

March 12, 2019

The regular monthly business meeting of the Port Jefferson School District Board of Education was held on March 12, 2019 at Edna Louise Spear Elementary School. Present at the 6:03 p.m. call to order by President Kathleen Brennan, were Vice-President Tracy Zamek, Board Members, Ryan Biedenkapp, David Keegan, Rene Tidwell and Ryan Walker, Superintendent of Schools Paul Casciano, Deputy Superintendent Sean Leister, and Assistant Superintendent of Curriculum and Instruction Jessica Schmettan. Board Member Ellen Boehm was absent.

Motion was made by Mr. Keegan, seconded by Mr. Walker and carried 6-0 that the Board enter executive session to discuss personnel and legal matters.

At 7:37 p.m., the Board reentered general session for the business meeting.

RECOGNITION

Middle School math teachers were recognized for their contributions to the math department and their work with students.

MINUTES

Motion was made by Mrs. Tidwell, seconded by Mr. Walker and carried 6-0 that the Board approve the minutes of the following meetings:

- Special Meeting, February 7, 2019
- Special Meeting, February 10, 2019
- Regular Meeting, February 26, 2019

PUBLIC COMMENT

Mrs. Brennan opened the first public comment portion of the meeting. There were no comments.

REPORTS

Student Representative Chloe Andriani reported on high school events.

The report from the Superintendent of Schools included:

- Attendance at the NYSCOSS Winter Conference
- A presentation by Robert Neidig spotlighting the Middle School Math Department.
- A presentation by Sean Leister on the second draft of the 2019-2020 school year budget.

Mrs. Brennan congratulated all involved with the SCMEA event.

Committees:

- Mr. Keegan – Finance Committee meeting held March 11, 2019
- Mr. Keegan - Facilities Committee meeting held March 11, 2019
- Mrs. Zamek – Policy Committee meeting held March 6, 2019
- Mr. Leister - Audit Committee to meet in May
- Mrs. Brennan – Curriculum Committee meeting held March 6, 2019

BOARD CONSENT AGENDA

Mrs. Brennan read into the record personnel resolutions numbered 11 and 12. Motion was made by Mr. Keegan, seconded by Mrs. Tidwell, and carried 6-0 that as recommended by the Superintendent of Schools, the Board approve Personnel resolutions numbered 1-12, appearing on the March 12, 2019 consent agenda. Mrs. Brennan acknowledged the resignation of Donald Slingerland as Track Coach, resolution A.8.

Motion was made by Mrs. Tidwell, seconded by Mrs. Zamek and carried 6-0 that as recommended by the Superintendent of Schools, the Board approve Finance resolutions numbered 1-3 appearing on the March 12, 2019 consent agenda. Mrs. Brennan acknowledged the scholarship donation, resolution B.3.

Mrs. Brennan reported that Facilities and Operations resolution C.2. will be tabled. Motion was made by Mr. Walker, seconded by Mr. Keegan and carried 6-0 that as recommended by the Superintendent of Schools, the Board approve Facilities and Operations resolution numbered 1 appearing on the March 12, 2019 consent agenda.

Motion was made by Mrs. Zamek, seconded by Mr. Keegan and carried 6-0 that as recommended by the Superintendent of Schools, the Board approve Education resolutions numbered 1-2 appearing on the March 12, 2019 consent agenda.

PUBLIC COMMENT

Mrs. Brennan opened the second public comment portion of the meeting. There were no comments.

ADJOURNMENT

At 8:43 p.m., motion was made by Mrs. Tidwell, seconded by Mrs. Zamek, and carried 6-0 to adjourn.

CONSENT AGENDA

A. Personnel

1. Appointment – Coaches

The Board approves the appointments of the following coaches for the 2018-2019 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association, contingent upon possession of Temporary Coaching License, First Aid, and CPR certifications:

Jayson Williams	Unified Basketball Head Coach
Logan Hoffman	Volunteer Varsity Girls Lacrosse
Logan Hoffman	Volunteer JV Girls Lacrosse
Logan Hoffman	Volunteer MS Girls Lacrosse
Michael Augello	Spring Girls Varsity Asst. Track Coach

2. Appointment – Senior Lifeguard

The Board approves the appointment of Eve Collier as a Senior Lifeguard for the 2018-2019 school year, for Community Swim at Edna Louise Spear Elementary School pool, at the rate of \$21.00 per hour, contingent upon fingerprint clearance by NYS Department of Education.

