Regular Meeting

August 12, 2008

The regular monthly business meeting of the Board of Education of Port Jefferson Union Free School District was held on August 12, 2008 at Earl L. Vandermeulen High School. Present at the 7:30 p.m. call to order by President, Stacey Zink, were Board Members Joseph Camarda, Marybeth Collins, Robert Frey, Lauren Hubbard, Robert Ramus and Elisa Scott, Superintendent of Schools, Max Riley, and District Clerk, Janice Baisley.

The District Clerk asked for nominations for the office of Vice-President.

Ms. Scott nominated Dr. Hubbard. Ms. Collins nominated Dr. Frey. Nominations were closed. Vote resulted in 4-3. Mr. Ramus, Ms. Scott and Dr. Hubbard for Dr. Hubbard. Ms. Zink, Mr. Camarda, Ms. Collins, Dr. Frey for Dr. Frey. The District Clerk administered the Oath of Office to Dr. Frey.

Motion was made by Ms. Collins, seconded by Dr. Hubbard, and carried 7-0 that the Board approve the minutes of the reorganization meeting and regular meeting held July 1, 2008.

Ms. Zink announced the open forum.

A. Lustig

- students leaving school grounds during lunch

T. Tsunis

- Childrens Maritime Museum fundraiser honoring Charlie Russo
- issue of specials at the elementary school

D. Rosner

- presentation on the school report cards

Reports were given as follows:

E. Scott

- attendance at the New School Board Member Academy

Stacey Zink

- attendance at 8/11/08 meeting with the Times Beacon Record
- Superintendent and Board to build a foundation for team work
- distributed to the Board a list of last year's committees and indicated that she will be asking last year's committee chairs to submit a written summary of their work in accordance with Board Policy
- distributed to the Board the September calendar and asked that they choose dates for goal setting workshops

Motion was made by Ms. Collins, seconded by Mr. Camarda, and carried 7-0 that the Board designate September 22 and September 29, 2008 as dates for goal setting

workshops to be held at the District Office from 7:00 p.m. - 10:00 p.m.

R. Frey

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- meeting on Junior High School building change orders

The Report from the Superintendent included the following:

- LIPA / Port Jefferson power plant meetings
- Staffing Update
- State Audit, Risk Assessment Report, Cash Receipt Report, and Change Orders

Motion was made by Ms. Collins, seconded by Dr. Frey, and carried 7-0 that the Board approve resolutions numbered 1 - 7 under the Budget and Finance Section of Board Business Action as recommended by the Superintendent of Schools:

VI. BOARD BUSINESS ACTION

- A. Budget and Finance
 - 1. Financial Reports

The Board approves the financial reports.

2. Administrative Equipment

The Board approves the attached list of cell phones and mobile computer equipment assigned to employees for the 2008-2009 school year.

3. Charge Cards

The Board authorizes the use of the Home Depot and Hess credit cards for the 2008-2009 school year.

4. Wrestling Mats Bid

The Board awards for bid for wrestling floor mats to the lowest responsible bidder meeting specifications: TW Promotions, Inc. in the amount of \$13,995.

5. Risk Assessment Report

The Board accepts the 2007-2008 risk assessment report prepared by Rizzi Schwarz & Taraskas LLP, as recommended by the Audit Committee.



6. Cash Receipt Report

The Board accepts the 2007-2008 cash receipt report prepared by Rizzi Schwarz & Taraskas, LLP.

7. Change Orders

The Board approves the following change orders in connection with the Junior High School / Spring Street Capital Improvements:

Walsh Mechanical	Change Order No. 1	\$ 4,470.89
Stalco Construction	Change Order No. 1	\$ 6,978.94
Stalco Construction	Change Order No. 2	\$ 5,801.00
	Change Order No. 3	\$ 8,879.00
	Change Order No. 4	\$10,512.81
LEB Electric	Change Order No. 1	\$15,111.00

Motion was made by Dr. Hubbard, seconded by Ms. Collins, and carried 7-0 that the Board approves resolution numbered 1 - 22 under the Personnel Section of Board Business Action as recommended by the Superintendent of Schools:

- B. Personnel
 - 1. Request for Leave / Appointment Elementary Teacher

The Board grants the request of Megan Ventimiglia for a leave of absence from her full time position as a teacher of elementary education for the 2008-2009 school year; and further, the Board appoints Megan Ventimiglia as a .6 FTE teacher of elementary education at the middle school for the 2008-2009 school year, at Level MA+75 Step 8 of the negotiated agreement with the Port Jefferson Teachers Association.

