

January 13, 2015

The regular monthly business meeting of the Board of Education of Port Jefferson Union Free School District was held on January 13, 2015 at Edna Louise Spear Elementary School. Present at the 6:02 p.m. call to order by President Kathleen Brennan, were Board Members, Ellen Boehm, Adam DeWitt, Mark Doyle, Robert Ramus and Vincent Ruggiero, Superintendent of Schools Kenneth Bossert, Assistant Superintendent for Business Sean Leister, and District Clerk Janice Baisley. Board Vice-President James Laffey was absent. Mr. Ruggiero left the meeting at 7:50 p.m.

Motion was made by Mr. Ruggiero, seconded by Mrs. Boehm and carried 6-0 that the Board enter executive session to discuss legal and personnel matters.

At 7:37 p.m. the Board reentered general session.

RECOGNITION

Investment Club Charter Members were recognized.

MINUTES

Motion was made by Mr. Ruggiero, seconded by Mr. Ramus and carried 5-0-1 (Mr. DeWitt abstained) that the Board approve the minutes of the following meeting:

Regular Meeting held December 9, 2014

PUBLIC COMMENT

Mrs. Brennan opened the public comment portion of the meeting. There were no comments.

REPORTS

Student Representative, Paul Capobianco, reported on high school activities.

The report from the Superintendent included:

- 2015-2016 Budget Presentation given by Sean Leister. Discussion followed.
- Presentation of Secondary Program Modifications given by Mrs. Hull, Dr. Murphy and Mrs. Austen.

Committee Reports were given as follows:

Mrs. Boehm – Audit

Mrs. Brennan for Mr. Laffey - Finance

Mr. Ramus – Policy

Mr. DeWitt - Curriculum

BOARD CONSENT AGENDA

Motion was made by Dr. Doyle, seconded by Mr. Ramus, that the Board approve Personnel resolutions numbered 1-8 on the January 13, 2015 consent agenda. Mr. Ramus requested that resolution A.1 be pulled for a separate vote. Motion to approve Personnel resolutions 2-8 carried 5-0. Resolution A.1 carried 5-0 with the exception of the appointment of the Girls 7/8 Lacrosse Coach. Appointment of the Girls 7/8 Lacrosse Coach carried 4-0-1 (Mrs. Boehm abstained).

January 13, 2015

Motion was made by Mr. Ramus, seconded by Dr. Doyle, and carried 5-0, that as recommended by the Superintendent of Schools, the Board approve Finance resolutions numbered 1-4 on the January 13, 2015 consent agenda. Mrs. Brennan acknowledged items B.2 and B.3 grant awards.

Motion was made by Mr. Ramus, seconded by Dr. Doyle, and carried 5-0, that as recommended by the Superintendent of Schools, the Board approve Facilities & Operations resolution numbered 1 on the January 13, 2015 consent agenda.

Motion was made by Mr. Ramus, seconded by Mr. DeWitt, and carried 5-0, that as recommended by the Superintendent of Schools, the Board approve Education resolution numbered 1 on the January 13, 2015 consent agenda.

OLD BUSINESS

Motion was made by Mr. Ramus, seconded by Dr. Doyle and carried 5-0 that the Board accept for a second reading and adoption revisions to Board Policy 9520.2, Family Medical Leave Act.

NEW BUSINESS

2015-2016 Proposed School Calendar – Dr. Bossert explained the calendar being proposed for the 2015-2016 school year and indicated that it would appear on the February business meeting agenda for approval.

Mandated Field Testing – Dr. Bossert explained mandated field testing imposed by the NYSED and shared a resolution passed by the Shoreham-Wading River School District opposing the testing. Dr. Bossert asked the Board to consider passing a resolution in opposition of mandated field testing. Discussion ensued. Suggestions were made to modify the SWR resolution. Dr. Bossert indicated the resolution would be revised to reflect Board comments and it would be placed the February business meeting agenda for approval.

Special Education Vendor Billing – Mr. Ramus referenced an article that appeared in Newsday regarding the audit of special education vendors; and, inquired how the district insures that services the district is being charged for have been performed. Discussion ensued regarding the safety net for billing and administrative review that will take place.

