S. Abrams.

Dr. Doyle presented proposed committee charges for the 2010-2011 school year. Dr. Doyle indicated that he would not be appointing a new Finance Committee chair in Dr. Frey’s absence. Mr. Ramus offered to serve as temporary chair. Discussion ensued regarding composition of a Citizens Budget Advisory Committee and advertising for members. Motion was made by Dr. Kahn, seconded by Mrs. Scott and carried 6-0 that the Board approve resolution D.1. under New Business.

D.1. Approval of Committee Charges

The Board approves the attached proposed Committee Charges for the 2010-2011 school year.

Motion was made by Dr. Kahn, seconded by Dr. Hubbard and carried 6-0 that the Board approve item E.1. under New Business.

E.1. 4220 Plan Approval – Elementary School Math

As recommended by the Education Committee, the Board approves the proposed Instructional Plan for Mathematics addressing Grades 4-5.

Motion was made by Dr. Hubbard, seconded by Mrs. Brennan and carried 6-0 that the Board approve F.1. under New Business.

F.1. LIPA - Authorization for RFP

As recommended by the LIPA Committee, the Board authorizes administration to enter into a shared service agreement with the Village of Port Jefferson for the purpose of developing an RFP for engaging the services of a consultant to develop a business plan supporting the continuation of the Port Jefferson Power Plant; and further, the Board authorizes an expenditure not to exceed \$50,000 for the services of said consultant.

[Dr. Kahn left the room.]

Dr. Doyle presented proposed Board Objectives for the 2010-2011 school year. Discussion. Dr. Doyle asked for Board agreement on the proposed objectives and to identify others the Board should consider for finalization in November. Motion was made by Mrs. Scott, seconded by Mr. Ramus and carried 5-0 to approve the proposed Board Objectives (attached) for the 2010-2011 school year.

Dr. Doyle announced the second open forum. [Dr. Kahn returned.]

A. Witrock

- lacrosse / evaluating field space

J. Kaiser

- Dr. Frey's absence
- ball fields

Dr. Doyle explained the process to enter executive session.

At 10:25 p.m., motion was made by Mr. Ramus, seconded by Dr. Kahn and carried 6-0 to enter executive session to discuss access to personnel files of three employees.

The District Clerk left the meeting and Dr. Doyle acted as Clerk pro tem.

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At 11:05 p.m., the Board reentered general session to vote on accessing personnel records:

Motion was made by Mr. Ramus, seconded by Dr. Kahn to examine personnel records of Employee A. Motion failed 3-3.

Motion was made by Mr. Ramus, seconded by Dr. Kahn to examine personnel records of Employee B. Motion carried 4-2.

Motion was made by Mr. Ramus, seconded by Dr. Kahn to examine personnel records of Employee C. Motion failed 3-3.

At 11:08 p.m., motion was made by Mr. Ramus, seconded by Dr. Kahn and carried 6-0 that the Board reenter executive session to discuss

- Personnel matters
- Labor relations
- Potential Litigation

At 1:08 a.m., October 13, 2010, the Board reentered general session. Motion was made by Dr. Hubbard, seconded by Dr. Kahn, and carried 6-0 to adjourn.

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**A. Personnel**

1. Co-Curricular / Extra Stipend Appointments

a. The Board revises the co-curricular appointment of Brian Kendrick and Ellen Boehm as co-advisors of the Greenhouse Club to co-advisors of the Garden Club for the 2010-2011 school year.

b. The Board revises the co-curricular appointment of Michelle Smith and Dana St. Pierre as co-advisors of the Student Government to co-advisors of the Student Council for the 2010-2011 school year.

c. The Board rescinds the following co-curricular appointments for the 2010-2011 school year:

MS Yearbook	Megan Ryan
Interact Club co-advisor	Sarah Ogden

d. The Board approves the following co-curricular appointments for the 2010-2011 school year in accordance with the negotiated agreement with the Port Jefferson Teachers Association:

Fall After-school Fitness Center Instructor	Nancy Matura
Winter After-school Fitness Center Instructor	Jim Mimnaugh
Spring After-school Fitness Center Instructor	Nancy Matura & Michael Maletta
ES Student Council co-advisor	Gina Fedler
ES After School Library	Vicky Herman
HS BOSS	Kerry Doonan
HS Community Service	Kerry Doonan
HS MAST	Carla Greco
HS Yearbook	Megan Ryan & Richard Olson
HS Interact	Deirdre Filippi
Robotics co-advisor	Peter Esposito
Freshman Class	Kayleen Moranto
MS Yearbook	Allison Giannusa & Jeanette Plonski

