

November 15, 2010

A special meeting of the Board of Education was held on November 15, 2010 at the District Office. Present at the 8:24 p.m. call to order by Vice-President Mark Doyle were Board Members Kathleen Brennan, Dennis Kahn and Robert Ramus, Superintendent Max Riley, Deputy Superintendent Maria Rianna, Assistant Superintendent for Business Mark Flower, Assistant Superintendent for Pupil Personnel Services Donna Guiffre, and school district attorney Anna Scricca. Board President Robert Frey and Board Members Lauren Hubbard and Elisa Scott were absent. Mr. Flower acted as Clerk pro tem.

Motion was made by Dr. Kahn, seconded by Kathleen Brennan and carried 4-0 that the Board enter executive session to discuss matters of contract negotiations.

At 10:10 p.m., the Board reentered general session. Motion was made by Mr. Ramus, seconded by Mrs. Brennan and carried 4-0 to adjourn.

November 9, 2010

The regular monthly business meeting of the Board of Education of Port Jefferson Union Free School District was held on November 9, 2010 at Edna Louise Spear Elementary School. Present at the 7:30 p.m. call to order by Vice-President Mark Doyle, were Board Members Kathleen Brennan, Dennis Kahn, Robert Ramus, and Elisa Scott, Superintendent of Schools, Max Riley, and District Clerk, Janice Baisley. Board Member Lauren Hubbard arrived at 7:35 p.m., Board President Robert Frey was absent.

Dr. Doyle gave an update on Dr. Frey's condition.

Motion was made by Mrs. Brennan, seconded by Dr. Kahn and carried 5-0 that the Board approve the minutes of the following meetings:

Regular Meeting held October 12, 2010
Special Meeting held October 20, 2010

Dr. Doyle announced the open forum.

T. Tsunis

- parent portal
- high school Spanish classes

Dr. Doyle asked that a report be provided to the Board with resources to remedy the foreign language class situation at the high school.

M. McCuen

- 11/17/10 community LIPA meeting

Discussion ensued.

J. Kaiser

- Dr. Frey's absence
- emergency evacuation drill / YMCA

Dr. Doyle asked that Dr. Riley get back to Mr. Kaiser regarding the emergency evacuation drill.

D. Mannarino

- Policy 9240 / sexual orientation

Dr. Doyle asked that Dr. Riley consult with counsel and get back to Mr. Mannarino.

- bullying, drug and alcohol use
- establishing a gay/straight student alliance

Discussion. Dr. Doyle asked administration to explore establishment of a student alliance.

E. Kilgore (student)

- benefit of students taking laptops home

L. Steiner

- responsibility for students' safety at senior prom / insurance policy rider

A.Lustig

- need for a comprehensive drug and alcohol program

T. Tsunis

- "Jersey Shore" Day at high school

D. Mannarino

- student dress code

REPORTS

Student Representative, Matthew Strauss, reported on high school activities.

Report from the Superintendent of Schools included:

- developing Race to the Top

Committee Reports were given by:

Dr. Hubbard – Facilities Committee

Mr. Ramus – Budget Committee

Dr. Kahn – LIPA Committee

Dr. Doyle – Audit committee

Dr. Doyle – Curriculum Committee

PTA President, Jill Russell, reported on PTA activities.

BOARD CONSENT AGENDA

Motion was made by Dr. Hubbard, seconded by Mrs. Scott that as recommended by the Superintendent of Schools, the Board approve the following resolutions appearing on the November 9, 2010 consent agenda:

A. Personnel - resolutions numbered 1-6

Discussion ensued regarding stipends for concerts. Motion carried 6-0.

Motion was made by Mrs. Scott, seconded by Dr. Hubbard Scott that as recommended by the Superintendent of Schools, the Board approve the following resolutions appearing on the November 9, 2010 consent agenda:

B. Finance - resolutions numbered 1-4

Discussion. Motion carried 6-0

Motion was made by Dr. Hubbard, seconded by Mrs. Brennan and carried 6-0 that as recommended by the Superintendent of Schools, the Board approve the following resolutions appearing on the November 9, 2010 consent agenda:

D. Education - resolutions numbered 1-3

OLD BUSINESS

Motion was made by Mr. Ramus, seconded by Mrs. Brennan and carried 6-0 that Policy 0600, Administrative Organization, presented for a second reading be adopted.

Motion was made by Mr. Ramus, seconded by Dr. Hubbard that Policy 6832, District-Owned Cellular Telephones, presented for a second reading be adopted. Mrs. Brennan indicated that she had requested a list of employees assigned district cell phones and the rationale. Dr. Doyle asked that such a report be provided to the Board by the December meeting. Motion carried 6-0.