2. Appointment - Elementary Teacher

The Board appoints Nicole Costa as a teacher of elementary education on a leave replacement basis (for Megan Ventimiglia) for the 2008-2009 school year, at Level MA Step 1, in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

3. Appointment - Plant Facilities Administrator

The Board appoints Frederick Koelbel as Plant Facilities Administrator on a probationary basis effective September 15, 2008 at an annual salary of \$116,000 in accordance with the negotiated agreement with the Port Jefferson Administrators' Association, contingent upon fingerprint clearance by the State Education Department.

4. Appointment - Substitutes

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The Board approves the appointment of the following substitutes for the 2008-2009 school year:

Teacher	Sheila Albinson Marc Allwang Lisa Beckel Tammy Block Christina Carlson Barbara Cawley Robert Conlin Cheryl Durant Erin Hannon Donna Higgins	Krista Kranz Debra Miller Richard Olson Susan O'Donnell Lauren Rallo Ellyse Rosenthal Joan Sandstrom Larry Simon Melodie Tegay Christopher Vaianella Susan Whitman
Aide/Assistant	Holly Bachmann Erin Butler Bernadine Devlin Gary Hampel Jacqueline Hull Amanda Carlson	Shannon Moore Nan Mezzatesta Kevin Matura Kathy Righi Audrey Patrich April St. John
Clerical	Kelly Juliano Jean O'Rourk Jessica Baisley	Amanda Carlson Anne Tarzian Angela Virgilio
Nurse	Audrey Pastrich Mary Ellen Feinberg	Janice Eaton Gertrude Weidler

5. Appointment - School Psychologist

The Board appoints Kristen Wendel as School Psychologist on a probationary basis effective September 4, 2008, at Level MA+30 Step 1, in accordance with the negotiated agreement with the Port Jefferson Teachers Association, contingent upon fingerprint clearance by the State Education Department.

6. Appointment - Guidance Counselor

The Board appoints Kerri Stanek as Guidance Counselor on a probationary basis effective September 4, 2008, at Level MA Step 2,

in accordance with the negotiated agreement with the Port Jefferson Teachers Association, contingent upon fingerprint clearance by the State Education Department.

7. Appointment - .5 FTE Physical Education Teacher

The Board appoints Dinarae Squatriglia as a .5 FTE Physical Education Teacher effective September 4, 2008, at Level BA Step 1, in accordance with the negotiated agreement with the Port Jefferson Teachers Association, contingent upon fingerprint clearance by the State Education Department.

8. Appointments - Summer Program

The Board approves the appointment of the following for the 2008 Summer Program retroactive to July 7, 2008.:

Substitute Teaching Assistant	Susan Kempe
8:1:1 Program - Teaching Assistants	Jacqueline Deguido
	Shannon Griffin
	Jill Lauro
	Winifred Lento
	Amanda Juliano-Sammarco
Half Day Program - Teaching Assistant	Patricia Koehnlein
Nursing Services	Horizon Healthcare

9. Amendment to Employment Agreement - Assistant Superintendent for Business

The Board approves the following changes to the Employment Agreement of the Assistant Superintendent for Business for the 2008-2009 school year:

4%increase to base\$10,000market adjustment

10. Appointment - Mentor Coordinator

The Board approves the appointment of Donna Conforti as Mentor Coordinator for the 2008-2009 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

11. Summer Curriculum Projects

The Board approves the following curriculum writing assignments for the Summer 2008:

Curriculum Overviews: Deirdre Filippi - 7th grade English - 2 hours Matt Sefick - 11th grade English - 2 hours Jonathan Maletta - AP Environmental Science - 2 hours

Curriculum Mapping: Brian Snow - 8th grade Research - 10 hours Brian Snow - HS Research I - 10 hours Marianne McFadden - HS Research I - 3 hours

12. Change in Appointment Status - Elementary Teacher

The Board approves the change in appointment status for Kristen Poulos as a teacher of Elementary Education from a leave replacement basis for the 2008-2009 school year to a probationary basis effective September 4, 2008.

