

February 23, 2010

A work session of the Education Committee of the Port Jefferson School District Board of Education was held on February 23, 2010 at Edna Louise Spear Elementary School. The meeting commenced at 7:35 p.m. Present were Board President Stacey Zink, Board Members Marybeth Collins and Mark Doyle. Superintendent, Max Riley, and District Clerk, Janice Baisley. Board member Robert Frey arrived at 7:40 p.m. Board members Lauren Hubbard, Robert Ramus, and Elisa Scott were absent.

Dr. Riley announced that the report to the Education Committee includes:

- Elementary School Science Exit Standards
- Curriculum Review Cycle
- Budget Development - Revenues

Deputy Superintendent Maria Rianna distributed to the Board, for their review prior to the March 23, 2010 work session, a copy of National Educational Technology Standards and Performance Indicators for Students.

Ms. Rianna reported on changes to the instructional program in elementary science and data that will be used to evaluate the science initiative. A copy of the Elementary Science Scope and Sequence was distributed to the Board. Discussion.

Ms. Rianna explained how curriculum projects are generated, approved, and assigned to staff. Director of ELA & Social Studies, Maureen Hull reviewed district curriculum maps and the mapping process. Discussion.

Assistant Business Administrator, Sean Leister, reported on district revenues and estimates for 2010-2011. Discussion.

Ms. Zink distributed information to the Board regarding the “One Island One Voice” Letter Writing Campaign and asked for their support in this effort.

At 9:15 p.m., the work session adjourned.

February 9, 2010

The regular monthly business meeting of the Board of Education of Port Jefferson Union Free School District was held on February 9, 2010 at Edna Louise Spear Elementary School. Present at the 7:35 p.m. call to order by Board President Stacey Zink, were Vice-President Elisa Scott, Board Members Marybeth Collins, and Mark Doyle, Superintendent Max Riley, and District Clerk Janice Baisley. Board member Robert Frey arrived at 7:40 p.m., Board member Robert Ramus arrived at 7:45 p.m., Board member Lauren Hubbard was absent.

Motion was made by Ms. Collins, seconded by Dr. Doyle and carried 4-0 that the Board approve the minutes of the following meetings:

Regular Meeting held January 12, 2010

Work Session held January 26, 2010

Ms. Zink announced the open forum.

D. Weldon

- grades 4 & 5 departmentalization
- curriculum on-line
- extra help afterschool

T. Fabian

- transportation matter

A. Zenu

- assessing grades 4 & 5 departmentalization

K. Kamming

- assessing time on task
- grades 4 & 5 departmentalization

P. Koehnlein

- excessing of paraprofessionals

N. Acampora

- inform residents of grades 4 & 5 departmentalization assessment results

G. Demoscher

- grades 4 & 5 departmentalization

L. Alter

- choice to opt out of departmentalization
- train existing teachers vs. hiring area specialists
- fire safety code violation

Ms. Zink requested that Dr. Riley provide a report to the Board on fire safety inspection reports.

S. Albinson

- elementary school math curriculum

L. Leibert

- differentiation

D. Biondo

- analysis of grades 4 & 5 program

D. Weldon

- implementation of grades 4 & 5 program in other districts

Ms. Zink asked Dr. Riley to provide a report to the Board on other districts using departmentalization at the elementary level.

K. Kamming

- other districts using departmentalization

D. Mannarino

- timeline for assessment of departmentalization program

D. Weldon

- teacher input on assessing program

K. Kamming

- assessment of time on task

Open session closed at 8:20 p.m.

REPORTS:

Superintendent:

- Presentation by Sean Leister on 2010-2011 Budget Development & Budget Reserves

Dr. Frey indicated his desire to attend the budget finance committee meetings.

Board President:

- Reported on attendance at regional legislative breakfast at Longwood School District
- Formation of a legislative committee to attend March conference in Albany

Robert Ramus

- Report of Facilities Committee
- Report of Finance Committee

Mark Doyle

- Report of Communications Committee
- Report of Curriculum Committee
- Report of By-Laws Committee
-

Student Representative:

- high school activities

Ms. Collins inquired about status of meeting to discuss student recognition.

Ms. Zink asked Board members if there were any items to be removed from the consent agenda to new business. Mr. Ramus asked that A.8. and C.1. be moved. Ms. Collins asked that item A.7. be moved.

