

July 11, 2017

The annual reorganization meeting and regular monthly business meeting of the Port Jefferson School District Board of Education was held on July 11, 2017 at Edna Louise Spear Elementary School. Present at the 6:03 p.m. call to order were Board Members Kathleen Brennan, Ellen Boehm, Adam DeWitt, Mark Doyle, Vincent Ruggiero, and Tracy Zamek, Superintendent of Schools Paul Casciano, Assistant Superintendent for Business Sean Leister, and Executive Director of Curriculum and Instruction Jessica Schmettan. Board Member David Keegan was absent.

Motion was made by Mr. Ruggiero, seconded by Mrs. Zamek and carried 6-0 that the Board enter executive session to discuss legal and personnel matters.

At 7:28 p.m., the Board reentered general session.

The District Clerk administered the Oath of Office to Board Member Elect Adam DeWitt.

The District Clerk opened nominations for the office of President.

Mrs. Boehm nominated Kathleen Brennan. There were no other nominations; nominations were closed. 6-0 in favor of Mrs. Brennan as Board President.

The District Clerk opened nominations for the office of Vice-President.

Mr. Ruggiero nominated Mark Doyle. There were no other nominations; nominations were closed. 6-0 in favor of Dr. Doyle as Board Vice-President.

The District Clerk administered the Oath of Office to Mrs. Brennan and Dr. Doyle.

The meeting was turned over to Mrs. Brennan.

Motion was made by Mr. Ruggiero, seconded by Mr. DeWitt and carried 6-0 that the Board approve resolutions numbered 6-8 on the July 11, 2017 Annual Reorganization Agenda.

6. Appointment of District Clerk

RECOMMENDATION: That the Board approve the appointment of Janice Baisley as District Clerk for the 2017-2018 school year.

7. Appointment of District Treasurer

RECOMMENDATION: That the Board approve the appointment of Lisa Van Middeltem as District Treasurer for the 2017-2018 school year.

8. Appointment of Claims Auditor

RECOMMENDATION: That the Board approve the appointment of Berger, MacDonald, Rand, CPAs, LLP, as Claims Auditor for the 2017-2018 school year.

Mrs. Brennan administered the Oath of Office to the District Clerk.

Motion was made by Dr. Doyle, seconded by Mrs. Zamek and carried 6-0 that as recommended by the Superintendent of Schools, the Board approves resolutions numbered 10 - 49 on the July 11, 2017 Annual Reorganization Agenda.

10. Authorization to Bond School Officials -

RECOMMENDATION - That the District Treasurer, Superintendent of Schools, and Deputy Superintendent each be bonded for the 2017-2018 school year, and that the amount for each bond be set at \$500,000.00, and that the Superintendent of Schools be requested to approve this amount.

11. Appointment of School Attorney -

RECOMMENDATION - That the Board approve the appointment of the law firm of Ingerman, Smith, LLP, as labor and Board counsel for the 2017-2018.

12. Appointment of Financial Advisors -

RECOMMENDATION - That the Board approve the appointment of Munistat Services, Inc., as financial advisors for the 2017-2018 school year.

13. Appointment of Bond Counsel -

RECOMMENDATION - That the Board approve the appointment of Hawkins, Delafield & Wood, as bond counsel for the 2017-2018 school year.

14. Appointment of 403b Compliance Consultants -

RECOMMENDATION - That the Board approve the appointment of OMNI Financial Group as the District's third party administrator for compliance and remitting services for the District's 403(b) plans for the 2017-2018 school year.

15. Appointment of School Physician -

RECOMMENDATION - That the Board approve the appointment of Dr. John Gill, as the regular school district physician, and the school physician member on the District's Committee on Special Education for the 2017-2018 school year.

16. Appointment of Architect –

RECOMMENDATION – That the Board approve the appointment of JAG Architects as district architect for the 2017-2018 school year.

17. Appointment of Accountant –

RECOMMENDATION – That the Board approve the appointment of Cullen & Danowski, LLP, as school district accountant for the 2017-2018 school year.

