

April 9, 2019

The regular monthly business meeting of the Port Jefferson School District Board of Education was held on April 9, 2019 at Edna Louise Spear Elementary School. Present at the 6:07 p.m. call to order by President Kathleen Brennan, were Vice-President Tracy Zamek, Board Members Ryan Biedenkapp, Ellen Boehm, David Keegan, Rene Tidwell and Ryan Walker, Superintendent of Schools Paul Casciano, Deputy Superintendent Sean Leister, and Assistant Superintendent of Curriculum and Instruction Jessica Schmettan.

Motion was made by Mrs. Boehm, seconded by Ms. Tidwell and carried 7-0 that the Board enter executive session to discuss personnel matters.

At 7:33 p.m., the Board reentered general session for the business meeting.

RECOGNITION

Elementary School and Middle School Art teachers and students were recognized.

MINUTES

Motion was made by Mrs. Tidwell, seconded by Mr. Walker and carried 7-0 that the Board approve the minutes of the following meetings:

Special Meeting, March 3, 2019
Regular Meeting, March 12, 2019
Special Meeting, March 26, 2019

BOARD BUSINESS

Mrs. Brennan read into the record Personnel walk-in resolutions A.10 – 12.

Motion was made by Mrs. Boehm, seconded by Mrs. Zamek, and carried 7-0 that the Board approve resolution A.10, Resignation – Superintendent of Schools.

Motion was made by Mr. Biedenkapp, seconded by Mrs. Tidwell, and carried 7-0 that the Board approve resolution A.11, Appointment – Superintendent of Schools.

Motion was made by Mrs. Boehm, seconded by Mr. Keegan, and carried 7-0 that the Board approve resolution A.12, Resignation – Assistant Superintendent for Curriculum and Instruction.

Board Members and Dr. Casciano commented on the Superintendent Search process, expressed confidence in Mrs. Schmettan's leadership, and extended congratulations and best wishes to her.

Mrs. Schmettan expressed her gratefulness and appreciation to the Board of Education for giving her the opportunity to serve as Superintendent of Schools.

PUBLIC COMMENT

Mrs. Brennan opened the first public comment portion of the meeting.

R. Potter – concern with field testing

B. Morris – concern with the wellness program at the middle school

REPORTS

The report from the Superintendent of Schools included:

- A presentation by Michael Caravello on professional development.
- A presentation by Sean Leister on the proposed 2019-2020 school year budget.

Committees:

Mrs. Boehm – Audit Committee will be meeting in May

Mr. Keegan – Facilities Committee meeting held April 8, 2019

Mr. Keegan – Finance Committee meeting held April 8, 2019

Mrs. Zamek – Policy Committee meeting held April 3, 2019

Mrs. Brennan – Curriculum Committee meeting held April 3, 2019

BOARD CONSENT AGENDA

Motion was made by Mr. Keegan, seconded by Mrs. Boehm, and carried 7-0 that as recommended by the Superintendent of Schools, the Board approve Personnel resolutions numbered 1-9, appearing on the April 9, 2019 consent agenda. Mrs. Brennan acknowledged the retirements, resolutions A.4 and A.9; and the granting of tenure, resolution A.6.

Motion was made by Mrs. Tidwell, seconded by Mrs. Zamek and carried 7-0 that as recommended by the Superintendent of Schools, the Board approve Finance resolutions numbered 1-8 appearing on the April 9, 2019 consent agenda. Mrs. Brennan acknowledged the donations, resolutions B.2, 3, 4 and 5.

Motion was made by Mrs. Zamek, seconded by Mr. Keegan and carried 7-0 that as recommended by the Superintendent of Schools, the Board approve Education resolutions numbered 1-3 appearing on the April 9, 2019 consent agenda.

OLD BUSINESS

Mrs. Brennan explained action taken by the Board at a special meeting held March 26, 2019 regarding the rescission of an appeal.

NEW BUSINESS

1. Policy - Motion was made by Mrs. Tidwell, seconded by Mrs. Zamek and carried 7-0 the Board accept for a first reading and adoption revisions to Policy 8410, Student Transportation.
2. Designation of Special Meeting – A special meeting will be held on April 16, 2019, 4:00 p.m. at the District Office

3. New York State Field Tests – Discussion ensued regarding the pros and cons of field testing.

PUBLIC COMMENT

Mrs. Brennan opened the second public comment portion of the meeting. There were no comments.

ADJOURNMENT

At 10:06 p.m., motion was made by Mr. Walker, seconded by Mr. Biedenkapp, and carried 7-0 to adjourn.