Motion was made by Ms. Collins, seconded by Dr. Frey and carried 6-0 that as recommended by the Superintendent of Schools, the Board approve the following resolutions appearing on the February 9, 2010 consent agenda:

BOARD CONSENT AGENDA

- A. Personnel - resolutions numbered 1-6 and 9-18
- B. Finance - resolutions numbered 1 - 4
- C. Facilities and Operations 2 & 3
- D. Education - resolutions numbered 1 - 3

NEW BUSINESS

1. Board Policy 4200, District Curriculum – Motion was made by Dr. Frey, seconded by Mr. Ramus to accept policy 4200 as first reading. Mr. Ramus inquired about a 3 year curriculum cycle rather than a 5 year cycle. Dr. Riley indicated that he and Ms. Rianna will meet to evaluate the cost impact of a 3 year instead of 5 year cycle. Motion carried 6-0.

2. Grant Proposal – Mr. Ramus reported on an opportunity for the district to participate in a Readiness & Emergency Preparedness Grant, along with Port Jefferson Village. Discussion ensued. Board consensus was to pursue the matter. Ms. Zink asked that Dr. Riley and Mr. Koelbel look into the aspects of the grant. Dr. Riley indicated he would speak with Mr. Ramus further regarding the grant.

3. Item C.1, Transportation Study, moved from the consent agenda to new business for discussion. Dr. Riley explained the study. Discussion ensued. Motion was made by Ms. Scott, seconded by Dr. Frey that the Board approve item C.1., motion carried 4-2 (Mr. Ramus and Ms. Collins opposed).

4. Item A.7., Memorandum of Agreement Mentor Program, moved from the consent agenda to new business for discussion. Ms. Collins requested a copy of the informal grievance prompting the Memorandum of Agreement. Dr. Riley indicated that it was verbal. Motion was made by Ms. Collins, seconded by Dr. Doyle and carried 6-0 that Item A.7. be moved to executive session.

5. Item A.8., Appointment of Substitutes, moved from the consent agenda to new business for discussion. Mr. Ramus inquired about certification status. Motion was made by Mr. Ramus, seconded by Dr. Doyle and carried 6-0 to approve Item A.8.

Ms. Zink announced the second open forum.

R. Tucker

- steps taken to promote involvement of female students in activities.

Ms. Zink asked Dr. Riley to provide the Board with information on this matter.

L. Alter

- student recognition at the elementary school
- transparency when hiring uncertified teachers

K. DeMario

- formal computer learning at the elementary school

L. Steiner

- listening to a specific parent during open forum

At 9:53 p.m., motion was made by Ms. Collins, seconded by Ms. Scott and carried 6-0 that the Board enter executive session to discuss personnel matters. The District Clerk left the meeting and Ms. Zink acted as clerk pro tem.

At 11:10 p.m., the Board reentered general session.

Motion was made by Dr. Doyle, seconded by Ms. Scott and carried 6-0 that the Board approve Personnel resolution A.7.

Motion was made by Ms. Collins, seconded by Mr. Ramus and carried 6-0 to adjourn.

CONSENT AGENDA

A. Personnel

1. Request for Extension of Leave – Reading Teacher

The Board approves an extension of the current leave of absence of Bonnie Quartarone, HS/MS Reading teacher, from March 15, 2010 through June 30, 2010.

2. Extension of Leave Replacement Appointment

The Board approves an extension of the current leave replacement assignment of Cathy Kaufman from March 15, 2010 through June 30, 2010.

3. Request for Extension of Leave – Teaching Assistant

The Board approves the continuation of the current leave of absence for Kimberly Roth, Teaching Assistant, effective January 4, 2010 through June 30, 2010.

4. Extension of Leave Replacement Appointment – Teaching Assistant

The Board approves the continued appointment of Michelle Lautato, having previously been recalled, as a leave replacement Teaching Assistant, effective January 4, 2010 through June 30, 2010.

5. Additional Assignment

The Board approves the appointment of Meghan Ederle to teach an extra class period of daily resource room instruction, as recommended by the CSE, for the period December 14, 2009 through January 26, 2010.

6. Coaching Appointments

The Board approves the following coaching appointments for the 2009-2010 school year:

Donald Slingerland	Varsity Girls Spring Track
Brian Snow	Assistant Varsity Girls Spring Track
Joe Dessi	7/8 Grade Girls Spring Track
Rod Cawley	Varsity Boys Spring Track
Benjamin Bajus	Assistant Varsity Boys Spring Track
Michael Riley	7/8 Grade Boys Spring Track
Jesse Rosen	Varsity Baseball
Matthew Garofola	Assistant Varsity Baseball
Matthew Timmons	Junior Varsity Baseball
Peter Esposito	Baseball 8
Deborah Edgar-Brown	Varsity Softball
Debra Mazza	Assistant Varsity Softball
Colleen Carmon	Junior Varsity Softball
Kristin Britt	Softball 7
Virginia Hampel	Softball 8
David Warmuth	Varsity Boys Tennis
Laura Gough	Developmental. Assistant Varsity Boys Tennis

7. Memorandum of Agreement – Mentor Program

The Board approves a Memorandum of Agreement between the District and the PJTA authorizing the offering of a revised Mentoring Program for the 2009-2010 school year.