18. Appointment of Internal Auditor -

RECOMMENDATION - That the Board approve the appointment of Nawrocki Smith, LLP as Internal Auditor for the 2017-2018 school year.

19. Appointment of External Auditor-

RECOMMENDATION - That the Board approve the appointment of R.S. Abrams & Co. LLP, as External Auditor for the 2017-2018 school year.

20. Appointment of Insurance Agents / Carriers

RECOMMENDATION -

- a) That the Board approve JJ Stanis and Company as agent and third party administrator for the district's Excess Major Medical, Vision, Life, and Dental Self Insurance Plan for the 2017-2018 school year.
- b) That the Board approve PMA as agent and third party administrator for the district's Self Insured Workers Compensation Plan for the 2017-2018 school year.
- c) That the Board approve BK International as the agent for the district's student accident insurance and excess employer's liability insurance for the 2017-2018 school year.
- d) That the Board approve New York State Insurance Reciprocal as the district's carrier for general non-medical insurance, including but not limited to school board liability, excess catastrophic liability, commercial automotive, and special school liability insurance for the 2017-2018 school year.
- e) That the Board approve Eugene Donohue Associates as agent for the district administrators life insurance plans for the 2017-2018 school year.

21. Appointment of Environmental Consultants -

RECOMMENDATION - That the Board approve the appointment of Enviroscience Consultants, Inc. as environmental consultants for the 2017-2018 school year.

22. Appointment of Accounting Records Custodian, Payroll Certification Officer & Bid Opening: Advertising & Purchasing Officer -

RECOMMENDATION: That the Deputy Superintendent be designated as Custodian of the District's accounting records; and that the Claims Auditor be designated as Payroll Certification Officer; and that the Deputy Superintendent, Sean Leister, perform the duties of the Bid

Opening, and Purchasing Officer of the school district; and that the District Clerk be responsible for advertising notices.

23. Appointment of Investment Officer & Continuance of Board Policy -

RECOMMENDATION: That the District Treasurer and the Deputy Superintendent be appointed investment officers and that these duties include the negotiation of short term loans, Tax Anticipation Notes, and the investment of surplus funds in Certificates of Deposit, and other authorized instruments; and further, the Board agrees to continue Board Policy 6240, Investments (attached).

24. Appointment of Records Access Officer -

RECOMMENDATION: That the Deputy Superintendent be appointed as Records Access Officer for the school district.

25. Appointment of AHERA Compliance Officer -

RECOMMENDATION - That the Board approve the appointment of the Director of Facilities as Compliance Officer under the Asbestos Hazard Emergency Recovery Act, and that he be made save harmless in the performance of his duties. These duties shall include but not be limited to status review, asbestos assessment study, management plan, employee training and management place review update.

26. Appointment of EPA Program-use Compliance Officer -

RECOMMENDATION - That the Board approve the appointment of the Director of Facilities as EPA Program-use Compliance Officer and be made save harmless.

27. Appointment of Title IX Compliance Officer -

RECOMMENDATION : That the Board approve the appointment of the Director of Special Education as the Title IX Compliance Officer for the 2017-2018 school year.

28. Appointment of Substitute Treasurer -

RECOMMENDATION - That the Board approve the appointment of the Superintendent of Schools as Substitute District Treasurer should these services be required any time during the 2017-2018 school year.

29. Appointment of Publication -

RECOMMENDATION - That the Port Times-Record newspaper and/or Newsday be designated as the official publications of the District for the 2017-2018 school year; and further, that Times-Record newspaper and/or Newsday be designated the official publication for advertising competitive bids.

30. Appointment of Health & Safety Committee

RECOMMENDATION – That the Board approve the appointment of a Health & Safety Committee for the 2017-2018 school year in accordance with Board Policy 8112 (attached).

