

December 8, 2015

The regular monthly business meeting of the Port Jefferson School District Board of Education was held on December 8, 2015 at Edna Louise Spear Elementary School. Present at the 6:06 p.m. call to order by President Kathleen Brennan were Vice-President Mark Doyle, Board Members Ellen Boehm, Adam DeWitt, Robert Ramus, Vincent Ruggiero, and Tracy Zamek, Superintendent of Schools Kenneth Bossert, Assistant Superintendent for Business Sean Leister, and District Clerk Janice Baisley.

Motion was made by Mr. DeWitt, seconded by Mrs. Boehm, and carried 7-0 that the Board enter executive session to discuss matters relating to pending litigation and personnel.

At 6:30 p.m. Mr. Leister left executive session. At 6:55 p.m., Dr. Bossert left executive session.

At 7:20 p.m., the Board reentered general session. Music students performed holiday music. The Business meeting commenced at 7:40 p.m.

## RECOGNITION

Music students were recognized for their holiday performance.

## MINUTES

Motion was made by Mr. Ruggiero, seconded by Mrs. Boehm and carried 7-0 that the Board approve the minutes of the following meetings:

Regular Meeting held November 10, 2015

Special Meeting held November 24, 2015

## PUBLIC COMMENT

Mrs. Brennan opened the public comment portion of the meeting.  
K. Sullivan – drug awareness forum

## REPORTS

Student Representative, Nick Caltagirone, reported on school events and student accomplishments.

The report from the Superintendent of Schools included the following presentations:

- Proposed High School Program Modifications for 2016-17 by Christine Austen
- Dual Enrollment for College Credit by Christine Austen and Maureen Hull

The report from the Board President included:

- Student performers at the Dickens Festival

Committee reports were given as follows:

Mrs. Boehm - Audit

Mr. Ramus – Finance

Dr. Doyle – Curriculum

Mr. Ruggiero - Facilities

Mr. DeWitt – Policy

## CONSENT AGENDA

Motion was made by Dr. Doyle, seconded by Mr. Ruggiero, that as recommended by the Superintendent of Schools, the Board approve Personnel resolutions numbered 1-21 appearing on the December 8, 2015 consent agenda. The District Clerk corrected the name in resolution A.17 from Kenneth Cash to Kenneth Nash. Motion carried 7-0.

Motion was made by Mrs. Boehm, seconded by Dr. Doyle, and carried 7-0, that as recommended by the Superintendent of Schools, the Board approve Finance resolution numbered 1 appearing on the December 8, 2015 consent agenda.

Motion was made by Mr. DeWitt, seconded by Mrs. Boehm, and carried 7-0, that as recommended by the Superintendent of Schools, the Board approve Facilities & Operations resolution numbered 1 appearing on the December 8, 2015 consent agenda.

Motion was made by Dr. Doyle, seconded by Mrs. Zamek, and carried 7-0, that as recommended by the Superintendent of Schools, the Board approve Education resolutions numbered 1-4 appearing on the December 8, 2015 consent agenda.

## OLD BUSINESS

Motion was made by Mr. DeWitt, seconded by Mr. Ramus and carried 7-0 that the Board approve the following policies presented for a second reading and adoption:

- 5300.20, Essential Partners
- 5300.40, Disciplinary Penalties, Procedures and Referrals
- 5280, Interscholastic Athletics

## NEW BUSINESS

Motion was made by Dr. Doyle, seconded by Mr. Ruggiero and carried 7-0 that the Board approve the following policies for a first reading and adoption:

- 5420, Student Health Services
- 5421, Administering Medication to Students
- 5422, Life Threatening Allergies and Anaphylaxis Management
- 9645, Disclosure of Wrongful Conduct

## PUBLIC COMMENT

Mrs. Brennan opened the second public comment portion of the meeting. There were no comments.

## ADJOURNMENT

At 9:15 p.m., motion was made by Dr. Doyle, seconded by Mr. Ramus and carried 7-0 that the Board enter executive session to discuss a personnel matter. The District Clerk left the meeting and Mrs. Brennan acted as Clerk pro tem.

At 10:29 p.m., the Board reentered general session. Motion was made by Mrs. Boehm, seconded by Dr. Doyle and carried 7-0 to adjourn.