3. Leave of Absence – Teacher

The Board approves the request of Jessica Pastor, teacher of Music, for an extension of her present leave of absence for the 2019-2020 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association.

4. Appointment – Substitutes

The Board approves the following substitute appointments for the 2018-2019 school year:

Teachers:	Kristy Beltram Brittini LoNigro
Teaching Assistants:	Kristy Beltram Marissa Demeo
Nurse:	Dominika Leon
Custodian:	Brian Timmons

5. Appointment – Senior Office Assistant

The Board approves the appointment of Deborah Abbatiello as a Senior Office Assistant, on a probationary basis, effective on or about April 1, 2019,

in accordance with the Suffolk County Civil Service Department and the negotiated agreement with the Port Jefferson Office Staff Association.

6. Summer Music Camp

The Board accepts the services of Mark Abbonizio and Christian Neubert, as music teachers for the 2019 Summer Music Camp, at a rate of \$60.00 per hour.

7. Resignation – Teaching Assistant

The Board accepts the resignation of Candace M. Donin, as a Teaching Assistant, effective March 9, 2019.

8. Resignation – Coach

The Board accepts the resignation of Donald Slingerland, as a Spring Track Assistant Varsity Girls Coach, effective March 1, 2019.

9. Stipend Adjustment

The Board approves the change in the stipend for Janice Baisley, as District Clerk, effective January 2, 2019 through June 30, 2019, to \$9,332.70.

10. Resignation – Teaching Assistant

The Board accepts the resignation of Jesse Meaney, as a Teaching Assistant, effective March 9, 2019.

11. Resignation – Teaching Assistant

The Board approves the resignation of Dawn Shackles, as a Teaching Assistant, effective March 24, 2019.

12. Appointment – Substitute

The Board approves Jane Tofano, as a substitute Teaching Assistant, for the 2018-2019 school year.

B. Finance

1. Financial Reports

The Board approves the following financial reports:

Claims Audit Report - Month of January
Cash Flow Analysis - Month of January
Fund Balance Projection
New Budget Transfers
January Warrants & Treasurer Reports

<u>Fund Name</u>	<u>Warrant #</u>
General Fund	38-39, 41-46
School Lunch Fund	5-6
Federal Fund	14-17
Capital Fund	No Warrants
Trust & Agency	5
Payroll	16-17
Scholarship Fund	No Warrants
Trial Balance - July 2018 – January 31, 2019	
Revenue Budget Status - July 2018-June 2019	
Appropriation Status Report - July 2018-June 2019	
Budget Transfers - Month of January	
Approved Fundraisers	

2. Special Education Flow-through Funds

The Board approves the agreements between the District and the following Approved Special Education Providers (ASEPs), in accordance with New York State Flow-through Law; and further, the Board authorizes the Board President to execute said agreements.

AHRC
Alternatives for Children
Anderson School
County of Suffolk
DDI
Maryhaven Center of Hope
Metro Therapy
NY Therapy
UCP

3. Scholarship Donation

The Board gratefully accepts the scholarship donation from Mrs. Joan Townley, in the amount of \$100.00, to the John F. O'Neill Scholarship fund to be awarded to a graduating Earl L. Vandermeulen High School student entering into a military program.

C. Facilities & Operations

1. Surplus Property

The Board declares the ice machine at the High School (inventory control tag #20111013) as surplus property; and, authorizes the Deputy Superintendent to dispose of same in the best interest of the district.

2. *School Calendar (tabled)*

The Board approves the proposed 2019-2020 school year calendar.

D. Education

1. Committees on Special Education

The Board approves the recommendations of the Committees on Special Education for meetings held: January 23, 25, 29, 30, 2019 and February 1, 5, 6, 7, 13, 14, 2019.

2. Contract – Special Education Services

The Board approves the Special Education Instructional Services Agreement with Mount Sinai Union Free School District, for the 2018-2019 school year, for parentally placed students receiving special education services; and further, the Board authorizes the Board President to execute said agreement.