13. Leave Replacement Appointment - Elementary Teacher

The Board appoints Melissa Wilson as a teacher of Elementary Education on a leave replacement basis for the 2008-2009 school year, at Level BA+15, Step 1, in accordance with the negotiated agreement with the Port Jefferson Teachers Association, contingent upon fingerprint clearance by the State Education Department.

14. Appointment - Special Education Teacher

The Board appoints Meghan Ederle as a teacher of Special Education on a probationary basis effective September 4, 2008, at Level MA, Step 1, in accordance with the negotiated agreement with the Port Jefferson Teachers Association, contingent upon fingerprint clearance by the State Education Department.

15. Coaching / Athletic Positions

The Board approves the following coaching / athletic positions for the 2008-2009 school year:

Assistant Varsity Wrestling Coach	Ian McEv
7/8 Grade Boys Soccer Coach	Peter Esp
JV Girls Soccer Coach	James Po
Lifeguard	Jaclyn Bo
Lifeguard	Katrina H
Lifeguard	Rachel Bo
Lifeguard	Collette V
Head Lifeguard	Megan By

lan McEwen Peter Esposito James Poulianos Jaclyn Bosch Katrina Holvik Rachel Bourguignon Collette Vegliante Megan Byrnes



Fitness Center InstructorMichael CarayFitness Center InstructorMichael MaletFitness Center InstructorJames MimnatFitness Center InstructorDebra MazzaFitness Center InstructorNancy MaturaFitness Center InstructorDinarae SquattFitness Center Instructor SubstituteMichael RileyFitness Center Instructor SubstituteAndrew CosciAssistant Varsity Football CoachRescission of

Michael Caravello Michael Maletta James Mimnaugh Debra Mazza Nancy Matura Dinarae Squatriglia Michael Riley Andrew Cosci Rescission of appointment of Adam Dewitt

16. Change in FTE - Music Teacher

The Board approves the change in FTE for Francesa Jourawleff from .8 FTE to .6 FTE for the 2008-2009 school year.

17. Additional Class Assignment

The Board approves an additional class assignment, Middle School Research, for Peter Burawa for the 2008-2009 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

18. Request for Extension of Leave - Special Education Teacher

The Board grants the request of Traci Donnelly for an extension of her childcare leave for the period September 2008 through February 2009, in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

19. Leave Replacement Appointment - Special Education

The Board approves the appointment of Lori Buynoch as a teacher of Special Education on a leave replacement basis (for Traci Donnelly) for the period September 2008 - February 2009 at Level MA+15 Step 3 in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

20. Request for Leave - Foreign Language Teacher

The Board grants the request of Ana Wolber for a leave of absence as a teacher of foreign language for the 2008-2009 in order to assume the position of teacher of elementary education on a leave replacement basis for the 2008-2009 school year.



21. Appointment - Principal (ADDED)

The Board appoints Roseann Cirnigliaro as 6th - 12th Grade Principal, on a probationary basis, effective August 12, 2008, at the rate of \$160,000 per annum for the 2008-2009 school year, in accordance with a specific agreement dated August 12, 2008; and further, said position will be on a pilot basis for a two year period commencing with the 2008-2009 school year.

22. Creation of Position (ADDED)

The Board approves the job description for Dean of Students; and further, the Board creates two (2) part-time released Dean of Students positions for the secondary level, grades 6-12; effective September 1, 2008.

Motion was made by Ms. Collins, seconded by Dr. Frey, and carried 7-0 that the Board approve resolutions numbered 1 - 2 under the Education Section of Board Business Action as recommended by the Superintendent of Schools:

- C. Education
 - 1. Recommendations of Committees on Special Education

The Board approves the recommendations of the Committees on Special Education.