## CONSENT AGENDA

December 8, 2015

### A. Personnel

#### 1. Change in Start Dates – Teaching Assistants

The Board approves the change in start dates for the following teaching assistants:  
Stephanie Lombardo (leave replacement for Sheila Albinson) from 10/14/15 to 9/8/15  
Joan Meere (probationary appointment) from 11/11/15 to 9/3/15  
Selena Casino (probationary appointment) from 11/11/15 to 9/3/15

#### 2. Appointment – Facility Use Monitors

The Board approves the following as Facility Use Monitors, as needed, for the 2015-2016 school year at the rate of \$20.00 per hour:  
Christine Kauffman                      Thomas Serabian

#### 3. Appointment – Coaches

The Board approves the following coaching positions for the 2015-2016 school year in accordance with the negotiated agreement with the Port Jefferson Teachers Association:

Appoint - Madeline Combs as JV Girls Lacrosse Coach  
Appoint – Keith Buehler as Volunteer Baseball Coach  
Appoint – Peter J. Esposito as 7/8 Baseball Coach (pending TCL)  
Appoint – Thomas Foley as MS Boys Lacrosse Coach  
Rescind Appointment – Pauline Spiller as Winter MS Cheerleading Coach effective November 16, 2015

#### 4. Appointment – Co-Curricular

The Board approves the following co-curricular appointments for the 2015-2016 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers Association:

Edna Louise Elementary School:

Drama Club                      Christian Neubert and Kristen Neubert  
Grade 3 Intramurals          Kevin Rowett, Benjamin Bajus  
   Miegan Rowett (substitute)  
Student Government          Dana St. Pierre and Michelle Smith

High School:

Newspaper Club                Nicole Pennino-Costa (prorated)

#### 5. Appointment – After School Supervision Substitutes

The Board approves the following as substitute after-school supervision appointments for the 2015-2016 school year at the rate of \$20.00 per hour.

Maureen Colon                      Debra Hartmann  
June Crovello                        Michelle Lautato  
Bernadine Devlin                    Karin Mall  
Antoinette Famiano

6. Appointment – Substitutes

The Board approves the following substitute appointments for the 2015-2016 school year:

<u>Teacher</u>	Ross Fullshire	Kimberly Rubino
	Kyle Gorton	Kristen Snelders
	Lisa Kirk	Laura Spielman

7. Request for Leave – English Teacher

The Board approves the request of Eva Grasso, as a Teacher of English, for a leave of absence from on or about February 28, 2016 to on or about May 31, 2016, in accordance with Board Policy 9520.2 Family and Medical Leave and Article IX.B.9 and IX.F. of the negotiated agreement with the Port Jefferson Teachers' Association.

8. Request for Leave Extension – Music Teacher

The Board grants the request of Katie Bernius, teacher of Music, for an extension of her present leave of absence from January 25, 2016 to on or about June 30, 2016, in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

9. Extension of Leave Replacement Appointment – Music Teacher

The Board extends the leave replacement appointment of Lisa Scrom, as a teacher of Music (for Katie Bernius) from January 25, 2016 to on or about June 30, 2016, in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

10. Request for Leave Extension – School Psychologist

The Board grants the request of Kristen Wendel, School Psychologist, for an extension of her present leave of absence from December 15, 2015 to on or about March 1, 2016, in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

11. Extension of Leave Replacement Appointment – School Psychologist

The Board extends the leave replacement appointment of Laura Ametrano, as School Psychologist (for Kristen Wendel), from December 15, 2015 to on or about March 1, 2016, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association.

12. Request for Leave Extension – Elementary Teacher

The Board grants the request of Melissa Corey, as a Teacher of Elementary Education, for an extension of her present leave of absence from January 4, 2016 to on or about April 4, 2016, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association.

13. Extension of Leave Replacement Appointment – Elementary Teacher

The Board extends the leave replacement appointment of Janelle Bellotti, as a teacher of Elementary Education (for Melissa Corey), from January 4, 2016 to on or about April 4, 2016, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association.

14. Request for Leave Extension – Mathematics Teacher

The Board grants the request of Winifred Kuemmel, as a Teacher of Mathematics, for an extension of her present leave of absence from January 25, 2016 to on or about June 30, 2016, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association.

15. Extension of Leave Replacement Appointment – Mathematics Teacher

The Board extends the leave replacement appointment of Camille Doherty, as a Teacher of Mathematics (for Winifred Kuemmel), from January 25, 2016 to on or about June 30, 2016, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association.