31. District Accounts / Designation of Depository -

RECOMMENDATION - That the following bank accounts be approved:

General Fund - Checking - Capital One 6755
General Fund – Money Market – Capital One 5930
Federal - Checking - Capital One 6805
Capital - Checking - Capital One 6813
Capital – Money Market - Capital One 6821
Trust & Agency - Checking - Capital One 6789
Payroll - Capital One 6763
Royal Education Foundation - Checking - Capital One 6839
Trust & Agency Scholarship - Checking - Capital One 6797
School Lunch - Checking - Capital One 6847
Trust & Agency - Payroll - Capital One 6771

and further that the following banks be designated as the depository for all district funds:

Capital One, People’s United Bank, MBIA-CLASS, Bank of America, J.P. Morgan Chase, Citibank, State Bank of Long Island, Commerce Bank, HSBC

32. Authorization of Facsimile Signatures -

RECOMMENDATION - That the District Treasurer and substitute District Treasurer be authorized to resort to an electronic signature, and be it further resolved that the District Treasurer and substitute District Treasurer maintain control of these signatures.

33. Purchasing Policy -

RECOMMENDATION - That the Board review Purchasing Policy 6700 (attached), as required by General Municipal Law Section 104-b(4).

34. Charge Cards -

RECOMMENDATION - That the Board authorize the use of the Home Depot and Wright Express credit cards for the 2017-2018 school year.

35. Designation of Extra-Classroom Activities Fund Officers -

RECOMMENDATION - That the Board approve the following officers for the Extra-Classroom (Student Organization) Funds for the 2017-2018 school year:

Elementary - Lucy Arnone, Treasurer
- Principal
- Superintendent of Schools
Middle School - Rosalie Loizas, Treasurer
- Principal

- Senior High - Superintendent of Schools
- Stephanie Miazga, Treasurer
- Principal
- Superintendent of Schools

36. Designation of Petty Cash Funds & Fund Custodians -

RECOMMENDATION - That the Board approve the establishment of petty cash funds and custodians of the funds for the 2017-2018 school year as follows:

<u>Fund</u>	<u>Amount</u>	
District	\$100.00	Superintendent / Janice Baisley
Elementary School	\$100.00	Principal / Lucy Arnone
Middle School	\$100.00	Principal / Rosalie Loizas
High School	\$100.00	Principal / Stephanie Miazga
Business Office	\$100.00	Assistant Superintendent / Natalie Pego
Curriculum Office	\$100.00	Executive Director / Traci McGlynn

37. Reimbursement for Authorized Use of Vehicles -

RECOMMENDATION - That the rate of reimbursement for the authorized use of privately owned vehicles in the performance of District business be established at the IRS rate per mile for the 2017-2018 school year.

38. Reimbursement for Conferences –

RECOMMENDATION - That the rate of reimbursement for authorized conferences, contests and events for lodging, meals and incidental expenses will not exceed the maximum IRS rate limits. Exceptions may be granted when approved conferences are held at a participating hotel or there is an approved written justification for special circumstances.

39. Rate per Hour - Home Instruction Fee -

RECOMMENDATION - That the rate per hour for home instruction fees provided by any agency other than Port Jefferson Teachers' Association be \$40.00.

40. Non-Resident Tuition -

RECOMMENDATION - That the Board establish the non-resident tuition rate for the 2017-2018 school year pursuant to the required State Education Formula for establishing non-resident student tuition rate, as follows:

Kindergarten - Grade 6	\$25,527 per year
Grades 7 - 12	\$26,910 per year
Special Education: Kindergarten - Gr.6	\$73,065 per year
Special Education: Grades 7- 12	\$74,448 per year

Said rates to be revised when they become finalized by the State Education Department.

41. Appointment of District Committee on Special Education -

RECOMMENDATION - That the Board approve the appointment of the following as District Committee on Special Education for the 2017-2018 school year:

Chairpersons - Director of Special Education, School Psychologist

Special Education Teacher, Teacher Member

Classroom Teacher, Teacher Member

Director of Special Education, School Psychologist

Physician Member (as requested)

John Steiner, Lorraine Steiner, Lorraine Guzzetta, Parent Members (as requested)

42. Appointment of Sub-Committee on Special Education -

RECOMMENDATION - That the Board approve the following composition of the Sub-Committee on Special Education for the 2017-2018 school year:

Chairpersons –Director of Special Education, School Psychologist

School Psychologist, Classroom Teacher, Teacher Member

Special Education Teacher, Teacher Member

43. Appointment of Committee on Preschool Special Education -

RECOMMENDATION - That the Board appoint the following to the Committee on Preschool Special Education for the 2017-2018 school year:

Chairpersons - Director of Special Education, School Psychologist

Teacher Member

Special Education Teacher Member

Suffolk County Representative, County Representative

Evaluator, a professional who participated in the evaluation of the child for whom services are sought

John Steiner, Lorraine Steiner, Lorraine Guzzetta - Parent Members (as requested)

44. IDEA and 504 Impartial Hearing Officers -

RECOMMENDATION - As per Part 200.5(j)(3)(i), appointment from the impartial hearing list must be made in accordance with the rotational selection process established in Section 200.2(e)(1) of the Part 200 Regulations of the commissioner and the administrative procedures established by the Board of Education pursuant to Section 200.2(b)(9).

45. Appointment of Surrogate Parents -

RECOMMENDATION - That the Board approve the appointment of the following as Surrogate Parent(s) for the Committee on Special Education for the 2017-2018 school year:

Father Frank Pizzarelli

46. Appointment of District-wide DASA Coordinator

RECOMMENDATION – That the Board appoint the Director of Special Education, as District-wide DASA Coordinator for the 2017-2018 school year.

47. Annual Budget Hearing, Annual Meeting/District Vote –

RECOMMENDATION: That the Annual Budget Hearing be held on May 8, 2018, 7:00 pm; and, the Annual Meeting/District Vote be held on May 15, 2018, 6:00 am-9:00 pm.

48. Designation of Regular Board of Education Meeting Dates -

RECOMMENDATION: That the Board designate the following as dates for regular monthly business meetings of the Board of Education for the 2017-2018 school year:

	January 9, 2018
August 8, 2017	February 13, 2018
September 12, 2017	March 13, 2018
October 10, 2017	April 10, 2018
November 14, 2017	May 8, 2018
December 12, 2017	June 12, 2018

49. Designation of Board Work Session Meeting Dates-

RECOMMENDATION: That the Board designate the following as dates for work sessions of the Board of Education for the 2017-2018 school year:

October 24, 2017	January 23, 2018	March 27, 2018
Tentative Work Session Dates:		
November 28, 2017	February 27, 2018	May 22, 2018

ESTABLISHMENT OF BOARD COMMITTEES

The following committees were presented for the 2017-2018 school year. Mrs. Brennan asked Board Members to e-mail their interest in serving on a specific committee and interest in chairing a committee for the establishment of committees at the August meeting.

Audit Committee	Facilities Committee	Policy Committee
Curriculum Committee	Finance Committee	

ADJOURNMENT

At 7:35 p.m., motion was made by Dr. Doyle, seconded by Mr. Ruggiero and carried 6-0 to adjourn the Reorganization meeting and move into the business meeting.

Motion was made by Mrs. Boehm, seconded by Mr. Ruggiero and carried 6-0 that the Board approve the minutes of the following meeting: Regular Meeting held June 13, 2017

PUBLIC COMMENT

Mrs. Brennan opened the public comment forum.

- Sam Walker – Section XI State Qualifier Track Meet
- Cooper Schoch – Section XI State Qualifier Track Meet
- Ann DuGourd – MIT Launch Club

REPORTS

Dr. Casciano reported on the 2016-17 end of year ceremonies and celebrations, and preparing for schools opening in September.

Mrs. Brennan reported on Board participation in the graduation and moving up ceremonies.

Mr. Ruggiero reported on the July 11, 2017 meeting of the Facilities Committee.

BOARD CONSENT AGENDA

Read into the record were changes to resolutions A.23 and C.1.

Motion was made by Dr. Doyle, seconded by Mr. Ruggiero and carried 6-0 that as recommended by the Superintendent of Schools, the Board approve Personnel resolutions numbered 1-24 appearing on the July 11, 2017 consent agenda.

Motion was made by Mrs. Zamek, seconded by Dr. Doyle and carried 6-0 that as recommended by the Superintendent of Schools, the Board approve Finance resolutions numbered 1-13 appearing on the July 11, 2017 consent agenda. Mrs. Brennan acknowledged the donation resolution B.12.