2. Driver Education Program

The Board approves the agreement between Earl L. Vandermeulen High School and Jim's Cornerstone Driving School, Inc. for the provision of driver education for the Fall 2008 session; and further, the Board approves the services of Carlo Busso as classroom instructor for the Fall 2008 driver education program, at the rate of \$1,500 for the Fall session.

Motion was made by Ms. Collins, seconded by Dr. Hubbard, and carried 7-0 that the Board approve resolutions numbered 1 - 8 under the Other Specific Business Section of Board Business Action as recommended by the Superintendent of Schools:

- D. Other Specific Business
 - 1. Residency Issue

The Board authorizes and directs the Board President to execute on behalf of the Board of Education a specific agreement, which has been reviewed by the Board, resolving a dispute concerning residency.

2. School Attorney

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The Board approves the appointment of the law firm of Ingerman, Smith LLP, as labor and board counsel for the 2008-2009 school year.

3. Special Counsel for 403(b) Plans

The Board approves the appointment of Farrell Fritz, PC, as special counsel in connection with the review and update for regulatory compliance of the districts 403(b) tax sheltered annuity plan.

4. Trip to Spain

The Board approves the attached trip itinerary to Spain, February 12-21, 2009, for students enrolled in AP Spanish.

5. Athletic Trip - Soccer Hall of Fame Tournament

The Board approves the attached trip itinerary to the Soccer Hall of Fame Tournament, September 12 - 14, 2008, in Oneonta, New York.

- 6. Staff Development Training
 - a) The Board approves the Training Agreement with Tregoe Education Forum Inc. for Analytic Processes for School Leaders training, August 19 and 20, 2008, at a cost not to exceed \$10,000.
 - b) The Board approves the services of Tom Fazio and Larry D'Aquista and in connection with staff development training for the 2008-2009 school year.
- 7. Approval of Payment for Services Rendered

The Board approves payment to Dr. Jane Yahil for services rendered in connection with grading of the Hebrew Regents exams at the rate of \$50.00 per hour for a total of two hours.

8. Surplus Property

The Board declares the computer equipment on the attached list as surplus property and authorizes the Assistant Superintendent for Business to dispose of same in the best interest of the district.

Motion was made by Ms. Collins, seconded by Dr. Frey that revisions to the following policies be accepted for a first reading:

Policy 9700 Staff Development

Discussion. Motion carried 7-0.

Motion was made by Ms. Collins, seconded by Dr. Hubbard that the School Visitation Committee be established for the 2008-2009 school year. Ms. Zink indicated that the committee members would be Dr. Hubbard, Ms. Scott, and Mr. Ramus. Dr. Riley explained that the committee would tour and look at the quality of the facilities before school starts; and, what the committee brings back to the Board will assist in addressing facilities concerns, maintenance and capital projects. Motion carried 7-0.

Ms. Zink announced the second open forum.

D. Rosner

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- $6^{\text{th}} - 12^{\text{th}}$ grade principal position

G. Zamek

- $6^{\text{th}} - 12^{\text{th}}$ grade principal position

Dr. Riley explained his rationale for recommending a secondary principal for grades 6-12, and the duties that will encompass the Dean of Students positions.

P. Koehnlein

- reestablishment of the Health & Safety Committee

At 9:00 p.m., motion was made by Ms. Collins, seconded by Dr. Frey and carried 7-0 to adjourn.

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Information Technology Office 550 Scraggy Hill Road - Port Jefferson, NY 11777 Phone: (631) 476-4441 - Fax: (631) 476-4409

