

October 18, 2016

The regular monthly business meeting of the Port Jefferson School District Board of Education was held on October 18, 2016 at Edna Louise Spear Elementary School. The meeting was called to order at 6:07 p.m. by President Kathleen Brennan, present were Vice-President Mark Doyle, Board Members, Ellen Boehm, Adam DeWitt, Vincent Ruggiero, and Tracy Zamek. Board Member Robert Ramus was absent.

Motion was made by Mr. Ruggiero, seconded by Mrs. Boehm, and carried 6-0 that the Board enter executive session to discuss personnel matters. Superintendent of Schools Paul Casciano and Assistant Superintendent for Business Sean Leister joined the Board at 6:17 p.m. Mr. Leister left executive session at 7:06 p.m.

At 7:32 p.m. the Board moved to the large group room for the business meeting.

RECOGNITION

Recognition was given to two middle school students and a middle school teacher. In addition, recognition was given to Board members in honor of New York State School Board Recognition Week.

MINUTES

Motion was made by Dr. Doyle, seconded by Mrs. Boehm and carried 6-0 that the Board approve the minutes of the following meeting: Regular Meeting held September 13, 2016

PUBLIC COMMENT

Mrs. Brennan opened the Public Comment portion of the meeting. There were no comments.

REPORTS

Student Representative, Kyra Becker, reported on school events.

The report from the Superintendent of Schools included a Math update presentation by Executive Director of Curriculum and Instruction, Jessica Schmettan.

The Board President reported on homecoming festivities.

Committee Reports:

Mrs. Boehm – Audit meeting held September 29.

Dr. Doyle – Finance meeting held October 17

Mr. Ruggiero – Facilities meeting held September 28.

Mr. DeWitt – Curriculum will meet on October 25.

Mrs. Brennan read a report provided by the PTA.

BOARD CONSENT AGENDA

Mrs. Brennan pulled personnel resolution A.3. for a separate vote. Changes to resolution A.3. were read into the record. Motion was made by Dr. Doyle, seconded by Mrs. Zamek and carried 6-0 that as recommended by the Superintendent of Schools, the Board approve Personnel resolutions numbered 1-2 and 4-9 appearing on the October 18, 2016 consent agenda. Motion was made by Dr. Doyle, seconded by Mr. Ruggiero and carried 5-0-1 (Mr. DeWitt abstained) that the Board approve resolution A.3. on the October 18, 2016 consent agenda.

Motion was made by Mrs. Boehm, seconded by Dr. Doyle and carried 6-0 that as recommended by the Superintendent of Schools, the Board approve Finance resolutions numbered 1- 6 appearing on the October 18, 2016 consent agenda. Mrs. Brennan acknowledged the scholarship donations in resolutions B.4 and 5.

Resolution D.3 was read into the record. Motion was made by Mr. Ruggiero, seconded by Mr. DeWitt and carried 6-0 that as recommended by the Superintendent of Schools, the Board approve Education resolutions numbered 1-3 appearing on the October 18, 2016 consent agenda.

OLD BUSINESS

NEW BUSINESS

Mrs. Brennan explained that the two policies presented were reviewed and recommended by the Policy Committee. Motion was made by Mr. Ruggiero, seconded by Dr. Doyle, and carried 6-0 that the Board accept for a first reading and adoption revisions to the following policies:

Policy 1900, Parent and Family Engagement
Policy 5151, Homeless Children

PUBLIC COMMENT

Mrs. Brennan opened the second public comment portion of the meeting.

B. Snow – teacher feedback on the Common Core survey

ADJOURNMENT

At 8:23 p.m., motion was made by Mr. Ruggiero, seconded by Dr. Doyle and carried 6-0 to adjourn.