Motion was made by Mr. Ruggiero, seconded by Dr. Doyle and carried 6-0 that as recommended by the Superintendent of Schools, the Board approve Facilities and Operations resolution numbered 1 appearing on the July 11, 2017 consent agenda.

Motion was made by Mrs. Boehm, seconded by Mr. DeWitt and carried 6-0 that as recommended by the Superintendent of Schools, the Board approve Education resolutions numbered 1-6 appearing on the July 11, 2017 consent agenda.

NEW BUSINESS

Mrs. Brennan introduced dialogue regarding an e-mail received from a gentleman inquiring about the creation of a memorial of Port Jefferson alumni who served in the military. Dr. Casciano will schedule a meeting with the gentleman to learn more about his idea.

ADJOURNMENT

At 8:00 p.m., motion was made by Mr. Ruggiero, seconded by Mr. DeWitt and carried 6-0 to adjourn.

CONSENT AGENDA

July 11, 2017

A. Personnel

1. Appointment – Equipment Manager

The Board approves the appointment of Nicole Poulianos as Equipment Manager, for the 2017-2018 school year, at the rate of \$15.00 per hour.

2. Appointment – Athletic Trainer

The Board approves the appointment of Eric Fells Athletic Trainer, for the 2017-2018 school year, at the rate of \$37.50 per hour, contingent upon First Aid, CPR and Athletic Trainer certifications; and further, the Board approves the appointment of Michele Matera as a substitute athletic trainer for the 2017-2018 school year, at the rate of \$38.75 per hour, contingent upon First Aid, CPR and Athletic Trainer certifications.

3. Appointment – Community Fitness Center Instructors

The Board approves the following Community Fitness Center Instructors, for the 2017-2018 school year, at the rate of \$20.00 per hour, contingent upon First Aid and CPR certifications:

Benjamin Bajus	Andrew Cosci	Traci McGlynn
Kelly Bates	Amy Goldstein	James Mimnaugh
Dinarae Camarda	Joan Lyons	Christian Neubert
Michael Caravello	Michael Maletta	Nicole Poulianos
		Jesse Rosen

4. Appointment – Lifeguards

The Board approves the appointment of the following Lifeguards for the 2017-2018 school year Community Swim at Edna Louise Spear Elementary School pool, at the rate of \$12.00 per hour, contingent upon First Aid, CPR and Lifeguard certifications:

Sam Caltagirone	Michael Smith
Phoenix Jampol	Sam Walker

5. Appointment – Head Lifeguards

The Board approves the appointment of the following Head Lifeguards for the 2017-2018 school year Community Swim at Edna Louise Spear Elementary School pool, at the rate of \$20.00 per hour, contingent upon First Aid, CPR and Lifeguard certifications:

Michele Aponte	Joyce Brown	Francoise Schachner
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6. Appointment – Fitness Center Instructors

The Board approves the following Fitness Center Instructors, for the 2017-2018 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers Association:

Michael Maletta – Fall and Spring Fitness Center Instructor

James Mimnaugh – Winter Fitness Center Instructor

7. Appointment –Summer 2017 CSE

The Board approves the following staff, as needed, for the Summer 2017 Committee on Special Education, July 1, 2017 – August 31, 2017, at their hourly rate of pay:

Teacher	Deanna Lilimpakis
Psychologist	Christine Benanti

8. Notary Stipend

The Board approves the Notary stipend for Carri-Ann Bardram and Stephanie Miazga, for the 2017-2018 school year, in accordance with the negotiated agreement with the Port Jefferson Office Staff Association.

9. Appointment – Coaches

The Board approves the appointment of Coaches on the attached list, for the 2017-2018 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers Association, contingent upon First Aid and CPR Certifications and Temporary Coaching Licenses.

10. Appointment – Student Intern I

The Board approves the appointment of Christopher Lautato, as a Student Intern I, for the 2017-2018 school year, at the rate of \$10.00 per hour.

