

April 22, 2009

A special meeting of the Board of Education of Port Jefferson School District was held on April 22, 2009 at the District Office. Present at the 1:00 p.m. call to order by President Stacey Zink were Board Members Lauren Hubbard, Robert Ramus and Elisa Scott, and District Clerk Janice Baisley. Absent were Board Members, Robert Frey, Joseph Camarda and Marybeth Collins.

Motion was made by Dr. Hubbard, seconded by Mrs. Scott and carried 4-0 that the Board approve the Administrative Budget of the Board of Cooperative Educational Services for 2009-2010.

Motion was made by Mr. Ramus, seconded by Dr. Hubbard and carried 4-0 that the Board cast a vote for the following BOCES Board Candidates:

Pamela Bethel (Mount Sinai) *incumbent*
Stephen Dewey (Eastport-South Manor) *incumbent*
Chris Garvey (Hampton Bays) *incumbent*
Joseph LoSchiavo (Patchogue-Medford) *incumbent*
Jeffrey Smith (Mattituck-Cutchogue) *incumbent*

At 1:05 p.m., motion was made by Mr. Ramus, seconded by Dr. Hubbard and carried 4-0 to adjourn.

April 21, 2009

The regular monthly business meeting of the Board of Education of Port Jefferson Union Free School District was held on April 21, 2009 at Edna Louise Spear Elementary School. Present at the 7:35 p.m. call to order by President Stacey Zink, were Board Members Joseph Camarda, Lauren Hubbard, and Elisa Scott, Superintendent of Schools, Max Riley, and District Clerk, Janice Baisley. Board Member Robert Ramus arrived at 7:50 p.m. Board Members Robert Frey and Marybeth Collins were absent.

Motion was made by Ms. Scott, seconded by Mr. Camarda and carried 5-0 that the Board approve the minutes of the following meetings:

Regular Meeting held March 10, 2009

Work Session held March 31, 2009

Ms. Zink announced the open forum.

R. Tucker

- Science Camp

B. Miller

- distributed a letter to the Board regarding personal perspectives

K. Sullivan

- inquired about communications audit

A. Lustig

- use of unreserved fund balance
- services to "kids in the middle"

A. Wittrock

- rules regarding AP students taking AP exams

P. Koehnlein

- paraprofessional services

B. Johnson

- graduation location

K. Gallagher

- graduation location

Report from the Superintendent of Schools included updates on the following initiatives:

- FLES Initiative – Robert Farenga
- Laptop Initiative – Christine Austen

Report from the Board President included:

- report from Elisa Scott on her attendance at the Total Literacy Workshop on Superintendent's Conference Day
- Mrs. Zink indicated next month the following board members would report on their attendance at Superintendent's Conference Day:

Mr. Ramus –RTI
Mrs. Zink – Communications
Mrs. Zink & Dr. Hubbard – Character Ed

- Dr. Hubbard – Health & Safety Committee Meeting
- Mrs. Zink gave a presentation to initiate Board discussion on creating a vision for the district. Individual board members offered their thoughts. Discussion ensued.

[Mr. Camarda left at 9:15 p.m.]

Report from Michelle Witrock, Student Representative:

- request to do student presentation on Spain trip
- inquired about status of decision regarding clubs at lunch
- inquired about alternative schedules
- graduation location

Motion was made by Mrs. Scott seconded by Dr. Hubbard that as recommended by the Superintendent of Schools, the Board approve the resolutions appearing on the April 21, 2009 consent agenda. Mr. Ramus asked to open discussion on item B.10.

- A. Personnel - resolutions numbered 1 - 7
- B. Finance - resolutions numbered 1 - 10
- C. Facilities and Operations - resolutions numbered 1 - 4
- D. Education - resolutions numbered 1 – 7

Motion carried 4-0.

Motion was made by Mr. Ramus, seconded by Dr. Hubbard and carried 4-0 that the Board designate April 22, 2009 as a special meeting date for the purpose of voting on the Eastern Suffolk BOCES 2009-2010 budget and election of members to the BOCES Board.

