

A special business meeting of the Port Jefferson School District Board of Education was held on August 29, 2019 at Edna Louise Spear Elementary School. Present at the 6:15 p.m. call to order by President Ellen Boehm, were Board Members, Ryan Biedenkapp, Randi DeWitt, David Keegan, Rene Tidwell and Ryan Walker, Superintendent of Schools Paul Casciano, Deputy Superintendent Sean Leister, Assistant Superintendent of Curriculum and Instruction Jessica Schmettan and Assistant Superintendent Christine Austen. Absent was Vice President of the Board Tracy Zamek.

Motion was made by Mr. Keegan, seconded by Mrs. Tidwell and carried 6-0 that the Board enter executive session to discuss legal and personnel matters.

At 7:03 p.m., the Board re-entered general session and moved to the large group room for the business meeting.

REPORTS

The report from the Superintendent included:

- Board of Education Tour of Buildings

BOARD CONSENT AGENDA

Mrs. Boehm read into the record Personnel resolutions numbered 10-14. Motion was made by Mrs. DeWitt, seconded by Mr. Keegan and carried 6-0 that as recommended by the Superintendent of Schools, the Board approve Personnel resolutions numbered 1-14 appearing on the August 29, 2019 consent agenda.

Motion was made by Mr. Keegan, seconded by Mr. Biedenkapp and carried 6-0 that as recommended by the Superintendent of Schools, the Board approve Facilities & Operations resolution numbered 1 appearing on the August 29, 2019 consent agenda.

Motion was made by Mr. Keegan, seconded by Mr. Biedenkapp and carried 6-0 that as recommended by the Superintendent of Schools, the Board approve Education resolutions numbered 1-3 appearing on the August 29, 2019 consent agenda.

NEW BUSINESS

Motion was made by Mr. Keegan, seconded by Mr. Biedenkapp and carried 6-0 the 2019-2020 Goals and Objectives.

PUBLIC COMMENT

Mrs. Boehm opened the second public comment portion of the meeting.

ADJOURNMENT

At 7:25 p.m., motion was made by Mrs. DeWitt, seconded by Mr. Walker and carried 6-0 to adjourn the business meeting.

CONSENT AGENDA

A. Personnel

1. Co-curricular Appointment – Middle School

The Board approves the following co-curricular appointment for the 2019-2020 school year, pending minimum enrollment requirements in accordance with the negotiated agreement with the Port Jefferson Teachers' Association:

Fishing Club – Keith Buehler

2. Co-curricular Appointment – High School

The Board approves the following co-curricular appointments for the 2019-2020 school year, pending minimum enrollment requirements in accordance with the negotiated agreement with the Port Jefferson Teachers' Association:

Earl L. Vandermeulen High School

Academic Team	Matthew Sefick
Art Club	Lynne Edsall
Chamber Choir	Jeffrey Trelewicz
Community Service	Jesse Rosen/Gina Fedler (co-advisors)
Concerts Instrumental	Christine Creighton
Concerts Strings	Michael Caravello
Concerts Vocal	Jeffrey Trelewicz
Detention Supervisor	Susan Federico / Stacia Schoen
Drama Club	Anthony Butera
Freshman Class Advisor	Kelly Spencer/ Kandice Brucella co-advisors
Gay-Straight Alliance	Dinarae Camarda / Kristin Britt co-advisors
Interact Club	Deirdre Filippi
International Club	Jennifer Walling
Investment Club	Robert Farenga
Jazz Club	Edward Pisano/Christine Creighton co-advisors
Junior Class Advisor	Nicole Sklar/Melissa Garcia co-advisors
Latin Club	Anne Algieri
Leo Club	Brian Chalmers / Mary LaSita co-advisors
MAST (literary magazine)	Matthew Sefick
Mathletes	Dennis Christofor
Musical Productions	Jeanette Cooper
National Honor Society	Kathi Galvin/Mary LaSita co-advisors
Peer Leadership	Kerri Neligon / Kristin Britt
Robotics Club	Brian Chalmers
SCIMATECH (Science Olympiad)	Amanda Brideson/Adam Bouchard
Senior Class Advisor	Kathi Galvin
Sophomore Class Advisor	Christina Carlson/Melissa Zinger
Student Council	Gina Fedler
Technical Director	Edward John Worrell
Tri-M Honor Society	Christine Creighton