11. Co-Curricular Appointments

The Board approves the following elementary school co-curricular appointments for the 2017-2018 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association, pending minimum enrollment requirements:

- Art Club – Richard Anderson
- Chess/Scrabble Club (Grades 3-5) – Francoise Schachner
- Instrumental Music – Concerts – Vanessa Salzman, Ed.D. (Strings)
- Drama Club – Christian Neubert / Kristen Neubert
- Greenhouse Club – Brian Kendrick and Richard Lautato
- Homework Club – Megan DeVita
- Grades 3, 4 & 5 Intramurals – Francoise Schachner, Benjamin Bajus and Kevin Rowett
- Student Government – Michele Smith / Dana St. Pierre
- Yearbook Club – Jennifer Guerrazzi
- Substitute for all clubs – Megan Roth-Ueno

12. Appointment – Substitutes

The Board approves the following substitute appointments for the 2017-2018 school year:

Teacher	Michele Aponte
	Camille Doherty
	Robert Dunlop
	Ryan McCormick

	Sara Meyerback
	Caroline Morgan
	Melanie Sandberg
	Kaitlyn Scharrenbroich
Teacher Aide	Cassandra Meehan
	Daniel Holland, Jr.
Teaching Assistant	Sara Meyerback
	Daisy Sanchez
	Melanie Sandberg
	Kaitlyn Scharrenbroich

13. Appointment – Special Education/Science Teacher

The Board approves the appointment of Nicole Sklar as a teacher of Special Education/Science, on a probationary basis effective July 1, 2017 at Level MA Step 1, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association; and in accordance with the Education Transformation Act Amended Section 3012 of the Education Law, tenure will be granted and considered upon three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of the probationary appointment.

14. Appointment – Music Teacher

The Board approves the appointment of Lisa Scrom, as a teacher Music on a Probationary basis, on a probationary basis effective July 1, 2017 at Level MA Step 3, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association; and in accordance with the Education Transformation Act Amended Section 3012 of the Education Law, tenure will be granted and considered upon three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of the probationary appointment.

15. Request for Leave Extension – Teacher Aide

The Board approves the request of Karen Harvey, as a Teacher Aide, for an extension of her leave of absence for the 2017-2018 school year.

16. Request Leave – Math Teacher

The Board approves the request of Winifred Kuemmel, teacher of Mathematics, for a leave of absence from on or about August 30, 2017 until on or about November 6, 2017, in accordance with Board Policy 9520.2 Family and Medical Leave and Articles IX.B.9 and IX.F. of the negotiated agreement with the Port Jefferson Teachers Association.

17. Leave Replacement Appointment – Math Teacher

The Board approves the appointment of Camille Doherty, as a teacher of Mathematics, on a leave replacement basis (for Winifred Kuemmel), from on or about August 30, 2017 until on or about

November 6, 2017, at Level MA Step 2, in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

18. Request for Leave Extension – Teaching Assistant

The Board approves the request of Katherine Butera, Teaching Assistant, for an extension of her present leave of absence for the 2017-2018 school year, in accordance with Article XI.10 of the negotiated agreement with the United Paraprofessionals Association of Port Jefferson.

19. Leave Replacement Appointment – Music Teacher

The Board approves the appointment of Katherine Butera, as a teacher of Music, on a leave replacement basis (for Jessica Pastor), for the 2017-2018 school year, at Level MA Step 1, in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

20. Recall Appointment – Art

The Board approves the recall of Nancy Randazzo, from the Preferred Eligibility List, as a teacher of Art, effective July 1, 2017, at Level MA75 Step 14, in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

21. Recall Appointment – Elementary

The Board approves the recall of Kimberly Pelkonen, from the Preferred Eligibility List, as a teacher of Elementary Education, effective July 1, 2017, at Level MA Step 9.5, in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

22. Recall Appointment – Elementary

The Board approves the recall of Kristen Neubert, from the Preferred Eligibility List, as a .5 FTE teacher of Elementary Education and a .5 FTE teacher of Special Education, effective July 1, 2017, at Level MA60 Step 9, in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

23. Part-time Appointments

The Board approves the following part-time appointments for the 2017-2018 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers Association:

Robert Dunlop	.8 FTE Technology
Thomas Tomaszewski	.6 FTE Science .3 FTE Science

24. Curriculum Projects

The Board approves the following teachers for curriculum projects, for the 2017-2018 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers Association:

Kindergarten - Social Studies Curriculum Project in Atlas, 16 hours- Melissa Martin

Grade 1- Social Studies Curriculum Project in Atlas, 32 hours to be shared by Sandra Eybs and Margaret Hoon

Grade 2- Social Studies Curriculum Project in Atlas, 32 hours to be shared by Laura Kelly and Maureen Zajac

Grade 3- Social Studies Curriculum Project in Atlas, 32 hours to be shared by Jacqueline Gandolfo and Doreen Marullo

Grade 4- Social Studies Curriculum Project in Atlas, 32 hours to be shared by Michele Smith and Dana St. Pierre

Math - Geometry with Lab Curriculum Project in Atlas, 20 hours to be shared by Kristine Vaccaro and Sarah Ogden

Math- Algebra 2 with Lab Curriculum Project in Atlas, 20 hours to be shared by Christina Morgan and Camille Doherty

Math-College Statistics Curriculum Project in Atlas, 20 hours-Christina Morgan

Math-AP Statistics Updates Curriculum Project in Atlas, 10 hours-Christina Morgan

Social Studies-AP Psychology Curriculum Project in Atlas, 20 hours-Tara Sladek-Maharg

B. Finance

1. Financial Reports

The Board approves the following financial reports:

Claims Audit Report - Month of May

Cash Flow Analysis - Month of May

Fund Balance Projection

New Budget Transfers

May Warrants & Treasurer Reports

Fund Name	Warrant #
General Fund	75, 77-80
School Lunch Fund	11-12
Federal Fund	28-30
Capital Fund	18
Trust & Agency	No Warrants
Payroll	29, 31
Royal Fund	No Warrant
Scholarship Fund	No Warrant

Trial Balance - July 2016 – May 31, 2017

Revenue Budget Status - July 2016-June 2017

Appropriation Status Report - July 2016-June 2017

Budget Transfers - Month of May

Approved Fundraisers

2. Extension of Bid Award – Printing Supplies

The Board extends the Printing Supplies bid, for the 2017-2018 school year, to Savon Printing and Tobay Printing.

3. Extension of Bid Award – Grounds Maintenance Supplies

The Board extends the bid for Grounds Maintenance Supplies bid, for the 2017-2018 school year, to Vigliotti's Great Gardens.

4. Award of Bid – Plumbing Services

The Board awards the bid for Plumbing Services, for the 2017-2018 school year, to Sentry General Contracting Company

5. Award of Bid – Music Supplies and Sheet Music

The Board awards the bid for Music Supplies and Sheet Music, for the 2017-2018 school year, to the lowest responsible bidders meeting specifications as follows:

Advantage Music	K&S Music
Music & Arts	National Discount Music

6. Award of Bid – Musical Instruments Rental

The Board awards the bid for musical instrument rentals for the 2017-2018 school to Advantage Music, as the lowest responsible bidder.

7. Food Service Contract

The Board approves the extension of the Food Service Program Contract with Aramark Educational Services, LLC, for the 2017-2018 school year.

8. Transportation Contracts

The Board approves the extension of transportation contracts with Suffolk Transportation Services Inc., for the 2017-2018 school year, with a price increased based on the consumer price index (CPI) issued by the New York State Education Department.

9. Affordable Care Act

The Board approves the appointment of Seneca Consulting Group to work with the District on the Affordable Care Act Administration; and further, the Board approves the Extension and Amendment of Benefit Consulting Agreement between Seneca Consulting Group and the Port Jefferson Union Free School District for assistance with Employer Mandate obligations under the Affordable Care Act.