8. Appointment – Substitutes

The Board approves the appointment of the following substitutes for the 2009-2010 school year:

Robert Gallagher	Security
Matthew Timmons	Teacher
Lauren Trelewicz	Teacher effective February 1, 2010

9. Memorandum of Agreement – CSI Club

The Board approves a Memorandum of Agreement between the District and the PJTA authorizing the addition of the C.S.I. Club to Appendix F (Extra Pay for Extra Services) in the current PJTA/District Collective Bargaining Agreement.

10. Job Description – Technology Integration Specialist

The Board approves the job description for the position of Technology Integration Specialist.

11. Job Description – Assistant Superintendent for Pupil Personnel Services

The Board approves the job description for the position of Assistant Superintendent for Pupil Personnel Services.

12. Job Description – Assistant Principal Elementary School

The Board approves the job description for the position of Assistant Principal Elementary School.

13. Job Description – Assistant Principal Secondary School

The Board approves the job description for the position of Assistant Principal Secondary School.

14. Clarification Recall Appointments

The Board approves a clarifying resolution identifying the following paraprofessionals, who have already been recalled from the excess list, as permanent staff members:

Tracy Gray	Stephanie Marigliano	Cindy Woodward
Rosemary Griffin	Patricia Bennett-Leute	MaryJo Zimmerman
Bonnie Kelsch	Lynne Scofield	
Demetra Laino	Margaret White	
Lynn Lalia	Suzanne Udall	

15. Resignation – Custodial Worker

The Board accepts the resignation of Lori Gibson, Custodial Worker I, effective January 15, 2010.

16. Project Owners

The Board approves the following as project owners for district initiatives, effective February 10, 2010, in accordance with the Memorandum of Agreement with the PJTA:
Character Education: Andrew Cosci and Kristin Britt
Response to Intervention (RtI): Allyson Carlson and Marissa Shannon
Technology (1:1): Christine Austen

17. ELA Prep Academy

The Board approves the following teachers for the Grades 6, 7 and 8 ELA Prep Academy, 8 weeks, February 22, 2010 – April 10, 2010, 2 sessions per week, 1 hour 15 minutes per session:

Charles Ruoff	Deirdre Filippi
Jeanette Plonski	Carrie Fleischer
Allison Heron	Kristyn Rickmers

18. Math Prep Academy

The Board approves the following teachers for the Grades 6, 7 and 8 Math Prep Academy, 8 weeks, March 1, 2010 – April 26, 2010, 2 sessions per week, 1 hour 15 minutes per session:

Jeanette Plonski	Winifred Lento
Jamie McGee	Kristine Vaccaro
Matthew Garafola	

B. Finance

1. Financial Reports

The Board approves the financial reports.

2. Special Education and Federal Grants

The Board accepts the following Special Education and Federal grants for the 2009-2010 school year:

IDEA Section 611	\$252,293
IDEA Section 619	7,540
ARRA Section 611	151,325
ARRA Section 619	6,980
Universal Pre-K	78,300

3. Energy Grant

The Board accepts the Energy Grant from NYSERDA in the amount of \$337,242 for lighting efficiency upgrades.

4. External Auditor

The Board approves the appointment of R.S. Abrams as the District's external auditor for the 2009-2010 school year, with the option to renew on a yearly basis for a maximum of four additional years.

C. Facilities & Operations

1. Transportation Study

The Board approves Pupil Transportation Safety Institute to perform a Transportation Routing & Safety Study of Port Jefferson UFSD for a fee of \$5,540, including all expenses.

2. Stand-up Desk Study

The Board approves participation in the Artco-Bell stand-up desk trial with the understanding that there is no cost to the District for participation.

3. Surplus Property

The Board declares as surplus property (1) Sharp cassette recorder, I.D.#02-265, located at the Elementary School; and, directs the Interim Assistant Superintendent for Business to dispose of said equipment in the best financial interest of the district.

D. Education

1. Committees on Special Education

The Board approves the recommendations of the Committees on Special Education.

2. Special Education Services

The Board approves the appointment of Christina Carlson as an hourly Job Coach, as recommended by the CSE, for a maximum of 10 hours per week at the rate of \$38.00 per hour, effective January 4, 2010 through the remainder of the 2009-2010 school year.

3. Special Education Service Contracts

The Board approves the Special Education service contracts with South Huntington UFSD and Three Village Central School District for the 2009-2010 school year.