CONSENT AGENDA

A. Personnel

1. Appointment – Teaching Assistant

The Board approves the appointment of Crystal Fuerst as a Teaching Assistant, on a probationary basis, effective April 9, 2019, in accordance with the negotiated agreement with the United Paraprofessionals' Association of Port Jefferson.

2. Appointment – Teaching Assistant

The Board approves the appointment of Dylan Gaches as a Teaching Assistant, on a probationary basis, effective April 9, 2019, in accordance with the negotiated agreement with the United Paraprofessionals' Association of Port Jefferson.

3. Appointment - Coaches

The Board approves the appointments of the following coaches for the 2018-2019 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association, contingent upon possession of Temporary Coaching License, First Aid, and CPR certifications:

Jackie Brown	Volunteer Varsity Softball Coach
Jackie Brown	Volunteer M.S. Softball Coach

4. Resignation – Teaching Assistant

The Board accepts the resignation of Katherine Siani, as a teaching assistant, for the purpose of retirement, effective June 30, 2019.

5. Appointment – Substitutes

The Board approves the following substitute appointments for the 2018-2019 school year:

Teacher:	Brittani Schwartz
Custodian:	Brendan Van Nostrand (Pending fingerprint clearance by NYSED)

6. Tenure – Teaching Assistant

The Board grants tenure to Michelle Lautato, Teaching Assistant, effective January 14, 2019.

7. Appointment – Teaching Assistant

The Board approves the appointment of Brian Olsen as a Teaching Assistant, on a probationary basis, effective April 9, 2019 in accordance with the negotiated agreement with the United Paraprofessionals' Association of Port Jefferson.

8. Appointment – Lifeguard

The Board approves the appointment of Alyssa Dark as a Lifeguard for the 2018-2019 school year, for Community Swim at Edna Louise Spear Elementary School pool, at the rate of \$13.00 per hour, contingent upon First Aid, CPR and Lifeguard certification.

9. Resignation – Head Custodian

The Board accepts the resignation of Joan Lyons, as Head Custodian, for the purpose of retirement, effective July 31, 2019.

10. Resignation – Superintendent of Schools

WHEREAS, by letter dated August 28, 2018, Dr. Paul Casciano submitted his letter of resignation as Superintendent of Schools effective July 1, 2019; and

WHEREAS, by resolution adopted by the Board of Education on August 29, 2018, the Board accepted Dr. Casciano's resignation; and

WHEREAS, at the Board's request, Dr. Casciano has submitted a letter dated April 9, 2019 seeking to rescind his prior resignation request; and

WHEREAS, at the Board's request, Dr. Casciano indicated in said letter that he will extend his resignation date to October 31, 2019 to provide an effective transition to the next Superintendent of Schools who will assume office on November 1, 2019.

THEREFORE, BE IT RESOLVED that the Board of Education hereby rescinds its resolution dated August 29, 2018 accepting the resignation of Dr. Paul Casciano effective July 1, 2019; and

BE IT FURTHER RESOLVED that the Board of Education accepts the resignation of Dr. Paul Casciano as Superintendent of Schools effective October 31, 2019 so as to facilitate a successful transition to the next Superintendent of Schools.

11. Appointment – Superintendent of Schools

BE IT RESOLVED THAT the Board of Education hereby appoints Jessica Schmettan as its Superintendent of Schools for the period from November 1, 2019 through and including June 30, 2024 and authorizes the Board President to execute an Employment Agreement, dated April 9, 2019, with Ms. Schmettan, which Agreement has been executed by Ms. Schmettan and reviewed by the Board of Education

12. Resignation – Assistant Superintendent for Curriculum & Instruction

BE IT RESOLVED THAT the Board of Education hereby accepts the resignation of Jessica Schmettan, as Assistant Superintendent of Curriculum and Instruction, effective October 31, 2019.

B. Finance

1. Financial Reports

The Board approves the following financial reports:

Claims Audit Report - Month of February
Cash Flow Analysis - Month of February
Fund Balance Projection
New Budget Transfers
February Warrants & Treasurer Reports

<u>Fund Name</u>	<u>Warrant #</u>
General Fund	47, 49-50, 52
School Lunch Fund	7
Federal Fund	18-20
Capital Fund	15-16
Trust & Agency	No Warrants
Payroll	18-19
Scholarship Fund	No Warrants
CD Investment	No Warrants

Trial Balance - July 2018 – February 28, 2019
Revenue Budget Status - July 2018-June 2019
Appropriation Status Report - July 2018-June 2019
Budget Transfers - Month of February
Approved Fundraisers

2. Scholarship Donation

The Board approves the establishment of the ELVHS Class of 1968 Scholarship; and further, the Board gratefully accepts the scholarship donation in the amount of \$5,000.00 to be awarded to five graduating Earl L. Vandermeulen High School students who meet the scholarship requirements.