10. Approval of Services

The Board approves the following musical services for the 2017-2018 school year:

Jeanette Cooper	Rehearsal Pianist (musical productions)	\$1,300.00
Carolyn Droskoski	Choreographer (musical productions)	\$1,200.00

Steve Martino	Orchestra Musician (drums- musical productions)	\$ 400.00
Bob Dalpiaz	Orchestra Musician (reeds-musical productions)	\$ 400.00

11. Approval of Services

The Board approves the following piano accompanists for the 2017-2018 winter and spring concert seasons, at the rate of \$80.00 per hour not to exceed 10 hours:

Joseph Franzino	Rehearsal Pianist
Jason Crockett	Substitute Rehearsal Pianist
Jeanette Cooper	Substitute Rehearsal Pianist
Daniel Ragone	Substitute Rehearsal Pianist
Deanna Gruenberg	Substitute Rehearsal Pianist
Ann Marie Disibio	Substitute Rehearsal Pianist
Arlene Russell	Substitute Rehearsal Pianist

12. Acceptance of Donation

The Board gratefully accepts the donation of \$200.00 from Sean Leister to be used to purchase a picnic table for District Office.

13. Interscholastic Competitions

The Board approves the attendance by qualifying teams/individuals, boys and girls track and cross country, at the following interscholastic competitions held beyond the Long Island area, for the 2017-2018 school year:

- Rhode Island Cross Country Inv., Brown University (tentative)
- Rhode Island Classic, Providence, RI
- Penn Relays at University of Pennsylvania, PA
- Eddy Games, Schenectady, NY
- National Track and Field Championships at Greensboro, NC
- Walt Disney World Invitational, Orlando, FL

C. Facilities & Operations

1. Surplus Property

The Board declares the following textbooks as surplus property; and directs the Deputy Superintendent to dispose of same in the best interest of the school district:

- 32 Paso A Paso (Level A)
 Publisher: Scott Foresman
 ISBN: 0-673-59298-0
 Copyright: 1997
- 70 Paso A Paso (~~Level A~~) (Level B)
 Publisher: Scott Foresman
 ISBN: 0-673-21713-2
 Copyright: 1997

D. Education

1. Committees on Special Education

The Board approves the recommendations of the Committees on Special Education for meetings held: May 30, 31, June 1, 2, 5, 6, 7, 9, 13, 19, 2017

2. Columbia University Reading and Writing Project

The Board approves participation in the Columbia University, Teachers College, Reading and Writing Project (TCRWP), for staff development for the 2017-2018 school year.

3. CodeHS Online Curriculum

The Board approves participation in the CodeHS online curriculum for Introduction to Computer Science and AP Computer Science for the 2017-2018 school year.

4. APPR

The Board approves the continued use of the District's Annual Professional Performance Review plan for classroom teachers and principals in compliance with Education Law Section 3012-d and 8 N.Y.C.R.R. 30-3, during the 2017-2018 school year.

5. Special Education Providers

The Board approves the following special education providers for the 2017-2018 school year:

Achieve Beyond	Metro Therapy
AHRC	Naviance
Anderson Center for Autism	New York Therapy
Behavior Support	O'Neill, Nicole
Burkhard, Dr. Karin	PBS Consulting
Career and Employment Options	Rocky Point Medical Group (Dr. John Gil)
Children of America	Russell, Monique
Chiquitucto, Aliza Dianne	Sachem School District
Complete Rehabilitation	Seyfert, David
Consulting That Makes A Difference	Smithtown School District
Creative Tutoring	Solomon, Dr. Ilene
DaVinci Education and Research	South Country School District
Developmental Disabilities Institute	South Huntington School District
Eden II/Genesis Outreach Autism Center	St. Charles Hospital
Frontline Education	St. James Tutoring
Gayle E. Kligman Therapeutic Resources	Stony Brook Hospital
Gersh Academy	Syosset Tutoring
Horizon Healthcare	The Community Programs Center of Long Island
Interim Health Care	Three Village School District
Islip Tutoring	Top Grade Tutoring

Learning Ally
Mary Haven Center of Hope

UCP of Suffolk
Willis, Joanne

6. Concussion Management Services

The Board approves the following Chief School Medical Officer Concussion Management service appointments for the 2017-2018 school year, at no cost to the district:

Orthopedics Associates of Long Island (OALI)
St. Charles Hospital's Think Smart Concussion Management Program