Varsity Club
Yearbook

Deirdre Filippi / Jesse Rosen
Lynne Edsall/ Kathi Galvin

3. Administrators Extra Duties

The Board approves the following administrators for extra duties for the 2019-2020 school year, in accordance with the negotiated agreement between the District and the Port Jefferson Administrators Association:

English as a New Language (ENL) – Robert Neidig, Ed.D.
Professional Development – Michael Caravello, Ed.D.
Technology – Kevin Bernier

4. Lead Evaluators

The Board approves the following resolution:

WHEREAS, §30-3 of the Rules of the Board of Regents requires certification of lead evaluators for purposes of conducting evaluations of teachers and principals in accordance with the requirements under §3012-d of the Education Law, respecting Annual Professional Performance Reviews;

WHEREAS, the individual named below have successfully completed a training course that meets the requirements prescribed in §30-3 of the Rules of the Board of Regents;

NOW, THEREFORE, BE IT RESOLVED, that the Port Jefferson Union Free School District certifies the following individuals as lead evaluators;

Christine Austen	(principal and teacher)
Kevin Bernier	(teacher)
Michael Caravello, Ed.D.	(teacher)
Thomas Meehan	(teacher)

5. Volunteer – Advanced Orthopedics

The Board approves Advanced Orthopedics to provide volunteer orthopedic coverage for our varsity football home games, free of charge.

6. Additional Class Assignment

The Board approves the following extra class assignment for the 2019-2020 school year in accordance with the negotiated agreement with the Port Jefferson Teachers' Association:

Jacqueline Gandolfo Elementary Resource Room
(one period daily, full year)

Taylor Forstell Learning Support
(alternate days, period 5, full year)

7. Coaches

The Board approves the appointment of the following coaches for the 2019-2020 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association, contingent upon possession of Temporary Coaching License, First Aid, and CPR certifications:

Appoint-Jeffrey Trelewicz	Volunteer Varsity & JV Girls Volleyball Coach
Appoint-Joyce Brown	Substitute Swim Fall & Winter Coach
Rescind-Omar Karasu	Volunteer Varsity, JV & MS Wrestling Coach
Appoint-Omar Karasu	Volunteer Varsity & JV Football Coach
Appoint-Omar Karasu	Volunteer MS Football Coach

8. Appointment – Substitutes

The Board approves the following substitute appointments for the 2019-2020 school year:

Teacher
Jennifer Artusa
Paige Becker
Christina Ceccarelli
Nicolette Celiberti
Demi Chamakala
Victoria Johnston-Boecherer
Mandi Labanski
Maria Llorens
Brittini LoNigro
Joan Longo
Linda Moran
Susan O'Donnell
Heather Sager
Joan Sandstrom

9. Appointment – Lifeguard

The Board approves the appointment of Meghan Friberg as a Lifeguard for the 2019-2020 school year, for Community Swim at Edna Louise Spear Elementary School pool, at the rate of \$13.00 per hour, contingent upon First Aid, CPR and Lifeguard certifications.

10. Change in FTE

The Board approves the change in FTE for Christina Ceccarelli, as a .25 FTE teacher of Art to a .4 FTE teacher of Art, effective August 28, 2019, at Level MA Step 3, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association.

11. Substitute/Leave Replacement – Teacher of Elementary Education

The Board approves the appointment of Carolyn Schwerdtfeger, as a teacher of Elementary Education on a substitute basis from on or about August 28, 2019 to on or about October 15, 2019; and on a leave replacement basis (for Allison Giannusa) from on or about October 16, 2019 until on or about December 16, 2019, at Level MA Step 1, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association.

12. Appointment – Guard

The Board approves the appointment of Jeffrey Klug, as a .7 FTE Guard, effective September 3, 2019, in accordance with the Suffolk County Civil Service Department and the negotiated agreement with the Port Jefferson Custodial Workers Unit.

13. Appointment – Guard

The Board approves the appointment of John Clark, as a .7 FTE Guard, effective September 3, 2019, in accordance with the Suffolk County Civil Service Department and the negotiated agreement with the Port Jefferson Custodial Workers Unit, subject to fingerprint clearance by NYSED.