Motion was made by Mr. Ramus, seconded by Mrs. Brennan and carried 6-0 that Policy 9240, Recruiting and Hiring, presented for a second reading be adopted.

Motion was made by Mrs. Scott, seconded by Dr. Hubbard that items B.1. and B.2. under Old Business be approved. Discussion. Motion carried 4-2 (Mrs. Brennan and Dr. Kahn opposed).

B. Personnel

1. Memorandum of Agreement – Project Owners

The Board approves the Project Owners Memorandum of Agreement between the district and the Port Jefferson Teachers' Association for the 2010-2011 school year.

2. Project Owners

The Board approves the appointment of Allyson Carlson and Marissa Shannon as RTI Project Co-Owners for the 2010-2011 school year in accordance with the negotiated agreement with the Port Jefferson Teachers' Association; and, contingent upon Board approval of the Memorandum of Agreement – Project Owners.

Motion was made by Dr. Hubbard, seconded by Mrs. Brennan and carried 6-0 that the Board discuss laptop distribution. Discussion ensued regarding continuation of having the laptops distributed daily and for what duration, allowing students to take laptops home, and having the laptops available in a designated space for use. Motion was made by Mrs. Scott that the Board approve extending distribution of laptops for one month until a 4220 plan is received by the Board. Mr. Ramus amended the motion to include a proviso that the 4220 plan be received in December and it be a detailed 4220 plan for the initiative. Amended motion seconded by Mrs. Scott. Discussion. Motion carried 5-1 (Dr. Hubbard opposed).

Dr. Doyle reported that no new objectives were received from Board members; therefore, the Board objectives for the 2010-2011 would remain as approved at the October 12, 2010 meeting of the Board.

NEW BUSINESS

A. Board Policy

Motion was made by Dr. Hubbard, seconded by Mrs. Scott and carried 6-0 that revisions to Policy 6700, Purchasing, be accepted for a first reading.

Motion was made by Dr. Hubbard, seconded by Mr. Ramus and carried 6-0 that revisions to Policy 6710, Purchasing Authority, be accepted for a first reading.

B. Lacrosse

Dr. Hubbard reported on the recommendation of the Facilities Committee to establish a boys middle school lacrosse team and a girls middle school lacrosse team at a cost of \$20,000 for each team. Discussion ensued. Dr. Kahn expressed a desire to hear from Director of Athletics, Deb Ferry. Motion was made by Dr. Kahn, seconded by Mr. Ramus that this item be tabled until the December meeting. Motion failed (Dr. Hubbard, Dr. Doyle, Mrs. Scott opposed). Motion was made by Dr. Hubbard, seconded by Mrs. Scott that the Board approve an expense of up to \$40,000 for a boys middle school lacrosse team and a girls middle school lacrosse team for the 2010-2011 season. Motion failed 3-3 (Dr. Kahn, Mr. Ramus, Mrs. Brennan opposed).

C. Level III Grievance

Mr. Ramus reported that grievance 2010-2 was heard at Level III. Motion was made by Mr. Ramus, seconded by Mrs. Scott and carried 6-0 that the Board deny grievance 2010-2 heard at Level III.

D. Superintendent Search

Dr. Doyle reported that the Superintendent Search Committee would consist of Elisa Scott, Lauren Hubbard and Kathleen Brennan as Chair. Dr. Doyle distributed a charge for the Search Committee. Motion was made by Mrs. Scott, seconded by Mrs. Brennan to adopt the charge. Discussion. The charge was amended as follows:

delete: "...develop and send out an RFP"

delete: "...based upon the responses to the RFP"

delete: "...District executive staff"

Motion was made by Dr. Hubbard, seconded by Mrs. Brennan and carried 6-0 to adopt the charge as amended (attached).

Dr. Doyle announced the second open forum.

L. McMillen

- request to have a teacher from each building serve on the Curriculum Committee

Dr. Doyle indicated that he received a request to review specific personnel files and asked for a motion to enter executive session. Due to the late hour, Mr. Ramus tabled this item for the next meeting.

At 11:35 p.m., motion was made by Dr. Kahn, seconded by Mr. Ramus and carried 6-0 that the Board enter executive session to discuss potential litigation. The District Clerk left the meeting and Dr. Doyle acted as Clerk pro tem.

At 12:29 a.m., the Board reentered general session.

Motion was made by Dr. Hubbard, seconded by Mrs. Scott and carried 6-0 to adjourn.

