

**BOARD OF EDUCATION
AGENDA
March 10, 2015
Elementary School LGR**

6:00 p.m. Call to Order/Executive Session (ES Library)
7:30 p.m. General Session Business Meeting

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

II. ROLL CALL OF BOARD MEMBERS

III. RECOGNITION

IV. MINUTES

The Board approves the minutes of the following meeting:
Regular Meeting held February 10, 2015

V. PUBLIC COMMENT (*priority given to Agenda related items*)

VI. REPORTS

- A. Student Representative
- B. Superintendent of Schools
 - AIS Program – *Mrs. Hull and Building Principals*
- C. Board President
- D. Committees
- E. Other

VII. BOARD CONSENT AGENDA

As recommended by the Superintendent of Schools, the Board approves the following resolutions appearing on the March 10, 2015 consent agenda:

- A. Personnel - resolutions numbered 1 - 16
- B. Finance - resolutions numbered 1 - 6
- C. Facilities and Operations – resolution numbered 1
- D. Education - resolutions numbered 1 - 2

VIII. OLD BUSINESS

- A. 2015-2016 School Calendar – emergency closing days

IX. NEW BUSINESS

X. PUBLIC COMMENT

XI. ADJOURNMENT

CONSENT AGENDA

March 10, 2015

A. Personnel

1. Extra Class Assignment

The Board approves the following extra class assignments for the 2014-2015 school year in accordance with the negotiated agreement with the Port Jefferson Teachers Association:

Kelly Spencer, AIS in the area of English, .1 FTE

(1 class every day per 6 day cycle for the Spring semester)

2. Co-Curricular Appointment

The Board approves the following co-curricular appointment for the second half of the 2014-2015 school year in accordance with the negotiated agreement with the Port Jefferson Teachers Association:

High School Jazz Band Co-Advisors Christine Creighton and Ed Pisano

3. Request for Leave – Mathematics Teacher

The Board approves the request of Jamie Veraldi, teacher of Mathematics, for a leave of absence from on or about May 22, 2015 until on or about January 25, 2016 (beginning of second semester), in accordance with Board Policy 9520.2 Family and Medical Leave and Article IX.B.9 and IX.F. of the negotiated agreement with the Port Jefferson Teachers Association.

4. Substitute/Leave Replacement Appointment – Science Teacher

The Board approves the appointment of Amanda Brideson (for Robert Morgan) as a teacher of Science, on a substitute basis from November 19, 2014 to January 16, 2015; and on a leave replacement basis from January 20, 2015 until on or about June 30, 2015, at Level BA Step 1, in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

5. Substitute/Leave Replacement Appointment – Reading Teacher

The Board approves the appointment of Kristine Webber Porretta (for Bonnie Quatarone) as a teacher of Reading, on a substitute basis from on or about April 13, 2015 to on or about May 22, 2015; and on a leave replacement basis, from on or about May 26, 2015 until on or about June 30, 2015, at Level MA Step 1, in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

6. Retirement – Lifeguard

The Board accepts the resignation of Mary Fleckenstein as a Lifeguard, for the purpose of retirement, effective March 15, 2015.

7. Emergency Leave Replacement Appointment – Lifeguard

The Board approves the appointment of Joyce Brown as an emergency leave replacement lifeguard, due to an unanticipated resignation, for the remainder of the 2014-2015 school year, at the rate of \$15.00 per hour.

8. Appointment – Volunteer Coach

The Board approves the following coaching appointments for the 2014-2015 school year:

Varsity Boys & Girls Volunteer Assistant Track Coach - Brian Snow

Varsity Assistant Baseball Coach - Charles Moore, Jr. (pending TCL, CPR & FA certifications)

9. Memorandum of Agreement – Office Staff Association

The Board approves a certain Memorandum of Agreement, dated March 10, 2015, between the Port Jefferson Union Free School District and the Port Jefferson Office Staff Association regarding the designation of a confidential position.