PUBLIC COMMENT

Mrs. Brennan opened the second public comment portion of the meeting. There were no comments.

ADJOURNMENT

At 9:34 p.m., motion was made by Dr. Doyle, seconded by Mrs. Boehm and carried 5-0 to adjourn.

CONSENT AGENDA

A. Personnel

1. Coaching Appointments

The Board approves the appointment of the following coaches for the 2014-2015 school year in accordance with the negotiated agreement with the Port Jefferson Teachers Association:

Baseball JV	Ian Schneider, pending TCL
Baseball 7/8	Peter J. Esposito, pending TCL
Lacrosse JV Girls	Heather Rosen
Lacrosse 7/8 Girls	Deirdre Filippi, pending CPR and FA
Lacrosse 7/8 Boys	Chris Veit
Softball JV	Allyson Wolff
Softball Varsity	Deborah Edgar-Brown
Softball Volunteer	Megan MacKenzie (unpaid)
Spring Girls Track 7/8	Joseph Dessi
Gymnastics 7/8 Girls	Alycia Sullivan

2. Substitute Appointment

The Board approves the following substitute appointment for the 2014-2015 school year:

Teaching Assistant	Zachary Levy
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3. Extra Class Assignment

The Board approves the following extra class assignment for the 2014-2015 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers Association:

Lauren Trelewicz – Psychology, .2 FTE half year

4. Resignation – Teaching Assistant

The Board accepts the resignation of Bryton Saunders as a Teaching Assistant, effective January 13, 2015.

5. Resignation – Leave Replacement Teaching Assistant

The Board accepts the resignation of Caitlin Terrell as a leave replacement Teaching Assistant, effective January 14, 2015.

6. Appointment – Teaching Assistant

The Board approves the appointment of Caitlin Terrell as a Teaching Assistant, on a probationary basis, effective January 14, 2015, in accordance with the negotiated agreement with the United Paraprofessionals Association of Port Jefferson.

7. Appointment – Leave Replacement Teaching Assistant

The Board approves the appointment of Michelle Lautato as a Teaching Assistant, on a leave replacement basis, effective January 14, 2015, at the prorated salary of \$10,534, in accordance with the negotiated agreement with the United Paraprofessionals Association of Port Jefferson.

8. Increase in FTE

The Board approves the increase in FTE of Amanda DiPietro, teacher of Physical Education, from .7 FTE to .8 FTE, effective January 26, 2015, as recommended by the Committee on Special Education.

B. Finance

1. Financial Reports

The Board approves the following financial reports:

Claims Audit Report - Month of November

Cash Flow Analysis - Month of November

New Budget Transfers

November Warrants & Treasurer Reports

<u>Fund Name</u>	<u>Warrant #</u>
General Fund	23-25, 27-28, 30
School Lunch Fund	5-6
Federal Fund	5-7
Capital Fund	6
Trust & Agency	No Warrants
Payroll	11-12
Royal Fund	4
Scholarship Fund	No Warrants

Trial Balance - July 2014 – November 30, 2014

Revenue Budget Status - July 2014-June 2015

Appropriation Status Report - July 2014-June 2015

Budget Transfers - Month of November

Extra Classroom Activity Reports

2. Acceptance of Grant

The Board gratefully accepts the Water Quality Improvement Grant from the NYS Department of Environmental Conservation in the amount of \$206,250.00.

3. Acceptance of Grant

The Board gratefully accepts the Grant from the Italian American Committee on Education for the purchase of Italian books.

4. Affordable Care Act - "Look-Back Measurement Method" Periods

The Board adopts the attached resolution pertaining to "Look-Back Measurement Method" Periods under the Affordable Care Act.