Mrs. Zink announced the second open forum

A. Wittrock

- clubs meeting
- need for school start times to be decided months in advance

Motion was made by Mrs. Scott, seconded by Dr. Hubbard and carried 4-0 to adjourn.

A. Personnel

1. Request for Leave –

The Board grants the request of Rachel Erickson for a leave of absence for the 2009-2010 school year, in accordance with Article IX .F. of the negotiated agreement with the Port Jefferson Teachers Association.

2. Coaching Appointment

The Board approves the following coaching appointment for the 2008-2009 school year:

Peter Esposito	Middle School Baseball
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3. Termination - .5 Teaching Assistant / Substitute

The Board approves the termination of Mark Allwang as .5 Teaching Assistant and Substitute effective March 17, 2009.

4. Appointment – Substitutes

The Board approves the following substitutes for the 2008-2009 school year:

Larry Lubin	Teacher
Antoinette Sufrin	Teacher
Patrick McCarthy	Teacher
Anamaria Pacheco	Teacher
Bari Marchfeld	Teacher
Karen Booker	Assistant / Aide

5. Summer Employment

The Board approves summer employment for the following to assist in the operations & maintenance and technology departments:

Angela Mariano	Kevin Bates
Nicholas Kenyon	Pete Esposito
Katherine Lyons	Pete Colon
Thomas Sciallo	Thomas Serabian
Nancy Gallagher	Mike Poat

6. Memorandum of Agreement – Custodial Workers Unit

The Board approves a Memorandum of Agreement with the Port Jefferson Custodial Workers Unit in regard to Article XXV Section B.

7. Cost of Living Adjustment

The Board approves a zero percent cost of living adjustment for the 2009-2010 school year for the Superintendent of Schools, Deputy Superintendent and Assistant Superintendent for Business.

B. Finance

1. Financial Reports

The Board accepts the financial reports.

2. Cooperative Purchasing Program

The Board authorizes participation in the cooperative purchasing program with Educational Data Systems for the 2009-2010 school year.

3. Musical Instruments Rental Bid

The Board awards a bid extension to *Advantage* Music for rental of musical instruments for the 2009-2010 school year.

4. Participation in BOCES Cooperative Bidding Program

The Board adopts the attached resolution, identified as Attachment "A", approving participation in the Eastern Suffolk BOCES Joint Cooperative Bidding Program for the 2009-2010 school year.

5. Participation in Time and Material Maintenance Cooperative Bid

The Board approves the district's participation in the Time and Materials Maintenance Cooperative Bid through Educational Data Services for the period April 1, 2009 – March 31, 2010.

6. Change Order

The Board approves Credit Change Order No. 1 with Paza Construction in the amount of \$9,500.

7. Scholarships

a. The Board accepts the award of the Andrew Golub Memorial Scholarship in the amount of \$500.00 to a seventh or eighth grade music/art student pursuing musical/artistic study throughout the summer.

b. The Board accepts the award of the Michael Lewis Falacaro Scholarship in the amount of \$250.00 to a high school senior pursuing a college or university degree in music.

8. Approval of Additional Expense

The Board approves an additional \$278.01 to cover expenses in connection with Tregoe Training.

9. Purchase of Transportation Routing Software

The Board accepts the proposal from Versa Trans in the amount of \$9,495 for the purchase of transportation routing software.

10. Adoption of 2009-2010 Budget

The Board hereby approves the proposed budget for the 2009-2010 school year in the amount of \$37,155,441; and further, the Board of Education approves the attached Property Tax Report Card (identified as Attachment "B") to be published in the local newspaper, appended to the proposed budget, and submitted to the State Education Department.

C. Facilities and Operations

1. Surplus Property

The Board declares the following items as surplus property; and, directs the Assistant Superintendent for Business to dispose of same in the best interest of the district:

Dewalt Radial Arm Saw (serial number 62020970)
Rockwell 6" Belt Sander

2. RFP - Architectural Services

As recommended by the Board Facilities Committee, the Board authorizes the issuance of a request for proposal for architectural services.

