

March 23, 2010

A work session of the Port Jefferson School District Board of Education was held on March 23, 2010 at Edna Louise Spear Elementary School. The meeting commenced at 7:35 p.m. Present were Board President Stacey Zink, Vice-President Elisa Scott, Board Members Marybeth Collins, Mark Doyle, and Lauren Hubbard, Superintendent, Max Riley, and District Clerk, Janice Baisley. Board member Robert Ramus arrived at 7:40 p.m. Board member Robert Frey was absent.

Motion was made by Ms. Collins, seconded by Dr. Hubbard and carried 5-0 that the Board approve the termination of employment of Maria Mosquea, Custodial Worker I, effective March 24, 2010.

Presentation by the Assistant Business Administrator and Superintendent included:

- 2010-2011 budget development summary, adjustments, and tax impact
- review of input received from community forums
- elementary staffing
- Assistant Superintendent for Business comparison salaries
- districts with elementary assistant principals
- comparative district budget development
- technology
- financial statements

Discussion followed.

Requests made by Board members resulting from the presentation and discussion:

- years of experience/years in position included with Assistant Superintendent for Business comparison salaries
- amount of reserves being used by other districts
- four year cost projection for laptops.
- what elementary program/class size look like without class size reduction.
- recommendations for budget cuts without affecting program.

At 9:30 p.m., motion was made by Ms. Collins, seconded by Ms. Scott and carried 6-0 that the Board enter executive session. The district clerk left the meeting and Ms. Zink acted as Clerk pro tem.

Ms. Collins left the meeting at 10:00 p.m.

At 11:15 p.m., the Board reentered general session. Motion was made by Mr. Ramus, seconded by Ms. Scott and carried 5-0 to adjourn.

March 9, 2010

The regular monthly business meeting of the Board of Education of Port Jefferson Union Free School District was held on March 9, 2010 at Edna Louise Spear Elementary School. Present at the 7:35 p.m. call to order by Board President Stacey Zink, were Vice-President Elisa Scott, Board Members Marybeth Collins, Mark Doyle, Lauren Hubbard and Robert Ramus, Superintendent Max Riley, and District Clerk Janice Baisley. Board member Robert Frey arrived at 9:04 p.m.

Motion was made by Dr. Doyle, seconded by Mr. Ramus and carried 6-0 that the Board approve the minutes of the following meetings:

Regular Meeting held February 9, 2010
Work Session held February 23, 2010

Ms. Zink announced the open forum.

D. Brennan

- certification before hiring
- turnover in administration
- Assistant Superintendent for Business position
- HS principal tenure

D. Slingerland

- resurfacing high school track

T. Scully

- opportunity to opt out of departmentalization

P. Heidi

- ES departmentalization
- math program

A. Caruana

- ES departmentalization

N. Cerullo

- ES departmentalization

L. Cassidy

- ES departmentalization

D. Mannarino

- Policy - board member attendance at meetings
- requested last 12 months of meeting attendance [to see District Clerk]

L. Alter

- expenditure for cubbies

J. Tsunis

- requested printed version of budget
- residents being involved in the budget process

J. Hull

- schedule of community budget meetings

REPORTS

Dr. Riley

- The report from the Superintendent of Schools was a presentation by Assistant Business Administrator, Sean Leister, on the 2010-2011 budget development. Dr. Riley indicated the need for further direction from the Board as to an acceptable increase in budget and tax rate. Discussion ensued. Dr. Riley will provide the Board with scenarios to reach a budget increase of less than 2% and a tax rate of approximately 4%. Ms. Collins asked to see a 4% increase without using reserves.

Ms. Scott

- Report of the Finance Committee.

Dr. Hubbard

- Report of the Communications Committee

BOARD CONSENT AGENDA

Motion was made by Ms. Collins, seconded by Dr. Frey, and carried 7-0 that as recommended by the Superintendent of Schools, the Board approve the following resolutions appearing on the March 9, 2010 consent agenda:

- A. Personnel - resolutions numbered 1 - 5
- B. Finance - resolutions numbered 1 - 3
- C. Facilities and Operations – resolution numbered 1
- D. Education - resolution numbered 1

OLD BUSINESS

Motion was made by Dr. Frey, seconded by Ms. Collins, and carried 7-0 that the Board approve Policy 4200, District Curriculum, presented for a second reading and adoption.

NEW BUSINESS

Motion was made by Dr. Doyle, seconded by Dr. Hubbard that the following policies be accepted for a first reading. Ms. Scott indicated that a concern was expressed with the wording in Policy 2910 and asked that the committee review it. Motion carried 7-0.

- A. Board Policy
1. Policy 0310, Team Self-Assessment & Professional Development Needs
 2. Policy 2250, Board Committees
 3. Policy 2110.1, School Board Access to Information and Reports
 4. Policy 2901, Orientation of New Board Members
 5. Policy 2902, Preparing the Board Meeting Agenda
 6. Policy 2903, Requesting Information About Meeting Agenda Items
 7. Policy 2904, Preparing for Board Meetings
 8. Policy 2905, Participating in Discussion, Debate, and Voting
 9. Policy 2906, Responding to Inquiries Regarding Executive Session
 10. Policy 2907, Communicating with Team Members Between Meetings
 11. Policy 2908, Expressing Concern about Another Member's Performance
 12. Policy 2909, Requesting Information Not Related to Agenda Items
 13. Policy 2910, Visiting Campuses as a Board Member
 14. Policy 2911, Responding to Community Complaints
 15. Policy 2912, Conducting Travel for Professional Development of Board Members
 16. Policy 2913, Preparing the Annual School Board Activity Calendar
 17. Policy 2924, Evaluating the Superintendent
 18. Policy 2925, Expressing Concerns About Superintendent Performance

Item B under New Business was tabled to the next business meeting of the Board.