2. Laptop Distribution Supervisors

The Board approves the appointment of the following as Laptop Distribution Supervisors, at the rate \$3,000 per annum pro-rated, for a two month period commencing September 15, 2010:

Justin Gargiullo      Karen Harvey  
Peter Burawa          Debra Hartman

3. Substitutes

The Board approves the appointment of the following substitutes for the 2010-2011 school year:

FIRST NAME	LAST NAME	TYPE	CERTIFICATION AREA	AS OF	ENDING
JENNIFER	BARRICELLE	INITIAL	CHILDHOOD EDUCATION	9/1/2009	8/31/2014
JENNIFER	BARRICELLE	INITIAL	GENERALIST EDUC. GR. 5-9	9/1/2009	8/31/2014
JENNIFER	BOYLE	PERMANENT	PRE- K., KINDERGTM &	2/1/2003	
DAYNA	BRENT	INITIAL	CHILDHOOD EDUCATION	2/1/2010	1/31/2015
DAYNA	BRENT	INITIAL	STDS W/DISABLS GR 1-6	9/1/2009	8/31/2014
ALLISON	BUSH	INITIAL	MUSIC	9/1/2010	8/31/2015
DAWN	CALLIHAN	PROFESSIONAL	LITERACY GRADES 5-12	9/1/2009	
DAWN	CALLIHAN	PROFESSIONAL	LITERACY BIRTH - GR. 6	9/1/2010	
DAWN	CALLIHAN	PERMANENT	PRE- K., KINDERGTM &	9/1/2007	
KRISTIN	CAMPISI	INITIAL	CHILDHOOD EDUCATION	2/1/2009	1/31/2014
KRISTIN	CAMPISI	INITIAL	STDS W/DISABLS GR 1-6	2/1/2009	1/31/2014
CHRISTOPHER	COWARD	INITIAL	SOCIAL STUDIES 7-12	9/1/2010	8/31/2015
CHRISTINA	DEL GIUDICE	INITIAL	CHILDHOOD EDUCATION	9/1/2009	8/31/2014
CHRISTINA	DEL GIUDICE	INITIAL	STDS W/DISABLS GR 1-6	9/1/2010	8/31/2015
CHRISTINA	DEL GIUDICE	INITIAL	EARLY CHILDHOOD EDUC	9/1/2009	8/31/2014
LAURA	DE MARCO	INITIAL	BIOLOGY 7-12	9/1/2010	8/31/2015
LAURA	DE MARCO	INITIAL EXT.	BIOLOGY 7-12	9/1/2010	8/31/2015
COLLEEN	DUNSEITH	INITIAL	CHILDHOOD EDUCATION	9/1/2009	8/31/2014
JESSICA	DURANT	INITIAL	MATHEMATICS 7-12	9/1/2009	8/31/2014
MEGHAN	EDERLE	INITIAL	STDS W/DISABLS GR 1-6	9/1/2008	8/31/2013
MEGHAN	EDERLE	INITIAL	STDS/DISABLS GR 5-9	9/1/2008	8/31/2013
NOREEN	FIGLIO	INITIAL	MUSIC	9/1/2006	8/31/2011
SUSAN	FITZGERALD-TYLAR	INITIAL	ENGLISH LANGUAGE ART	9/1/2010	8/31/2015
TAYLOR	GANG	INITIAL	STDS W/DISABLS GR 1-6	9/1/2010	8/31/2015
TAYLOR	GANG	INITIAL	STDS W/DISABLS BIR-GR 2	9/1/2010	8/31/2015
TAYLOR	GANG	INITIAL	CHILDHOOD EDUCATION	9/1/2010	8/31/2015
TAYLOR	GANG	INITIAL	EARLY CHILDHOOD EDUC	9/1/2010	8/31/2015
LAUREN	GIAMBALVO	INITIAL	CHILDHOOD EDUCATION	2/1/2010	2/1/2015
LAUREN	GIAMBALVO	INITIAL	EARLY CHILDHOOD EDUC	2/1/2010	1/31/2015