List of Mobile Equipment in the Possession of School District Employees

Employee	Cell Phone	Computer	
Brian Sandak	NEXTEL		
Brian Kendrick	NEXTEL	Gateway Notebook	
Matt Moloney	NEXTEL	Gateway Notebook	
New Tech	NEXTEL	Gateway Notebook	
William Brennan	NEXTEL		
Transportation	NEXTEL	1 Gateway/1 Apple Notebook	
Athletic Trainer	NEXTEL (Athletic Director Maintains)		
Caroline Field	NEXTEL (Athletic Director Maintains)		
Bowl Field	NEXTEL (Athletic Director Maintains)		
Scraggy Filed	NEXTEL (Athletic Director Maintains)		
Football Field	NEXTEL (Athletic Director Maintains)		
Bob Hagan	NEXTEL		
Athletic Director	NEXTEL	Gateway Notebook	
Roseann Cirnigliaro	NEXTEL	Notebook Computer 2008-09	
HS Principal	NEXTEL	Gateway Notebook	
Lynn Burke	NEXTEL	Gateway Notebook	
Security	NEXTEL		
Dr. Max Riley	NEXTEL / Verizon-TBD	Next 1.0	
Maria Rianna	Verizon	Notebook Computer 2008-09	
Lou Malerba		Gateway Notebook	
Maureen Hull ELA/SS		Gateway Notebook	
Colleen Lipponer		Gateway Notebook	
Blair Mudie	Verizon	Gateway Notebook	
Elementary School A/P	NEXTEL		
Grounds Supervisor	NEXTEL	Notebook Computer 2008-09	
ES Head Custodian	NEXTEL		
HS/MS School Head Custodian	NEXTEL		

The 2004 Chevy Tahoe in the possession of the Plant Facilities Administrator will be returned to the dealer in August 2008.

Earl L Vandermeulen High School Trip to Spain

February 12 through February 21, 2008

Tour Guide: María José LLoréns

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- 2/12 Day 1 Depart Earl L Vandermeulen HS JFK Airport to Barcelona, Spain.
- 2/13 Day 2 ~ Arrival in Barcelona 7:45AM.Orientation walk around the city :Paseo de Gracia, Modernists buildings, entrance to Antonio Gaudí's Casa Batlló. Continue to Mare Magnum, Gothic Quarters, Picasso Museum, Las Ramblas,
- 2/14 Day 3 ~ Early excursion to Figueras. Visit Dalí Museum and XVIIIth Century castle.
 Afternoon tour of Barcelona: Visit Cathedral and Sardana dancing.
- 2/15 Day 4 ~Tour of Barcelona: Visit Gaudí's Temple of La Sagrada Familia, Lunch at *Tablao Flamenco*. Show will include Buffet lunch, Flamenco show, as well as flamenco student lessons.
- 2/16 Day 5 ~Early excursion to Monastery of Montserrat. Sightseeing tour of the Monastery and Funicular Railway. Afternoon tour of Barcelona: Entrance to Antonio Gaudí's modernist building, La Pedrera. City of Science and Aquarium Museum
- 2/17 Day 6 ~ Orientation walk around the City of Valencia: The Gothic Quarters, The Cathedral, Tower of El Miguelete, Central Market, Plaza Redonda, La Lonja, Museum of Fine Arts, visit Lladró factory in Tabernes Blanques.
- 2/18 Day 7 ~ Full day sightseeing tour of Valencia: Museo Marqués de Dos Aguas, Fallas Museum, Calatrava's famous City of the Arts and Sciences, entrance to Aquarium.
- 2/19 Day 8 ~ Full day sightseeing tour of Valencia: Bullring Museum, Train Station, walk through Riverbed and Gulliver Park. Shopping at El Corte Inglés. Holy Thursday evening processions
- 2/20 Day 9 ~ Full day excursion to Sagunto's Roman Amphitheater and ruins. Holy Friday processions.
- 2/21 Day 10 ~ Early departure to Barcelona. Departure from Barcelona to JFK

Port Jefferson Soccer Hall of Fame Tournament Trip Itinerary September 12,13,14 2008

September 12, 2008

- 7:30AM Team members place all luggage in Aerobics room for inspection
- 9:45 AM DEPARTURE Team members' pick-up their luggage, load bus, and leave Port Jefferson High School -Gym Entrance
- 4:00PM Approximate arrival at Holiday Inn Oneonta
- 6:00-7:30 PM Team Dinner at the "Neptune Diner" *Possible after dinner activity if time permits

September 13,2008

- Girls have a scheduled 9:00 AM game at the Hall of Fame fields
- Boys have a scheduled 11:00 AM game at the Hall of Fame Fields
- Both teams to tour the Soccer hall of Fame after our games then return to hotel prior to dinner.
- 5:00-6:00PM take both teams to "Alfrescos Italian Bistro" for dinner *Possible after dinner activity if time permits