14. Appointment - Substitute

The Board approves the following substitute appointment for the 2019-2020 school year:

Teacher - Aimee Capps

B. Finance

C. Facilities & Operations

1. Community Fitness Hours

The Board approves the following hours for the Community Fitness Center, Tuesdays & Thursdays from 5:30 PM – 7:30 PM, beginning November 19, 2019 to May 7, 2020, exclusive of holidays and recesses.

D. Education

1. Guidance Plan

The Board approves the adoption of the Guidance Plan for the 2019-2020 school year.

2. Professional Development

The Board approves the adoption of the Professional Development Plan for the 2019-2020 school year.

3. Textbooks

The Board approves the adoption of the new edition of *Precalculus: Enhanced with Graphing Utilities*, to replace the current textbooks for the High School Courses Precalculus and Precalculus X Honors.

PORT JEFFERSON SCHOOL DISTRICT

2019-2020

GOALS & OBJECTIVES

Exceptional Student Achievement

1. **Student Achievement Goal:** Provide instruction that will maximize student achievement through data informed instruction and best practices designed to meet the varied needs of all learners and maintain our standing as a top-performing school district.

Student Achievement Objectives: In order to move closer to our Student Achievement goal, we will be pursuing the following Objectives during the 2019-20 school year:

Objective 1A: Complete a quantitative analysis that includes data collected through multiple measures.

Objective 1B: Continue to prepare for the implementation of New York State Next Generation Standards and Every Student Succeeds Act initiatives.

Objective 1C: Continue to develop more consistent criteria for assessing student performance to determine secondary report card and final grades.

Objective 1D: Continue to research and implement new strategies to challenge all of our students to reach their full potential.

Objective 1E: Continue to research and examine potential program and budget District, as necessitated by the LIPA property tax assessment reduction glide path, with the goals of maintaining Exceptional Student Achievement and Prudent Fiscal Management.

Prudent Fiscal Management

2. **Fiscal Management Goal:** Develop short and long-term financial plans for the district that meet the needs of our students, staff, and community while maintaining spending within the allowable tax cap or other targets set by the Board of Education.

Fiscal Management Objectives: In order to move closer to our Fiscal Management goal, we will be pursuing the following Objectives during the 2019-20 school year:

Objective 2A: Continue to research and examine potential program and budget modifications to determine their impact on the instructional and financial future of our District, as necessitated by the LIPA property tax assessment reduction glide path, with the goals of maintaining Exceptional Student Achievement and Prudent Fiscal Management.

Objective 2B: Prepare and pass a proposed budget for the 2020-21 school year that is sensitive to the needs of students, staff, and taxpayers in our school-community.

Objective 2C: Continue to anticipate and address facility needs.

Objective 2D: Implement and monitor the new lunch program plan for quality, variety, and nutritional value.

Effective Leadership Development and Continuity

3. **Leadership Goal:** Develop leadership capacity that will result in effective leadership throughout the ranks and successful succession planning and continuity.

Leadership Objectives: In order to move closer to our Leadership Development and Continuity goal, we will be pursuing the following Objectives during the 2019-20 school year:

Objective 3A: Develop informal leadership capacity and interest in formal leadership positions among teachers.

Objective 3B: Continue to develop leadership capacity among administrators to increase effectiveness that could potentially result in succession planning and continuity in our leadership ranks.

Healthy, Safe, & Secure Students and Staff

4. **Promoting Healthy, Safe & Secure Students and Staff Goal:** Promote physical, mental, and social-emotional health through positive habits and provide self-correcting strategies when positive health may be compromised, all within a physically and emotionally safe and secure school environment.

Promoting Healthy Students Objectives: In order to move closer to our Promoting Healthy, Safe, and Secure Students and Staff goal, we will be pursuing the following objectives during the 2019-20 school year.

Objective 4A: Implement our Board Policy on Wellness.

Objective 4B: Continue to develop the Promoting Wellness initiative throughout Pre-k – 12 which includes mindfulness, movement and breathing.

Objective 4C: Implement security strategies to prevent internal and external threats.

Objective 4D: Develop strategies for creating an emotionally healthy environment and addressing students' anxiety, stress and depression.