CORINNE	GILLINGHAM	PERMANENT	PRE- K., KNDERGTN &	9/1/2005	
SARI	GOLDHABER	PERMANENT	SCHOOL MEDIA SPECIALIST	2/1/2004	
SARI	GOLDHABER	PERMANENT	NURSERY - 6	9/1/2000	
ANTHONY	HEDTRICH	INITIAL	TECHNOLOGY EDUC.	9/1/2010	8/31/2015
AMANDA	JACOBELLIS	INITIAL	EARLY CHILDHOOD EDUC	2/1/2010	1/31/2015
AMANDA	JACOBELLIS	INITIAL	CHILDHOOD EDUCATION	2/1/2010	1/31/2015
CHRISTINE	KISTNER	PERMANENT	NURSERY - 6	2/1/2004	
CHRISTINE	KISTNER	INITIAL	MATHEMATICS 7-12	9/1/2007	8/31/2012
JENNIFER	LARSEN	PERMANENT	PRE- K., KNDERGTN &	9/1/2009	
JENNIFER	LARSEN	INITIAL	STDS W/DISABLS GR 1-6	9/1/2009	8/31/2014
KAITLIN	LYNAM-KOLB	INITIAL	EARLY CHILDHOOD EDUC	9/1/2010	8/31/2015
KAITLIN	LYNAM-KOLB	INITIAL	CHILDHOOD EDUCATION	9/1/2010	8/31/2015
JULIA	MANN	INITIAL	STDS W/DISABLS GR 1-6	9/1/2010	8/31/2015
JULIA	MANN	INITIAL	STDS W/DISABLS BIR-GR 2	9/1/2010	8/31/2015
JULIA	MANN	INITIAL	CHILDHOOD EDUCATION	9/1/2010	8/31/2015
JULIA	MANN	INITIAL	EARLY CHILDHOOD EDUC	9/1/2010	8/31/2015
STEPHANIE	MAZARAKIS	INITIAL	MUSIC	9/1/2010	8/31/2015
CHRISTINA	MC MAHON	INITIAL	ENGLISH LANGUAGE ART	2/1/2010	1/31/2015
ANTHONY	MONTEMARANO	INITIAL	ENGLISH LANGUAGE ART	9/1/2010	8/31/2015
MARYELLEN	PEREA	INITIAL	CHILDHOOD EDUCATION	2/1/2010	1/31/2015
MARYELLEN	PEREA	INITIAL	STDS W/DISABLS GR 1-6	2/1/2010	1/31/2015
DALE	PESCITELLI, JR	INITIAL	PHYSICAL EDUCATION	2/1/2010	1/31/2015
NOELLE	POLICASTRO	INITIAL	MUSIC	2/1/2010	1/31/2015
MELANIE	PURCELL	PERMANENT	NURSERY - 6	2/1/1976	
MELANIE	PURCELL	PERMANENT	SOCIAL STUDIES 7-12	2/1/1976	
REJANE	RIBEIRO	INITIAL	ENGLISH TO SPEAKERS	2/1/2010	1/31/2015
SUSAN	ROBINSON	INITIAL	CHILDHOOD EDUCATION	2/1/2007	1/31/2012
SUSAN	ROBINSON	INITIAL	EARLY CHILDHOOD EDUC	2/1/2007	1/31/2012
LEONARD	ROMANO	PERMANENT	NURSERY - 6	9/1/1977	
LEONARD	ROMANO	PERMANENT	SCHL. DIST. ADMIN.	9/1/1985	
LEONARD	ROMANO	PERMANENT	SOCIAL STUDIES 7-12	9/1/1977	
RACHEL	TARNOWSKI	INITIAL	GENERALIST EDUC. GR. 5-9	2/1/2010	1/31/2015
RACHEL	TARNOWSKI	INITIAL	STDS W/DISABLS GR 1-6	2/1/2007	1/31/2012
RACHEL	TARNOWSKI	INITIAL	CHILDHOOD EDUCATION	2/1/2007	1/31/2012
JAMIE	TUTUNJIAN	INITIAL	STDS W/ DIS. 7-12 - S.S.	9/1/2010	8/3/2015
JAMIE	TUTUNJIAN	INITIAL	SOCIAL STUDIES 7-12	9/1/2010	8/3/2015
NICOLE	VALENTE	INITIAL	CHILDHOOD EDUCATION	2/1/2010	1/31/2015
SARAH	VON BARGEN	INITIAL	BIOLOGY 7-12	9/1/2010	8/31/2015
HEATHER	WEINMAN	INITIAL	ENGLISH LANGUAGE ART	9/1/2009	8/31/2014
JESSICA	BORNEMAN	INITIAL	STDS W/DIS.1-6	9/1/2008	8/31/2013
JESSICA	BORNEMAN	INITIAL	CHILDHOOD EDUCATION	9/1/2008	8/31/2013