CONSENT AGENDA

October 18, 2016

A. Personnel

1. PSAT/SAT Proctors

The Board of Education approves the appointment of the following PSAT /SAT Proctors for the 2016-2017 school year at the rate of \$37.63 per hour, on an as needed basis:

Michael Augello	Tracy Gray
Nancy Bachety	Debra Hagemeyer
Janelle Bellotti	Debbie Hartmann
Connie Bermel	Karen Harvey
Kristin Britt	Patricia Koehnlein
Kandice Brucella	Winifred Kuemmel
Brian Chalmers	Demetra Laino
Dennis Christofor	Michelle Lautato
Madeline Combs	Megan Lavin
Melissa Corey	Karen Mall
Samantha Davidson	Christina Morgan
Lynne Edsall	Hope Post
Robert Farenga	Megan Ryan
Susan Federico	Lynne Scofield
Gina Fedler	Dawn Shackles
Taylor Forstell	Tara Sladek-Maharg
Kathi Galvin	Melissa Zinger
Celiana Gandolfo	

2. Co-Curricular Positions

The Board approves the following co-curricular positions for the 2016-2017 school year, pending minimum participant requirements:

High School

Rescind - Student Organization–Sarah Ogden, Advisor, effective October 11, 2016
Appoint - Student Organization– Gina Fedler, Advisor, effective October 11, 2016
Rescind – Junior Class Advisor –Nicole Pennino-Costa, Advisor

3. Lifeguards

The Board approves the following Lifeguards for the 2016-2017 school year, for Community Swim at Edna Louise Spear Elementary School pool:

Head Lifeguard at the rate of \$20.00/hour -

~~Maximilian Campbell~~ (removed)
Karin Thomassen (added)
Anique Schachner
Joyce Brown

Lifeguard at the rate of \$12.00/hour -
Joseph Bardram
~~Maximilian Campbell~~ (removed)
Karen Thomassen (added)

4. Coaching Positions

The Board approves the following coaching positions for the 2016-2017 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association:

Appoint - Volunteer Wrestling Assistant Coach	Nicholas Miceli
Appoint - Volunteer Wrestling Assistant Coach	Matthew DeVincenzo
Appoint - Middle School Girls' Volleyball	Madeline Combs
Appoint - Middle School Girls' Basketball	Madeline Combs
Rescind - Junior Varsity Girls' Basketball	Allyson Wolff
Appoint - Junior Varsity Girls' Basketball	Colleen Bellois
Appoint - Volunteer Junior Varsity Girls' Basketball	Allyson Wolff
Rescind - Junior Varsity Girls' Lacrosse	Madeline Combs
Rescind - Middle School Cheerleading	Pauline Spiller
Appoint - Volunteer Boys' Winter Track	David Okst

5. Substitutes

The Board approves the following substitute appointments for the 2016-2017 school year:

Teacher	Emily Kappelmier
	Marianne McFadden
Teacher Aide	Kristen Calendrille
Clerical	Bernadette McCormick
Athletic Trainer	Michele Matera

6. Lead Evaluators

The Board approves the following resolution:

WHEREAS, §30-3 of the Rules of the Board of Regents requires certification of lead evaluators for purposes of conducting evaluations of teachers and principals in accordance with the requirements under §3012-d of the Education Law, respecting Annual Professional Performance Reviews;

WHEREAS, the individuals named below have successfully completed a training course that meets the requirements prescribed in §30-3 of the Rules of the Board of Regents;

NOW, THEREFORE, BE IT RESOLVED, that the Port Jefferson Union Free School District certifies the following individuals as lead evaluators;

Paul Casciano	(principal and teacher)
Jessica Schmettan	(principal and teacher)
Danielle Turner	(teacher)

7. Extra Class Assignments

The Board approves the following extra class assignments for the 2016-2017 school year in accordance with the negotiated agreement with the Port Jefferson Teachers Association:

Christina Marino - ENL, .2 FTE Full Year (daily)

Melissa Zinger – Special Education, .2 FTE Full Year (daily effective on or about 9/26/16)

Jennifer Walling – ENL, .2 Full Year (2 classes daily effective 9/12/16 to on or about 9/23/16, 1 class daily effective on or about 9/26/16)

Stacy Buehler – Special Education, .2 FTE Full Year (daily)

Jeanette Garofola – Special Education, .2 FTE Full Year (daily)

8. Appointment – Teaching Assistant

The Board approves the appointment of Annmarie Anderson as a Teaching Assistant, on a probationary basis, effective October 19, 2016, in accordance with the negotiated agreement with the United Paraprofessionals Association of Port Jefferson.