C. Facilities and Operations

1. Surplus Property

The Board declares the following as surplus property and authorizes the Assistant Superintendent for Business to dispose of same in the best interest of the district:

- (1) 2000 Chevrolet Dump Truck, VIN # 1GBKC34J7YF444171
- (4) Casio MA-120 Mini Keyboard
- (1) Casio CT650 Mini Keyboard
- (1) Casio PT-100 Mini Keyboard
- (2) Casio CZ1000 Mini Keyboard
- (1) Kawai 130943 Compact Keyboard
- (1) Korg DW8000 Compact Keyboard
- (2) Sound Chaser Compact Keyboard
- (2) Yamaha PSS-140 Compact Keyboard
- (97) Share the Music Textbooks
- (1) Gr. 2 Practice Masters/Workbook, 0-328-04954-9, Scott Foresman
- (2) Gr. 2 Problem Solving Masters/Workbook, 0-328-04960-3, Scott Foresman
- (4) Gr. 2 Volume 2, 978-0-618-67186-1, Houghton Mifflin
- (1) Gr. 2 Volume 1, 978-0-618-67185-4, Houghton Mifflin
- (22) Gr. 2 Practice Workbook, 978-0-618-69875-2, Houghton Mifflin
- (4) Gr. 2 Enrichment, 0-328-04933-6, Scott Foresman
- (12) Gr. 2 Problem Solving/Masters/Workbook, 0-328-04960-3, Scott Foresman
- (1) Gr. 2 Volume 1 Teacher's Edition, 978-0-618-59114-5, Houghton Mifflin
- (1) Gr. 2 Volume 2 Teacher's Edition, 978-0-618-59113-8, Houghton Mifflin

D. Education

1. Committees on Special Education

The Board approves the following recommendations of the Committees on Special Education:

Meetings held December 3, December 10, and December 17, 2014

**BOARD RESOLUTION TO ADOPT
“LOOK-BACK MEASUREMENT METHOD” PERIODS
UNDER THE AFFORDABLE CARE ACT**

WHEREAS, the Affordable Care Act (“ACA”) added a new Section 4980H to the federal Internal Revenue Code (“IRC”) under which certain large employers either offer affordable health care coverage that provides minimum essential coverage and minimum value or are imposed an assessable payment;

WHEREAS, employers may use an optional safe harbor method known as the “Look-Back Measurement Method” to determine whether an employee with variable hours is to be treated as a full-time employee for purposes of determining liability under Section 4980H; and

WHEREAS, the Port Jefferson Union Free School District desires to establish “Look-Back” standard/initial measurement periods, administrative periods and stability periods for its ongoing employees and new variable hour/new part-time/new seasonal employees; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education (“Board”) of the Port Jefferson Union Free School District, upon the recommendation of the Superintendent of Schools, hereby designates the following Standard/Initial Measurement, Administrative, and Stability Periods for the following category of District employees:

Ongoing Employees

Year 1

Transition Standard Measurement Period: Start Date: (1/1/2014)—
End Date: (10/10/2014)

Transition Administrative Period: Start Date: (10/11/2014) -- End Date: (12/31/2014)

Transition Stability Period: Start Date: (1/1/2015) -- End Date: (12/31/2015)

Year 2 and Thereafter

Standard Measurement Period: Start Date: (October 11th)—
End Date: (October 10th the following year),
beginning with October 11, 2014 and continuing
each year thereafter.

Administrative Period: Immediately following the Standard Measurement
Period. Start Date: (October 11th)—
End Date: (December 31st)

Stability Period: Immediately following the Administrative Period.
Start Date:(January 1st)--End Date: (December 31st)

that same year), beginning with January 1, 2016 and continuing each year thereafter.

The periods set forth above will apply unless modified by the Board.

New Variable/New Part-Time/New Seasonal Employees

Measurement Period: A period of 12 months beginning on the first day of the subsequent month following the employee's first day of work.

Administrative Period: A period beginning on the day after the end of the Measurement Period and continuing through the end of the first full calendar month.

Stability Period: Twelve months immediately following the end of the Administrative Period.

BE IT FURTHER RESOLVED, that the Board authorizes and directs the Superintendent of Schools to take any and all necessary steps to implement the "Look-Back Measurement Method" and apply the above-listed periods in accordance with all applicable laws, District policies and relevant employment agreements; and

BE IT FURTHER RESOLVED, that notwithstanding the foregoing, the Port Jefferson Union Free School District reserves the right to elect to provide insurance coverage to otherwise eligible employees who are not currently provided insurance coverage or to elect not to provide insurance coverage to otherwise eligible employees.