MEGAN	YASHOWITZ	INITIAL	CHILDHOOD EDUCATION	9/1/2007	8/31/2012
CHRISTIAN	NEUBERT	INITIAL	MUSIC	2/11/2011	1/31/2016

**SUB NURSE**

FIRST NAME	LAST NAME	TYPE	CERTIFICATION AREA	AS OF	ENDING
ELIZABETH	COOKE	LICENSE	REG. PROF. NURSE - NOT TO EXCEED 40 DAYS		2/28/2011
JOANNA	FRANCO	LICENSE	REGISTERED PROF. NURSE		7/31/2012
LINDA	LOVE	LICENSE	REGISTERED PROF. NURSE		11/30/2012

**SUB TEACHER AIDE AND TEACHING ASSISTANT**

FIRST NAME	LAST NAME	TYPE	CERTIFICATION AREA	AS OF	ENDING
PRIYANKA	SINGH	PERMANENT	ENGLISH TO SPEAKERS	9/1/2005	

**SUB TEACHING ASSISTANT**

FIRST NAME	LAST NAME	TYPE	CERTIFICATION AREA	AS OF	ENDING
GERI MARIE	RASO	Level 1	TEACHING ASSISTANT	9/1/2010	8/31/2013

**SUB TEACHERS NOT TO EXCEED 40 DAYS - UNCERTIFIED**

FIRST NAME	LAST NAME	TYPE	CERTIFICATION AREA	AS OF	ENDING
BRIAN	BLIGH				
AMANDA	CARMELITANO				
JENNIFER	FIORIO				
ALEXIS	KRIVOSTA				
JEANINE	NASTA				
ALLYSON	WOLFF	INITIAL	CHILDHOOD EDUCATION	2/1/2006	1/31/2011
REGINA	SPERO				

**SUB CUSTODIAL WORKER**

FIRST NAME	LAST NAME
MARLENE	PEREZ

4. Memorandum of Agreement – Project Owners

The Board approves the Project Owners Memorandum of Agreement between the district and the Port Jefferson Teachers’ Association for the 2010-2011 school year.

5. Project Owners

The Board approves the appointment of Allyson Carlson and Marissa Shannon as RTI Project Co-Owners for the 2010-2011 school year in accordance with the negotiated agreement with the Port Jefferson Teachers’ Association; and, contingent upon approval of A.4.

6. Mentors

The Board approves the appointment of the following Mentors for the 2010-2011 school year in accordance with the negotiated agreement with the Port Jefferson Teachers' Association:

Melissa Corey – Mentor Coordinator  
Laurie McMillen – Mentor (for Justin Gargiulo)  
Dennis Christopher – Mentor (for Kandice Brucella)  
Eva Grasso – Mentor (for Kayleen Moran)

7. Lifeguard Appointments

The Board approves the following lifeguard appointments for the 2010-2011 school year after-school program:

Michael Loper  
Steven Bosch

8. Leave Replacement – Music Teacher

Recommendation: The Board approves the appointment of Jason Crockett as a teacher of Music, NYS certification Initial Music, expiration 8/31/15 on a leave replacement basis (for Katie Bernius) at Level MA Step 1 from on or about October 12, 2010 until on or about January 4, 2011 in accordance with the negotiated agreement with the Port Jefferson Teachers' Association.

9. Additional Class Assignments

The Board approves the following additional class assignment(s) for the 2010-2011 school year in accordance with the negotiated agreement with the Port Jefferson Teachers' Association:

- a. Rescind Jesse Rosen – two Freshman Seminar classes
- b. Philip Giannusa - two additional Freshman Seminar classes.  
(2 classes per 6 day cycle)
- c. Jesse Rosen – one Freshman Seminar class (1 class per 6 day cycle).
- d. Jesse Rosen - one extra section of Social Studies (Global Studies 10X)  
(6 classes per 6 day cycle).

10. Resignation – Superintendent of Schools

The Board accepts the resignation of Max Riley as Superintendent of Schools effective August 31, 2011.

**B. Finance**

1. Financial Reports

The Board accepts the financial reports.

**C. Facilities and Operation**

1. Surplus Property

The Board declares the following as surplus property; and, authorizes the Assistant Superintendent for Business to dispose of same in the best financial interest of the district:

41 copies, Literacy Activity Book "Enjoy"(Grade 3)  
ISBN#0-395-72484-8, Houghton Mifflin, 1996

106 copies, World Explorer-Western Hemisphere (Grade 5)  
ISBN#013-050235-9, Prentice Hall, 2001

3 copies, World Explorer, Western Hemisphere, Teachers Edition,  
Prentice Hall, 2001

**D. Education**

1. CSE Recommendations

The Board accepts the recommendations of the Committees on Special Education.