9. Appointment – Teaching Assistant

The Board approves the appointment of Alyssa Berlin as a Teaching Assistant, on a probationary basis, effective October 19, 2016, in accordance with the negotiated agreement with the United Paraprofessionals association of Port Jefferson.

B. Finance

1. Financial Reports

The Board approves the following financial reports:

Claims Audit Report - Month of July

Cash Flow Analysis - Month of July

New Budget Transfers

July Warrants & Treasurer Reports

Fund Name	Warrant #
General Fund	1-4
School Lunch Fund	No Warrants
Federal Fund	No Warrants
Capital Fund	1-2
Trust & Agency	No Warrants
Payroll	1-2
Royal Fund	No Warrants
Scholarship Fund	No Warrants

Trial Balance - July 2016

Revenue Budget Status - July 2016-June 2017

Appropriation Status Report - July 2016-June 2017

Budget Transfers - Month of July

Claims Audit Report - Month of August

Cash Flow Analysis - Month of August

New Budget Transfers

August Warrants & Treasurer Reports

<u>Fund Name</u>	<u>Warrant #</u>
General Fund	5-7,9-10,12,15-16
School Lunch Fund	No Warrants
Federal Fund	2-4
Capital Fund	3-5
Trust & Agency	No Warrants
Payroll	1,3-4
Royal Fund	No Warrants
Scholarship Fund	No Warrants

Trial Balance - July 2016 - August 31, 2016

Revenue Budget Status - July 2016-June 2017

Appropriation Status Report - July 2016-June 2017

Budget Transfers - Month of August

2. Acceptance of Audit Report

The Board approves the following resolution:

Be it resolved, that the Port Jefferson Union Free School District accepts the audited 2015-2016 Financial Statements from the external auditor, R.S. Abrams, for the fiscal year ending June 30, 2016.

3. Tax Levy

The Board approves the following resolution:

Be it resolved, that the amount to be raised by tax levy for the Port Jefferson Union Free School district be fixed at the sum of \$34,807,214; and, be it further resolved, that the amount to be raised by tax levy for the Port Jefferson Library Association be fixed at the sum of \$3,000,810 for the 2016-2017 school year.

4. Scholarship Donation

The Board gratefully accepts the donation from the Incorporated Village of Belle Terre in the amount of \$50.00 to the Andrew Golub Scholarship Fund.

5. SAT/ACT Prep Course Donation

The Board gratefully accepts the donation from Mark Hamilton of a SAT/ACT Prep Course at College 101 Prep Course, to be awarded to a high school student.

6. Special Education Services Contract

The Board approves the Special Education Services Contract for the 2016-2017 school year, between Port Jefferson Union Free School District and Riverhead Central School District; and further, authorizes the Board President to execute said agreement.

C. Facilities & Operations

D. Education

1. Committees on Special Education

The Board approves the following recommendations of the Committees on Special Education:

Meetings held August 29, September 1, 9, 15, 21, 22, 23, 26, 27 and 28, 2016

2. Driver Education

The Board extends the Driver Education Program with Jim's Cornerstone Driving School, Inc. for the provision of driver education for the 2016-2017 school year, which includes the summer, fall and spring sessions.

3. Settlement Agreement

BE IT RESOLVED, that the Board of Education of the Port Jefferson Union Free School District hereby approves a Settlement Agreement in connection with a contemplated impartial hearing pertaining to student #23109, a copy of which has been provided to and reviewed by the members of the Board of Education.

BE IT FURTHER RESOLVED, that the Board of the Port Jefferson Union Free School District hereby authorizes the President of the Board of Education to sign said Settlement Agreement, and other documents, pertaining to the settlement of the contemplated impartial hearing, on behalf of the Board.