CONSENT AGENDA

11/9/10

A. Personnel

1. Coaching / Athletic Appointments

The Board approves the following coaching/athletic appointments for the 2010-2011 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association:

- a. MS Volleyball Intramural Coach
Nancy Bachety
- b. MS Volleyball Intramural Substitute Coaches
Peter Burawa, Virginia Hampel, Dinarae Squatriglia, Traci Johansen
- c. MS Basketball Intramural Co-Coaches
Charles Ruoff & Jesse Rosen
- d. MS Basketball Intramural Substitute Coaches
Phil Gianussa, John Serignese, Michael Riley

2. Extra Assignment

The Board approves the extra class assignment for Anne Algieri to teach an extra class, SAT Verbal Prep, for the second semester of the 2010-2011 school year (6 classes per 6 day cycle), in accordance with the negotiated agreement with the Port Jefferson Teachers' Association.

3. Co-Curricular/Extra Stipend Appointments

The Board approves the following co-curricular appointments for the 2010-2011 school year in accordance with the negotiated agreement respective association as noted:

- a. HS Afterschool Library Supervision (PJPA)
Antoionette Famiano & Debra Hartmann
- b. MS Detention Supervision (PJTA)
Allison Giannusa, Robert Farenga & Nancy Bachety
- c. HS Detention Supervision (PJTA)
Brian Chalmers & Eva Grasso
- d. Title I Coordinator (PJTA)
Lynne Pellegrino
- e. ES Concerts (PJTA)
Kathleen Riley, Arlene Moulder, Mark Abbonizio, Christian Neubert

4. Paraprofessional Recall

The Board approves the recall of Michelle Lautato as a Teaching Assistant effective November 1, 2010, in accordance with the negotiated agreement with the Port Jefferson Paraprofessionals' Association.

5. Leave Replacement Appointment – Music

The Board approves the appointment of Christian Neubert as a teacher of Music, NYS certification Initial Music, expiration 1/31/16, on a leave replacement basis (for Vanessa Salzman) from on or about December 1, 2010 to June 30, 2011, at Level BA Step 1, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association.

6. Substitutes

The Board approves the attached list (Appendix A) of substitute appointments for the 2010-2011 school year.

B. Finance

1. Financial Reports

The Board approves the financial reports.

2. Approval of Payment for Services

The Board approves the services of Jeanette Cooper as piano accompanist for the 2010-2011 winter and spring concert seasons at a rate of \$80.00 per hour not to exceed 10 hours.

3. Financial Statement and Corrective Action to Management Letter

As recommended by the Audit Committee, the Board accepts the response to the external auditor's management letter for the fiscal year ending June 30, 2010; and further, the Assistant Superintendent for Business is authorized to submit the management letter and action plan to the New York State comptrollers Office, pursuant to the Five Point Fiscal Accountability Plan.

4. Internal Auditor's Risk Assessment Report

As recommended by the Audit Committee, the Board accepts the response to the Internal Auditor's Risk Assessment Report for the 2009-2010 school year; and further, the Assistant Superintendent for Business is authorized to submit the corrective action plan to the New York State Comptroller's Office, pursuant to the Five Point Fiscal Accountability Plan.

C. Facilities & Operations

D. Education

1. CSE Recommendations

The Board accepts the recommendations of the Committees on Special Education.

2. 4220 Plan – Response to Intervention

As recommended by the Curriculum Committee, and in accordance with Policy 4220, the Board accepts the proposed instructional plan for Response to Intervention (RtI).

3. Instructional Service Agreement

The Board approves the Instructional Service Agreement between the district and the Hauppauge Union Free School District for the provision of special education programs and services for the 2010-2011 school year.

2010-2011 ADDITIONAL SUB. LIST.