3. Scholarship Donation

The Board approves the establishment of the SEPTA Scholarship; and further, the Board gratefully accepts the scholarship donation in the amount of \$500.00 to be awarded to two graduating Earl L. Vandermeulen High School students who meet the scholarship requirements.

4. Scholarship Donation

The Board gratefully accepts the scholarship donation in the amount of \$500.00 from the Interdistrict Council of Superintendents to be awarded to a graduating Earl L. Vandermeulen High School student(s).

5. Donation

The Board gratefully accepts the donation from Zebra Technologies Corporation in the amount of \$800.00 to the Port Jefferson School District.

6. Joint Municipal Bidding - Eastern Suffolk BOCES

The Board adopts the attached resolution approving participation in the Joint Municipal Bidding program with Eastern Suffolk BOCES for the 2019-2020 school year.

7. Budget / Property Tax Report Card

The Board approves the proposed budget for the 2019-2020 school year in the amount of \$43,936,166; and further, the Board approves the attached Property Tax Report Card to be published in the local newspaper, appended to the proposed budget, and submitted to the State Education Department.

8. Vote Officials

The Board adopts the following resolution designating the Chairperson, Acting Clerk, Chief Election Inspector and Inspectors of Election for the May 21, 2019 Annual Vote and Election; and further, that the compensation for said officials be at the rate of \$12.00 per hour.

RESOLVED by the Board of Education of Port Jefferson Union Free School District, in the County of Suffolk, New York:

Section 1. Pursuant to the provisions of the Education Law, Wayne Chesley, a qualified voter of the Port Jefferson Union Free School District, in the County of Suffolk, New York (the "District"), is hereby appointed to act as the Chairperson of the Annual Vote/Election to be held in the District on May 21, 2019, and the District Clerk is hereby authorized and directed to give written notice of the appointment of such qualified voter so appointed by this Board of Education.

Section 2. Pursuant to the provisions of the Education Law, Wayne Chesley, a qualified voter of the District, is hereby appointed to act as the Acting Clerk at said Vote/Election, in the absence of the District Clerk.

Section 3. Each of the following qualified voters of the District are hereby appointed to act as Inspectors of Election, at said Vote/Election and shall perform such duties and take such action as prescribed by the Education Law:

Lesley Chesley	Deborah Frank	Margaret Smith
Helen Kristich	Elaine Freda	Eileen Coen
PeggiAnn Battaglia	Nancy Lustig	Maureen Kit
Monica D. Williams	Monica B. Williams	

Section 4. The District Clerk is hereby authorized and directed to give written notice of appointment to each of the persons hereinabove appointed to the respective offices, and to notify this Board of Education forthwith if any of such persons refuse to accept such appointment or fail to serve, in which case this Board of Education is to take such further action as may be authorized in such circumstances pursuant to the Education Law. In the event that this Board of Education is unable to hold a meeting to appoint a qualified voter of said District to fill a vacancy caused by the refusal of any person herein designated to accept his/her appointment or the failure of such person to serve, the District Clerk is hereby authorized to appoint a qualified voter of this District to fill such vacancy.

Section 5. The Inspectors of Election are hereby directed to announce the results of the ballot to the Chairperson of the Vote/Election. The Chairperson is directed to declare such results and the District Clerk is directed to record such results.

Section 6. This resolution will take place immediately.

C. Facilities & Operations

D. Education

1. Committees on Special Education

The Board approves the recommendations of the Committees on Special Education for meetings held February 22, 26, 28, 2019 and March 1, 5, 6, 7, 11, 12, 14, 15, 22, 2019.

2. Approval – Online Curriculum

The Board approves participation in the CodeHS online curriculum for AP Computer Science Principles for the 2019-2020 school year.

3. Settlement and Release

The Board approves the following resolution:

BE IT RESOLVED, that the Board of Education of the Port Jefferson Union Free School District, having reviewed a certain Settlement Agreement concerning a contemplated request for a due process hearing, hereby approves the terms of the Settlement Agreement beginning during the 2018/2019 school year and continuing through 2022/2023 school year, and authorizes and directs the Board President to execute such agreement on behalf of the Board.

