

January 10, 2017

The regular monthly business meeting of the Port Jefferson School District Board of Education was held on January 10, 2017 at Edna Louise Spear Elementary School. The meeting was called to order at 6:41 p.m. by President Kathleen Brennan, present were Vice-President Mark Doyle, Board Members, Ellen Boehm, Adam DeWitt, Vincent Ruggiero, and Tracy Zamek, Superintendent of Schools Paul Casciano, Assistant Superintendent for Business Sean Leister, and Executive Director of Curriculum and Instruction Jessica Schmettan. Board member Robert Ramus arrived at 6:50 p.m.

Motion was made by Mr. Ruggiero, seconded by Mrs. Boehm and carried 6-0 that the Board enter executive session to discuss personnel matters.

At 7:32 p.m. the Board moved to the large group room for the business meeting.

RECOGNITION

Recognition was given to four Middle School students and Guidance Counselor Keith Buehler.

MINUTES

Motion was made by Dr. Doyle, seconded by Mr. Ruggiero and carried 7-0 that the Board approve the minutes of the following meeting: Regular Meeting held December 13, 2016

PUBLIC COMMENT

Mrs. Brennan opened the Public Comment portion of the meeting. There were no comments.

REPORTS

High School Principal Christine Austen explained that Student Representative Kyra Becker was on a mission in Nicaragua.

The report from the Superintendent of Schools highlighted items of what the New Year will bring.

The Board President extended New Year wishes.

Committee Reports:

Mr. DeWitt – Curriculum meeting held January 10, 2017

Mr. Ruggiero – Next Facilities meeting will be January 19, 2017

Dr. Doyle – Finance meeting held January 9, 2017

Mr. Ramus – Policy meeting held December 19, 2017

Mrs. Boehm – Next Audit meeting will be January 12, 2017

BOARD CONSENT AGENDA

Motion was made by Mr. Ruggiero, seconded by Mrs. Boehm and carried 7-0 that as recommended by the Superintendent of Schools, the Board approve Personnel resolutions numbered 1-5 appearing on the January 10, 2017 consent agenda.

Motion was made by Mrs. Zamek, seconded by Mr. DeWitt and carried 7-0 that as recommended by the Superintendent of Schools, the Board approve Finance resolutions numbered 1-4 appearing on the January 10, 2017 consent agenda. Mrs. Brennan acknowledged the donation from the Royal Ed Foundation (resolution B.4.) and the LIU Scholars Program (B.2).

Motion was made by Mr. Ramus, seconded by Dr. Doyle and carried 7-0 that as recommended by the Superintendent of Schools, the Board approve Education resolutions numbered 1-2 appearing on the January 10, 2017 consent agenda.

OLD BUSINESS

NEW BUSINESS

Motion was made by Mr. Ramus, seconded by Mr. DeWitt and carried 7-0 that revisions to the following policies be accepted for a first reading and adoption:

- 1510, Public Sales on School Property
- 8130, Emergency Plans

PUBLIC COMMENT

Mrs. Brennan opened the second public comment portion of the meeting. There were no comments.

ADJOURNMENT

At 7:53 p.m., motion was made by Dr. Doyle, seconded by Mrs. Boehm and carried 7-0 to adjourn.

CONSENT AGENDA

January 10, 2017

A. Personnel

1. Substitutes

The Board approves the following substitute appointments for the 2016-2017 school year:

Teaching Assistant	Daisy Sanchez
Teacher Aide	Alesandra Klug
	Cassandra Meehan

2. Coaching Positions

The Board approves the following coaching positions for the 2016-2017 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association:

Rescind – Varsity Boys' Tennis	Dennis Christofor
Appoint – Varsity Boys' Tennis	Keith Houghtaling
Rescind – MS Boys' Lacrosse	Thomas Foley
Rescind – MS Boys' Baseball	Peter Esposito
Appoint – MS Boys' Baseball	Ryan McCormick
Rescind – Junior Varsity Girls' Lacrosse	Samantha Schade

3. Part-time Clerk Typist

The Board approves the appointment of Rita Michael as a part-time Clerk Typist, effective on or about January 11, 2017, in accordance with the Suffolk County Department of Civil Service and the negotiated agreement with the Port Jefferson Office Staff Association.