SUB TEACHERS

FIRST NAME	LAST NAME	TYPE	CERTIFICATION AREA	AS OF	ENDING
AMY	BOWMAN	PROFESSIONAL	STDS W/DISABLS GR 1-6	9/1/2010	
AMY	BOWMAN	PROFESSIONAL	STDS W/DISABLS BIR - GR 2	9/1/2010	
AMY	BOWMAN	PROFESSIONAL	CHILDHOOD EDUCATION	9/1/2010	
AMY	BOWMAN	PROFESSIONAL	EARLY CHILDHOOD EDUC	9/1/2010	
AMANDA	CARMELITANO	INITIAL	SOCIAL STUDIES 7-12	2/1/2011	1/31/2016
CACY	HERMAN	INITIAL	SOCIAL STUDIES 7-12	2/1/2010	1/31/2015
CHRISTINE	MORITZ	INITIAL	STDS W/DISABLS GR 1-6	9/1/2010	8/31/2015
CHRISTINE	MORITZ	INITIAL	STDS W/DISABLS BIR - GR 2	9/1/2010	8/31/2015
CHRISTINE	MORITZ	INITIAL	CHILDHOOD EDUCATION	9/1/2010	8/31/2015
CHRISTINE	MORITZ	INITIAL	EARLY CHILDHOOD EDUC	9/1/2010	8/31/2015
JEANNE	SCHWARZ	INITIAL	STDS W/DISABLS GR 1-6	2/1/2010	1/31/2015
JEANNE	SCHWARZ	INITIAL	STDS W/DISABLS BIR - GR 2	2/1/2010	1/31/2015
JEANNE	SCHWARZ	INITIAL	CHILDHOOD EDUCATION	2/1/2010	1/31/2015
JEANNE	SCHWARZ	INITIAL	EARLY CHILDHOOD EDUC	2/1/2010	1/31/2015
DAWN	SHACKLES	PERMANENT	NURSERY, K, GR 1-6	9/1/1999	
HEATHER	WEINMAN	INITIAL	ENGLISH LANGUAGE ART	9/1/2009	8/31/2014
DEBORAH	WERTHEIM	PERMANENT	NURSERY, K, GR 1-6	9/1/1997	
ALLYSON	WOLFF	INITIAL	CHILDHOOD EDUCATION	2/1/2006	1/31/2011

SUB NURSE

FIRST NAME	LAST NAME	TYPE	CERTIFICATION AREA	AS OF	ENDING
ELIZABETH	COOKE	LICENSE	REG. PROF. NURSE		2/28/2011

SUB TEACHER AIDE AND TEACHING ASSISTANT

FIRST NAME	LAST NAME	TYPE	CERTIFICATION AREA	AS OF	ENDING
AMANDA	CARMELITANO	INITIAL	SOCIAL STUDIES 7-12	2/1/2011	1/31/2016
TAYLOR	GANG	INITIAL	STDS W/DISABLS GR 1-6	9/1/2010	8/31/2015
TAYLOR	GANG	INITIAL	STDS W/DISABLS BIR - GR 2	9/1/2010	8/31/2015
TAYLOR	GANG	INITIAL	CHILDHOOD EDUCATION	9/1/2010	8/31/2015
TAYLOR	GANG	INITIAL	EARLY CHILDHOOD EDUC	9/1/2010	8/31/2015
SHANNON	GRIFFIN	INITIAL	STDS W/DISABLS GR 1-6	9/1/2009	8/31/2014
SHANNON	GRIFFIN	INITIAL	STDS W/DISABLS BIR - GR 2	9/1/2009	8/31/2014
SHANNON	GRIFFIN	INITIAL	CHILDHOOD EDUCATION	9/1/2009	8/31/2014
SHANNON	GRIFFIN	INITIAL	EARLY CHILDHOOD EDUC	9/1/2009	8/31/2014
KAITLIN	LYNAM-KOLB	INITIAL	CHILDHOOD EDUCATION	9/1/2010	8/31/2015
KAITLIN	LYNAM-KOLB	INITIAL	CHILDHOOD EDUCATION	9/1/2010	8/31/2015
CHRISTIAN	NEUBERT	INITIAL	EARLY CHILDHOOD EDUC	9/1/2010	8/31/2015
			MUSIC	2/1/2011	1/31/2016

SUB TEACHING ASSISTANT NOT TO EXCEED 40 DAYS - UNCERTIFIED

FIRST NAME	LAST NAME
ALEXIS	KRIVOSTA

11/9/10

SUPERINTENDENT SEARCH COMMITTEE CHARGE

"The ad hoc Superintendent Search Committee will work with a search consultant to plan and conduct the search for a new Superintendent for the district. [The Committee will ~~develop and send out an RFP to~~ solicit proposals from superintendent search consultants to conduct the actual search. The Committee will then make a recommendation to the Board about the choice of a consultant ~~based upon the responses to the RFP~~ at the December 14, 2010 Board meeting. The recommended consultant should be available to be interviewed by the Board at the meeting.] The Committee will ensure that the consultant engages representative community groups to communicate the search process and to seek community input on criteria for hiring a superintendent. The Committee will recommend to the Board for its approval the criteria that result from this process. The search will be confidential with the names of superintendent candidates to be held strictly confidential by Board members, ~~District executive staff~~, and the consultant. The entire Board, and not just the Committee, will evaluate all prospective candidates brought forth by the consultant and interview suitable candidates in executive session. The Committee will be dissolved once the Board has hired a new Superintendent or on June 30, 2011, whichever occurs first."