2. Instructional Service Agreement

The Board approves the Instructional Service Agreement for Special Education Services between the Longwood Central School District and the Port Jefferson Union Free School District, for specific students for the 2010-2011 school year, as recommended by the Committee on Special Education.

October 2010

PORT JEFFERSON SCHOOL DISTRICT  
BOARD OF EDUCATION2010-11 Board Committee ChargesCurriculum Committee

The Curriculum Committee is charged to work with the Administration to provide oversight of the Curriculum Revision Five-year Cycle. After review of the Deputy Superintendent's recommendations, The Committee will adopt and publish a five-year calendar of curriculum review and approval, beginning with 2009-10. Curriculum adoptions will be made prior to January 1 so that adequate time will be provided to include necessary funds for personnel and materials in the subsequent school year budget.

In addition, the Committee will oversee the implementation of Policy 4220, Educational Initiatives, to provide comprehensive plans for new and revised educational programs. The Committee will provide updates at each monthly Board meeting and will present a year-end summary at the June 2010 Board meeting with recommendations for the next Board.

*Administrative Liaison: Deputy Superintendent & Assistant Superintendent for Pupil Personnel Services*

Finance Committee

The Finance Committee will work with the Assistant Superintendent for Business Services to plan, develop, and communicate the annual district budget to be referred to voters. The Committee will receive monthly reports from the administration on expenditures and otherwise monitor the implementation of the budget as appropriate. The Committee will meet as necessary during the school year to address any financial exigencies that may occur. The Committee will convene a Citizens Advisory Committee in accordance with Board policy to provide advice regarding the budget. In addition, the Finance Committee will work to develop a long-range financial plan for the District. The Committee will provide updates at each monthly Board meeting and will present a year-end summary at the June 2010 Board meeting with recommendations for the next Board.

*Administrative Liaison: Assistant Superintendent for Business Services*

Facilities Committee

The Facilities Committee will work with the administration to provide oversight of school facilities and will work with the District Architect to plan for facility development.

Included within the facility oversight responsibility is the duty to set direction for the continued development and application of the District technology network. The Committee will act as the appellant body for final resolution of transportation complaints on appeal from administrative resolution. The Committee will also function as the School Visitation Committee. The Committee will provide updates at each monthly Board meeting and will present a year-end summary at the June 2010 Board meeting with recommendations for the next Board.

*Administrative Liaison: Assistant Superintendent for Business Services*

#### LIPA Committee

The LIPA Committee will study and recommend strategic action to the Board for addressing the potential loss of tax revenue to the District from the Port Jefferson power plant. The Committee will cooperate with the committee appointed by Village Government and seek consensus with this counterpart committee on effective plans of action to achieve the goal of minimizing the effects of loss of power plant tax revenues on Port Jefferson Free Union School District. The committee will comprise Board members and citizen members as chosen by the Chair. This Committee is an *ad hoc* Committee and will be dissolved on June 30, 2010. The Committee will provide updates at each monthly Board meeting and will present a year-end summary at the June 2010 Board meeting with recommendations for the next Board.

*Administrative Liaison: Assistant Superintendent for Business Services.*

#### Audit Committee

The Audit Committee will work with the Administration and auditors in accordance with the District's Audit Committee Charter to provide oversight over the District's financial processes. The Committee will provide updates at each monthly Board meeting and will present a year-end summary at the June 2010 Board meeting with recommendations for the next Board.

*Administrative Liaison: Assistant Superintendent for Business Services.*



## **BOARD OBJECTIVES FOR THE 2010-2011 SCHOOL YEAR**

- ✚ By June 2011, the Board will, in accord with Policy 4220, have adopted strategic plans for each of the following program initiatives: Elementary Mathematics, Response-to-Intervention, Primary Grades Small Class sizes, The One-to-One Laptop Program in the secondary School and FLES. Further, during the school-year 2010-11, the Board will begin receiving progress reports on implementation of those plans as prescribed in plan documents.
  
- ✚ The Board will engage with Village Government and elected representatives to develop a plan for responding to the emerging issue of LIPA tax revenue curtailment in a manner that protects Port Jefferson taxpayers and secures the educational future of Port Jefferson students.
  
- ✚ During the 2010-11 school year, the Board will plan, and begin implementation of, a comprehensive review of the high school curriculum.
  
- ✚ The District will search for and hire a new Superintendent of Schools to lead the school district.
  
- ✚ The District will work with architects, district staff, and citizens to create a long-range facility plan for district schools and grounds.
  
- ✚ The District will negotiate with the administrator and teacher unions to secure agreements that protect the educational programs for students, respond to new legislative requirements, and stabilize the economic future of the district.