10. Memorandum of Agreement – Office Staff Association

The Board approves a certain Memorandum of Agreement, dated March 10, 2015, between the Port Jefferson Union Free School District and the Port Jefferson Office Staff Association regarding summer work hours.

11. Non-Affiliated Staff Member – Benefits Agreement

The Board approves the following resolution: BE IT RESOLVED that the President of the Board of Education is authorized to execute a Salary and Benefits Agreement, dated March 10, 2015, with a certain non-affiliated staff member.

12. Resignation – Principal

The Board accepts the resignation of Matthew Murphy as Building Principal, effective June 30, 2015.

13. Resignation – Executive Director of Pupil Personnel Services

The Board accepts the resignation of Lisa Scheffer as Executive Director for Pupil Personnel Services, effective June 30, 2015.

14. Request for Unpaid Leave – Teaching Assistant

The Board approves the request of Deborah Wilson, Teaching Assistant, for an unpaid leave of absence from March 23, 2015 – March 27, 2015, in accordance with Article XI.10 of the negotiated agreement with the United Paraprofessionals Association of Port Jefferson.

15. Retirement – Science Teacher

The Board accepts the resignation, of Marianne McFadden, as a teacher of Science, for the purpose of retirement, effective June 30, 2015.

16. Leave Replacement Appointment –

The Board approves the appointment of Debra Santoro as a .5 FTE Pre-K teacher /.5 FTE AIS teacher (for Miegan Rowett) on a substitute basis from on or about March 17, 2015 to on or about May 5, 2015; and on a leave replacement basis, from on or about May 6, 2015 to on or about June 30, 2015, at level MA Step 1, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association.

B. Finance

1. Financial Reports

The Board approves the following financial reports:

Claims Audit Report - Month of January
Cash Flow Analysis - Month of January
Fund Balance Projection
New Budget Transfers
January Warrants & Treasurer Reports

| <u>Fund Name</u> | <u>Warrant #</u> |
|-------------------|------------------|
| General Fund | 34, 37-39, 41 |
| School Lunch Fund | 8 |
| Federal Fund | 10-11 |
| Capital Fund | 8 |
| Trust & Agency | No Warrants |
| Payroll | 15-17 |
| Royal Fund | 5 |
| Scholarship Fund | No Warrants |

Trial Balance - July 2014 – January 31, 2015
Revenue Budget Status - July 2014-June 2015
Appropriation Status Report - July 2014-June 2015
Budget Transfers - Month of January

2. Musical Productions Services

The Board approves the following musical production services for the 2014-2015 school year:

| | | |
|------------------|--------------------------|------------|
| Jeanette Cooper | Rehearsal Pianist | \$1,200.00 |
| Carolyn Drososki | Choreographer | \$1,000.00 |
| Steve Martino | Orchestra Musician-Drums | \$ 325.00 |
| Bob Dalpiaz | Orchestra Musician-Reeds | \$ 325.00 |

3. Multi-Year Service Agreement

The Board approves the Multi-Year Service Agreement and Resolution Authorizing and Approving Agreement between the District and Eastern Suffolk BOCES for the lease of copier/printers to be used throughout the District effective April 2015 and ending March 2019.

4. Workers Compensation

The Board approves the following resolution: BE IT RESOLVED, the Board of Education approves the transfer of \$110,000 from the reserve for Workers' Compensation to cover the appropriations needed to support a Workers' Compensation claim; and further, the Board hereby increases the 2014-2015 budget in the amount of \$110,000 to support said claim.

5. Scholarship

The Board gratefully accepts \$1,000 from the Suffolk County Chapter of the New York State Association for Superintendents of School Buildings and Grounds for the purpose of a scholarship fund.