4. Guard

The Board approves the appointment of Patrick McCormick, as Guard, on a probationary basis effective January 30, 2017, in accordance with the negotiated agreement with the Port Jefferson Custodial Workers Unit.

5. Maintenance Mechanic IV

The Board approves the change in title of Williams Corona, from Maintenance Mechanic II to Maintenance Mechanic IV, effective December 14, 2016, at an annual salary of \$55,675, in accordance with the negotiated agreement with Port Jefferson Facility and Technology Supervisors' Association.

B. Finance

1. Financial Reports

The Board approves the following financial reports:

Claims Audit Report - Month of November

Cash Flow Analysis - Month of November

New Budget Transfers

November Warrants & Treasurer Reports

<u>Fund Name</u>	<u>Warrant #</u>
General Fund	35-38
School Lunch Fund	2-4
Federal Fund	11-12
Capital Fund	8-10
Trust & Agency	2
Payroll	11-12
Royal Fund	4
Scholarship Fund	No Warrants

Trial Balance - July 2016 – November 30, 2016

Revenue Budget Status - July 2016-June 2017

Appropriation Status Report - July 2016-June 2017

Budget Transfers - Month of November

2. LIU Scholars Program

The Board approves the agreement between Port Jefferson Union Free School District/Earl L.Vandermeulen High School and Long Island University in connection with the LIU High School Scholars Program.

3. Secondary Guidance Services

The Board approves the agreement between Port Jefferson Union Free School District and Sharon A. Brennan for assistance with the district's secondary guidance program for the 2016-2017 school year.

4. Acceptance of Donation

The Board gratefully accepts the donation from the Port Jefferson Royal Educational Foundation to the Port Jefferson School District in the amount of \$4,372.67.

C. Facilities & Operations

D. Education

1. **Committees on Special Education**

The Board accepts the recommendations of the Committees on Special Education for the following meetings: November 29, December 13, 19, 2016

2. **Google Professional Development**

The Board approves Robert Farenga and Meghan Roth-Ueno for six hours each of Google professional development for teachers, after school, for the 2016-2017 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association.

January 24, 2017

A work session of the Port Jefferson School District Board of Education was held on January 24, 2017 at Edna Louise Spear Elementary School. Present at the 6:38 p.m. call to order by President Kathleen Brennan, were Vice-President Mark Doyle, Board Members Ellen Boehm, Adam DeWitt, Vincent Ruggiero, and Tracy Zamek, Superintendent of Schools Paul Casciano, Assistant Superintendent for Business Sean Leister, and Executive Director of Curriculum and Instruction Jessica Schmettan. Board Member Robert Ramus was absent.

Motion was made by Mrs. Boehm, seconded by Dr. Doyle, and carried 6-0 that the Board enter executive session to discuss a personnel matter.

At 7:22 p.m., the Board reentered general session for the work session.

WORK SESSION

Mr. Leister gave a presentation on a first draft of the 2017-2018 school year budget. Discussion followed. Board consensus was for administration to proceed with the tax cap levy of up to 2.8%.

BOARD BUSINESS

Motion was made by Mrs. Boehm, seconded by Dr. Doyle, and carried 6-0 that as recommended by the Superintendent of Schools, the Board approve Personnel resolution numbered 1 appearing under Board Business on the January 24, 2017 Work Session agenda.

A. Personnel

1. Appointment Coach

The Board approves the interim appointment of Jesse Rosen as Girls' Varsity Basketball Coach effective January 23, 2017 for the 2016-2017 school year.

Mr. DeWitt suggested that the Board meet with students to ascertain the impact of new programs that have been implemented. Discussion ensued. Administration will look into arranging such a meeting.

ADJOURNMENT

At 8:03 p.m., motion was made by Dr. Doyle, seconded by Mrs. Boehm, and carried 6-0 to adjourn.