September 14,2008

- Girls have a scheduled 11:00 AM game at the Hall of Fame fields
- Boys have a scheduled 9:00 AM game at the Hall of Fame Fields
- 1:30 PM Depart Soccer Hall of Fame for Holiday Inn Oneonta
- 3:00 PM Depart Oneonta For Port Jefferson
- 9:00 Approximate arrival time at Port Jefferson High School.
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Holiday Inn 5206 State Highway Oneonta NY 607-432-3923

Alfresco's Italian Bistro 260 Main Street Oneonta NY 607-432-8466

Neptune Diner 5001 State Highway 23 Oneonta, NY 607-432-8820

AFTER DINNER ACTIVITIES

Holiday Bowling Lanes Rte 23 Southside, Oneonta 607-432-2540

Movie Theater Southside Mall, Rte 23 Oneonta NY 607-432-3750

Interskate 88 Route 83 Oneonta, NY 607-432-0366





GATEWAY CPU_Desktop			BarcodeNumber	Phys Location
GATEWAY CPU_Desktop	E3400	0024147441	010960	SGY-08-Container
GATEWAY CPU_Desktop	E3400	0024147435	010725	SGY-08-Container
GATEWAY CPU_Desktop	E3400	0024147443	011055	SGY-08-Container
GATEWAY CPU_Desktop	E1600	0024915733	010711	SGY-08-Container
GATEWAY CPU_Desktop	E3400	0024147440	011058	SGY-08-Container
GATEWAY CPU_Desktop	E4600	0023930187	011464	SGY-08-Container
GATEWAY CPU_Desktop	E3400	0019478336	006241	SGY-08-Container
GATEWAY CPU_Desktop	E4600	0023930195	011470	SGY-08-Container
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	CPU_Desktop	E3400	0019478323	006249	SGY-08-Container
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HP	Printer_PC	4+	USFC464245	005633	SGY-08-Container
HP	Printer_PC	4	JPBF093516	005301	SGY-08-Container
HP	Printer_PC	4500N	JPCD026638	005486	SGY-08-Container
HP	Printer_PC	G55	SGF0BE109L	006002	SGY-08-Container
HP	Printer_PC	4500N	JPCD015043	005604	SGY-08-Container
HP	Printer_PC	4		010962	SGY-08-Container
HP	Printer_PC	4	JPBC011094	005252	SGY-08-Container
HP	Printer_PC	6P	USDH039928	006468	SGY-08-Container
HP	Printer_PC	4000TN	USEK000566	005849	SGY-08-Container
HP	Printer_PC	4P	USFC204647	006447	SGY-08-Container
HP	Printer_PC	1170CSE	SGB86C07HF	005389	SGY-08-Container
HP	Printer_PC	5	USHB057880	005326	SGY-08-Container
HP	Printer_PC	4	USBC233204	006436	SGY-08-Container
HP	Printer_PC	5N	JPKH015589	006459	SGY-08-Container
HP	Printer_PC	4M	JPBF062092	011015	SGY-08-Container
HP	Printer_PC	2000C	SG89K190CB	011012	SGY-08-Container
PROXIMA	LCD_Projector_PC	DP5900	G8x08779	010523	SGY-08-Container
PROXIMA	LCD_Projector_PC	DP5900	G8Y09126	005717	SGY-08-Container
PROXIMA	LCD_Projector_PC	DP5900	G8505902	006036	SGY-08-Container
PROXIMA	LCD_Projector_PC	DP5900	G8605958	011398	SGY-08-Container
PROXIMA	LCD_Projector_PC	DP5900	G8Y09125	006265	SGY-08-Container
PROXIMA	LCD_Projector_PC	LS2	G0101155	007152	SGY-08-Container
PROXIMA	LCD_Projector_PC	DP5900	G8807537	010652	SGY-08-Container
PROXIMA	LCD_Projector_PC	DP5900	G8706920	005251	SGY-08-Container
PROXIMA	LCD_Projector_PC	DP5900	G8Y09081	005944	SGY-08-Container



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