6. Special Education Flow through Funds

The Board approves the agreements between the District and the following approved special education providers, in accordance with New York State Flow Through Law; and further, the Board authorizes the Board President to executive said agreements:

- Anderson Center for Autism
- Alternatives for Children
- AHRC Suffolk
- Building Blocks Developmental Pre-School
- Developmental Disabilities Institute
- Metro Therapy, Inc.
- Mary Haven Center of Hope
- New York Therapy Placement Services
- NYSARC, Inc.
- New Interdisciplinary School
- Suffolk County Department of Health
- Summit School

C. Facilities and Operations

1. Surplus Property

The Board declares the following athletic equipment as surplus property; and, authorizes the Assistant Superintendent for Business to dispose of same in the best interest of the district:

- (3) Wrestling Mats (Competition)
- (2) Barbells (no name)
- (1) 45 lb. weight (York Olympic)
- (2) 45 lb. weights (no name)
- (1) 25 lb. weight (Schisler)
- (1) 25 lb. weight (no name)
- (1) 10 lb. weight (no name)
- (1) 10 lb. weight (Cap)
- (2) 10 lb. weights (Universal)

D. Education

1. Committees on Special Education

The Board approves the following recommendations of the Committees on Special Education: Meetings held February 5, 6, 10 and 11, 2015

2. Special Education Service Agreement

The Board approves the Service Agreement for Education of Out-of-District Student, dated July 2, 2013, between Port Jefferson School District and Three Village School District; and, authorizes the Board President to execute said agreement.

Resolution Authorizing and Approving Agreement Between
The District and
The Board of Cooperative Educational Services,
First Supervisory District of Suffolk County
For the Acquisition and Installation of Networked Copiers,
Related Software and Other Services

WHEREAS, the District (District) and the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (BOCES), desire, pursuant to §109-b and §119-o of the General Municipal Law, and Section 1950(4)(aa) of the Education Law, to undertake a Technology Project consisting of the acquisition and installation of networked copiers, and other services as indicated in said Technology Project, and

WHEREAS, the cost of the Administrative Technology Project #PJ-31-021015-2014-2019 // Xerox Networked Copiers is \$112,720.44 to be paid in equal installments over a four-year period.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the District as follows:

The President of the Board of Education and the Superintendent of Schools are hereby authorized, on behalf of the District, to execute and deliver the Eastern Suffolk BOCES Multi-Year Service Agreement; the execution thereof by the President of the Board of Education and Superintendent of Schools to constitute conclusive evidence of such approval.

The officers, employees and agents of the District are hereby authorized and directed for and in the name and on behalf of the District to do all acts and things required or provided for by the provisions of the Eastern Suffolk BOCES Multi-Year Service Agreement, including all acts and things necessary to ensure the payments due thereunder, and deliver all additional certificates, instruments and documents, to pay all such fees, charges and expenses and to do all such further acts and things as may be necessary or, in the opinion of the officers, employee or agent acting, desirable and proper to effect the purpose of the foregoing resolution and to cause compliance by the District with all of the terms, covenants and provisions of the Eastern Suffolk BOCES Multi-Year Service Agreement, binding upon the District.

Port Jefferson Union Free School District

**PORT JEFFERSON SCHOOL DISTRICT
2015-2016 SCHOOL CALENDAR**

| July 2015 | | | | |
|-----------|----|----|----|----|
| M | T | W | T | F |
| | | 1 | 2 | 3 |
| 6 | 7 | 8 | 9 | 10 |
| 13 | 14 | 15 | 16 | 17 |
| 20 | 21 | 22 | 23 | 24 |
| 27 | 28 | 29 | 30 | 31 |

(18)
11 Veterans' Day
26-27- Thanksgiving Recess

| November 2015 | | | | |
|---------------|----|----|----|----|
| M | T | W | T | F |
| 2 | 3 | 4 | 5 | 6 |
| 9 | 10 | 11 | 12 | 13 |
| 16 | 17 | 18 | 19 | 20 |
| 23 | 24 | 25 | 26 | 27 |
| 30 | | | | |

| August 2015 | | | | |
|-------------|----|----|----|----|
| M | T | W | T | F |
| 3 | 4 | 5 | 6 | 7 |
| 10 | 11 | 12 | 13 | 14 |
| 17 | 18 | 19 | 20 | 21 |
| 24 | 25 | 26 | 27 | 28 |
| 31 | | | | |