16. Appointment – Substitute/Leave Replacement

The Board approves the appointment of Ross Fullshire, as a teacher of Special Education (for Kelly Spencer), on a substitute basis from on or about December 25, 2015 to on or about February 22, 2016; and on a leave replacement basis from on or about February 23, 2016 until on or about February 29, 2016, at Level MA Step 1, in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

17. Resignation – Custodial Worker I

The Board accepts the resignation of Kenneth ~~Cash~~ Nash, as a Custodial Worker I, effective November 17, 2015.

18. Appointment – Custodial Worker I

The Board approves the appointment of Richard Melo, as a Custodial Worker I, on a probationary basis, effective December 28, 2015, at an annual salary of \$30,400, subject to fingerprint clearance, in accordance with the Suffolk County Civil Service Department and the negotiated agreement with the Port Jefferson Custodial Workers Unit.

19. Memorandum of Agreement – Facility & Technology Supervisors

The Board approves a certain Memorandum of Agreement, dated December 8, 2015, between the Port Jefferson Union Free School District and the Port Jefferson Facility & Technology Supervisors Association.

## 20. Curriculum Project

The Board approves the following for a Curriculum Project for 2015-2016 in accordance with the negotiated agreement with the Port Jefferson Teachers' Association:

Additional participant for Research and Public Speaking project - Megan Lavin  
Increase for project hours - 9 hours

## 21. Appointment – Interim Director of Health, Physical Education & Athletics

The Board approves the following resolution:

BE IT RESOLVED, that the Board of Education of the Port Jefferson Union Free School District hereby appoints Edward Cinelli as Interim Director of Health, Physical Education and Athletics, effective December 9, 2015 through the remainder of the 2015-2016 school year for a period of time not to exceed one hundred days at the rate of \$700.00 per day; and

BE IT FURTHER RESOLVED that the President of the Board is authorized to execute an Agreement dated December 8, 2015 setting forth the terms and conditions of employment of the Interim Director of Health, Physical Education and Athletics, which agreement has been reviewed by the Board of Education.

## B. Finance

### 1. Financial Reports

The Board approves the following financial reports:

Claims Audit Report - Month of October

Cash Flow Analysis - Month of October

New Budget Transfers

October Warrants & Treasurer Reports

<u>Fund Name</u>	<u>Warrant #</u>
General Fund	22, 24, 26, 28-29
School Lunch Fund	No Warrants
Federal Fund	3
Capital Fund	2
Trust & Agency	4
Payroll	7-9
Royal Fund	No Warrants
Scholarship Fund	No Warrants

Trial Balance - July 2015 – October 31, 2015

Revenue Budget Status - July 2015-June 2016

Appropriation Status Report - July 2015-June 2016

Budget Transfers - Month of October

## **C. Facilities & Operations**

### **1. Surplus Property**

The Board declares the following items as surplus property; and, authorizes the Assistant Superintendent for Business to dispose of same in the best interest of the district:

- (1) Univex Model BC14 Meat Grinder, inventory control tag #2015000405
- (1) Fellowes shredder, inventory control tag #20150151

## **D. Education**

### **1. Committees on Special Education**

The Board approves the following recommendations of the Committees on Special Education:

Meetings held October 8, 29, November 3, 4, 5, 12, 16 and 24, 2015

### **2. Agreement – Service Provider**

The Board approves the Agreement, dated December 8, 2015, between the Port Jefferson Union Free School District and Sunshine Alternative Education Center, Inc., for the 2015-2016 school year.

### **3. Settlement and Release**

The Board approves the following resolution: BE IT RESOLVED, that the Board of Education of Port Jefferson Union Free School District hereby approves a Settlement Agreement in connection with a contemplated impartial hearing, a copy of which has been provided to and reviewed by the members of the Board of Education; and BE IT FURTHER RESOLVED, that the Board of the Port Jefferson Union Free School District hereby authorizes the President of the Board of Education to sign said Settlement Agreement, and other documents pertaining to the settlement of the contemplated impartial hearing, on behalf of the Board.

### **4. Approval of Services**

The Board approves the services of Syosset Home Tutoring, Inc., as an additional resource for the District to provide students identified in need of home instruction, for the 2015-2016 school year, with the option to renew on a yearly basis.