B. Emergency Planning

Ms. Zink announced the second forum.

L. Alter

- HS Idol
- ES Student Council

D. Okst

- decision on departmentalization

K. Kaming

- questioned proven benefit of departmentalization

W. Luca

- loss of time with present schedule

J. Kaiser

- union contract concessions

R. Tucker

- ES math program

Ms. Zink asked Dr. Riley to provide a report to the Board on Everyday Math vs. Houghton Mifflin.

J. DeHart

- ES math curriculum
- budget

At 10:45 p.m., motion was made by Dr. Frey, seconded by Dr. Doyle and carried 7-0 that the Board enter executive session to discuss personnel and legal matters. The district clerk left the meeting and Ms. Zink acted as Clerk pro tem.

Present in executive session were school district attorneys, Christopher Powers and Anna Scricca.

At 11:55 p.m., the Board reentered general session to adjourn.

CONSENT AGENDA**A. Personnel**

1 Coaching Appointments

The Board approves the following coaching appointment for the 2009-2010 school year:

- | | |
|----------------------|------------------------------|
| a. Alycia Petitto | Middle School Gymnastics |
| b. Michael Denimarck | Middle School Baseball |
| c. Ken Manfre | Baseball Assistant Volunteer |

2. Appointment – Substitutes

The Board approves the appointment of the following substitutes for the 2009-2010 school year:

- | | |
|---------------------|-----------|
| a. Kevin Bates | Custodian |
| b. Jean Marx | Teacher |
| c. Karin Fredriksen | Teacher |
| d. Alycia Petitto | Teacher |

3. Mentor Program Appointments

The Board approves the following mentor program appointments for the 2009-2010 school year, in accordance with the Memorandum of Agreement between the District and the Port Jefferson Teachers Association:

- | | |
|----------------------|--------------------|
| a. Melissa Corey | Mentor Coordinator |
| b. Dennis Christofor | Mentor |
| c. Sarah Ogden | Mentor |

4. Resignation – School Nurse

The Board accepts the resignation of Inma Vetro as school nurse effective April 2, 2010.

5. Elementary ELA & Math Test Prep

The Board approves the following teachers for the elementary school ELA and Math Prep Academy, 4 weeks, March 22 – April 26, 2010, 2 sessions per week, 1 hour per session, in accordance with the negotiated agreement with the Port Jefferson Teachers Association:

- | | |
|-----------------|-------------------|
| a. Kim Berg | d. Kristen Poulos |
| b. Nicole Costa | e. Gina Santini |

c. Melissa Drewisis

B. Finance

1. Financial Reports

The Board approves the financial reports.

2. Approval of Services - Musical

The Board approves the following musical accompanist services for the 2009-2010 school year drama productions:

a. Jeanette Cooper	Rehearsal Pianist	\$1,200.00
b. Michelle Erland	Choreographer	\$1,000.00
c. Alexandria Belinski	Reed	\$ 325.00
d. Steve Martino	Percussion	\$ 325.00

3. Approval of Services – Workshop Facilitators

The Board approves the following services for the March 26, 2010 Superintendent’s Conference Day:

- a. David Ghoogasian, keynote speaker and workshop facilitator, at a cost of \$3,200.00
- b. Damon Tommolino, workshop facilitator, at a cost of \$300.00

C. Facilities & Operations

1. 2010-2011 School Calendar

The Board approves the attached proposed calendar for the 2010-2011 school year.

D. Education

1. Committees on Special Education

The Board approves the recommendations of the Committees on Special Education.

Port Jefferson School District Proposed 2010-2011 School Calendar

July 2010				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

August 2010				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

September 2010				
M	T	W	T	F
		{1}	{2}	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

October 2010				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

- (16+2)
- 1 - First day for teachers
 - 6 - Labor Day
 - 7 - First day for students
 - 9-10 -Rosh Hashanah

(20)

11 - Columbus Day

November 2010				
M	T	W	T	F
1	2	3	4	{5}
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

December 2010				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

January 2011				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

February 2011				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28				

- (17+1)
- 5 - Supt.Conference Day
 - 11 - Veterans' Day
 - 24-26 Thanksgiving Recess

(16)

23-31 - Winter Recess

(20)

17 - Martin Luther King Day

(15)

21 -25 - Mid Winter Recess

March 2011				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

April 2011				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

May 2011				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

June 2011				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24 L
27	28	29	30	

(23)

- 18-22 Spring Recess
- 19 - Passover
- 25 - Easter Monday

20

27 & 30 Memorial Day

(18)

- 15-24 Regents testing (tentative)
- 24 - Last Day School

Key: = Schools Closed
 = Conference Day No School for Students

180 + 3 = 183

If days are needed to make-up snow days, the days will be used as follows: Day 1 = May 27, Day 2 = April 25, Day 3 = April 18