(17)
24-31 Winter Recess

| December 2015 | | | | |
|---------------|----|----|----|----|
| M | T | W | T | F |
| | 1 | 2 | 3 | 4 |
| 7 | 8 | 9 | 10 | 11 |
| 14 | 15 | 16 | 17 | 18 |
| 21 | 22 | 23 | 24 | 25 |
| 28 | 29 | 30 | 31 | |

| September 2015 | | | | |
|----------------|----|-----|-----|----|
| M | T | W | T | F |
| | 1 | {2} | {3} | 4 |
| 7 | 8 | 9 | 10 | 11 |
| 14 | 15 | 16 | 17 | 18 |
| 21 | 22 | 23 | 24 | 25 |
| 28 | 29 | 30 | | |

(14+2)
28-3 First Days for Teachers
7 Labor Day
8 First Day for Students
14-15 Rosh Hashanah
23 Yom Kippur

| January 2016 | | | | |
|--------------|----|----|----|----|
| M | T | W | T | F |
| | | | | 1 |
| 4 | 5 | 6 | 7 | 8 |
| 11 | 12 | 13 | 14 | 15 |
| 18 | 19 | 20 | 21 | 22 |
| 25 | 26 | 27 | 28 | 29 |

(19)
1 Winter Recess
18 Martin Luther King, Jr. Day
26-29 Regents Exams

| April 2016 | | | | |
|------------|----|----|----|------|
| M | T | W | T | F |
| | | | | 1 |
| 4 | 5 | 6 | 7 | 8 |
| 11 | 12 | 13 | 14 | 15 |
| 18 | 19 | 20 | 21 | {22} |
| 25 | 26 | 27 | 28 | 29 |

(15+1)
5-7 Grades 3-8 ELA testing
13-15 Grades 3-8 Math testing
25-29 Spring Recess

| May 2016 | | | | |
|----------|----|----|----|----|
| M | T | W | T | F |
| 2 | 3 | 4 | 5 | 6 |
| 9 | 10 | 11 | 12 | 13 |
| 16 | 17 | 18 | 19 | 20 |
| 23 | 24 | 25 | 26 | 27 |
| 30 | 31 | | | |

(21)

| October 2015 | | | | |
|--------------|----|----|----|----|
| M | T | W | T | F |
| | | | 1 | 2 |
| 5 | 6 | 7 | 8 | 9 |
| 12 | 13 | 14 | 15 | 16 |
| 19 | 20 | 21 | 22 | 23 |
| 26 | 27 | 28 | 29 | 30 |

(21)
12 - Columbus Day

| February 2016 | | | | |
|---------------|----|----|----|----|
| M | T | W | T | F |
| 1 | 2 | 3 | 4 | 5 |
| 8 | 9 | 10 | 11 | 12 |
| 15 | 16 | 17 | 18 | 19 |
| 22 | 23 | 24 | 25 | 26 |
| 29 | | | | |

(16)
15-19 Mid Winter Recess
15 Presidents' Day

| June 2016 | | | | |
|-----------|----|----|----|-----|
| M | T | W | T | F |
| | | 1 | 2 | 3 |
| 6 | 7 | 8 | 9 | 10 |
| 13 | 14 | 15 | 16 | 17 |
| 20 | 21 | 22 | 23 | 24L |
| 27 | 28 | 29 | 30 | |

(18)
14-22 Regents Exams
24 Last Day School

180 + 3 = 183
If days are needed to make up snow days, the days will be used in the following order:
April 22, April 25, April 26, April 27, April 28

Key:
☐ = Schools Closed
{ } = Conference Day No School for Students

(21)
24-25 Easter Recess

| March 2016 | | | | |
|------------|----|----|----|----|
| M | T | W | T | F |
| 1 | 2 | 3 | 4 | |
| 7 | 8 | 9 | 10 | 11 |
| 14 | 15 | 16 | 17 | 18 |
| 21 | 22 | 23 | 24 | 25 |
| 28 | 29 | 30 | 31 | |