3. Summer Music Camp

The Board approves the Summer Music Academy to take place at the Middle School, July 20 – August 6, 2009.

4. Vote Officials

The Board adopts the following resolution designating the Chairperson, Acting Clerk, Chief Election Inspector, and Inspectors of Election for the May 19, 2009 Annual Vote and Election; and further, that the compensation for said officials be at the rate of \$10.00 per hour.

RESOLVED by the Board of Education of Port Jefferson Union Free School District, in the County of Suffolk, New York:

Section 1. Pursuant to the provisions of the Education Law, Gordon Thomsen, a qualified voter of the Port Jefferson Union Free School District, in the County of Suffolk, New York (the "District"), is hereby appointed to act as the Chairperson of the Annual Vote/Election to be held in the District on May 19, 2009, and the District Clerk is hereby authorized and directed to give written notice of the appointment of such qualified voter so appointed by this Board of Education.

Section 2. Pursuant to the provisions of the Education Law, Gordon Thomsen, a qualified voter of the District, is hereby appointed to act as the Acting Clerk at said Vote/Election, in the absence of the District Clerk.

Section 3. Each of the following qualified voters of the District are hereby appointed to act as Inspectors of Election, including one such qualified voter appointed as Chief Election Inspector, at said Vote/Election and shall perform such duties and take such action as prescribed by the Education Law:

Lucy Smith	Mary Moore, Chief	Isabelle Nalbantian	
Helen Kristich	Thomas Kristich	Monica Williams	
Thomas Hummel	Margaret Sheprow	Elaine Freda	
Jacqueline Lewis	Jean Thomsen	Eileen Coen	
Mabel Ackerman	Geraldine Serra	Caroline Ennis	Arnold Lustig

Section 4. The District Clerk is hereby authorized and directed to give written notice of appointment to each of the persons hereinabove appointed to the respective offices, and to notify this Board of Education forthwith if any of such persons refuse to accept such appointment or fail to serve, in which case this Board of Education is to take such further action as may be authorized in such circumstances pursuant to the Education Law. In the event that this Board of Education is unable to hold a meeting to appoint a qualified voter of said District to fill a vacancy caused by the refusal of any person herein designated to accept his/her appointment or the failure of such person to serve, the District Clerk is hereby authorized to appoint a qualified voter of this District to fill such vacancy.

Section 5. The Inspectors of Election is hereby directed to announce the results of the ballot to the Chairperson of the Vote/Election. The Chairperson is directed to declare such results and the District Clerk is directed to record such results.

Section 6. This resolution will take place immediately.

D. Education

1. CSE Recommendations

The Board accepts the recommendations of the Committees on Special Education.

2. Approval of Variance

The Board approves the variance approving a 6th – 12th grade secondary school building.

3. Stipulation of Settlement

The Board approves the Stipulation of Settlement in connection with the placement of a specific student.

4. Professional Development Facilitator

The Board approves the services of Joan Daly-Lewis for the provision of staff development training, 2 half day sessions with administrators, for a total of \$1,500.00.

5. Approval of Services – Prep Academies

The Board approves the following Prep Academy services, 7 sessions each:

High School Math Prep Academy

Winifred Lento Integrated Algebra

Christina Morgan Geometry

Sarah Ogden Math B

Middle School Math Prep Academy

Jamie Veraldi Integrated Algebra

Math Prep Academy substitutes

Michael Carlson

Dennis Christofor

Christopher DeMario

Middle School 8th Grade Social Studies Prep Academy

Jesse Rosen

Philip Giannussa

6. Health Services Contracts

The Board approves health services contracts with each of the following districts for children attending Our Lady of Wisdom School for the 2008-2009 school year:

Comsewogue Longwood

Middle Country Miller Place

Mount Sinai Patchogue-Medford

Riverhead Rocky Point

Sachem Shoreham-Wading River

Smithtown Three Village

7. Special Education Services Contracts

The Board approves the special education services contracts with each of the following districts for children attending Our Lady of Wisdom School for the 2008-2009 school year:

Three Village Rocky Point

Longwood Comsewogue