

**BOARD OF EDUCATION  
AGENDA  
June 11, 2013  
ES Large Group Room**

6:00 p.m. Call to Order/Executive Session (ES Library)  
7:00 p.m. General Session Business Meeting

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

II. ROLL CALL OF BOARD MEMBERS

III. STUDENT RECOGNITION

IV. MINUTES

**The Board approves the minutes of the following meetings:**

Regular Meeting held May 14, 2013

Special Meeting held May 21, 2013

V. PUBLIC COMMENT

VI. RECOGNITION

VII. REPORTS

A. Student Representative

B. Superintendent of Schools

- New York State Report Card – *Maureen Hull*

C. Board President

D. Committees

E. Other

VIII. BOARD CONSENT AGENDA

**As recommended by the Superintendent of Schools, the Board approves the following resolutions appearing on the June 11, 2013 consent agenda:**

A. Personnel - resolutions numbered 1-8

B. Finance - resolutions numbered 1-11

C. Facilities and Operations resolutions numbered 1-2

D. Education - resolutions numbered 1-2

IX. OLD BUSINESS

X. NEW BUSINESS

A. Board Policy

Policy 9210.2, Non-Administrative Confidential Employees -  
revisions presented for a first reading and adoption

B. Designation of Meeting

Annual Reorganization Meeting /Regular Monthly Business Meeting  
The Board designates July 2, 2013 as the Annual Reorganization  
Meeting and regular monthly business meeting of the Board of  
Education.

XI. PUBLIC COMMENT

XII. ADJOURNMENT

## CONSENT AGENDA

June 11, 2013

### A. Personnel

#### 1. Appointment – Substitute

The Board approves the appointment Gina Deptola Coryell, as a substitute custodian for the 2013-2014 school year, at the rate of \$10.00 per hour, pending fingerprint clearance by the New York State Education Department.

#### 2. Summer CSE

The Board approves the following staff, as needed, for the 2013 Special Education Committee on Special Education, at their hourly rate of pay, for the period July 1, 2013 to August 31, 2013.

##### Psychologist

Dr. Allyson Carlson  
Kristen Wendel

##### Teachers

Christina Carlson  
Monica Consalvo  
Melissa Corey  
Kelly Cusumano  
Dana St. Pierre  
Megan Ryan

#### 3. Summer Academy and Special Education Program

The Board approves the following staff, as needed, for the 2013 Special Education Extended School Year Program, July 1, 2013 to August 9, 2013 (with the exception of July 4), Monday - Friday, 9:00 a.m. - 12:00 p.m.:

##### Psychologist

Dr. Allyson Carlson

##### Nurses

Susan Federico  
Arin Hampson (substitute)

##### Teachers

Judy-Lynne Ciancarelli  
Shannon Griffin  
Michelle Landetta  
Tory Malvetti  
Stacia Schoen

Teaching Assistants

Sheila Albinson  
Louise Cash  
Michelle Connolly  
Andrea Erland  
Rosemary Griffin (substitute)  
Karen Harvey  
Bonnie Kelsch  
Patricia Koehnlein  
Lynn Lalia (substitute)  
Hope Post  
Laura Wickel  
Allyson Wolff

4. Memorandum of Agreement – Paraprofessionals

The Board approves and ratifies the Agreement between the negotiating representatives of the Port Jefferson Union Free School District and the United Paraprofessionals Association of Port Jefferson, dated May 23, 2013; and authorizes the Superintendent of Schools and/or the Board President to execute the new Collective Bargaining Agreement incorporating the terms of said agreement.

5. Memorandum of Agreement – Office Staff

The Board approves the Memorandum of Agreement between the Board of Education and the Port Jefferson Office Staff Association pertaining to Article XXX, Excess Notification, and Article XXXII. D. Differentiated Staffing- Pilot Program.

6. FTE Reduction / Appointment

The Board hereby resolves that .3 FTE of the position of Linda Moran, teacher of Business Education, be eliminated effective June 30, 2013; and further, the Board approves the appointment of Linda Moran as a .5 FTE teacher of Business Education and a substitute teacher for the 2013-1014 school year.

7. Resignation – Foreign Language Teacher

The Board accepts the resignation of Kimberly Petrone, as a teacher of Foreign Language, effective June 30, 2013.

8. Resignation – Teaching Assistant

The Board accepts the resignation of Stefanie Marigliano, as a Teaching Assistant, effective June 30, 2013.

## **B. Finance**

### 1. Financial Reports

The Board approves the financial reports.

### 2. Extension Food Service Contract

The Board approves the extension of the Food Service Program Contract with Whitsons School Nutrition Corp., Islandia, NY, for the 2013-2014 school year.

### 3. Extension Bid Award – Printing

The Board awards a bid extension to Sav-On Printing for the printing of school district materials for the 2013-2014 school year.

### 4. Extension Bid Award – Turf Maintenance Supplies

The Board awards a bid extension to Vigliotti Great Gardens for Turf Maintenance Supplies for the 2013-2014 school year.

### 5. Extension Bid Award – Oil and Gas Burner Maintenance & Repair Service

The Board awards a bid extension to Bain Mechanical for Oil and Gas Burner Maintenance and Repair Services for the 2013-2014 school year.

### 6. Extension Bid Award – Electrical Services

The Board awards a bid extension to Sentry General Contracting Company, Inc., for Electrical Services for the 2013-2014 school year.

### 7. Extension Bid Award – Plumbing Services

The Board awards a bid extension to Sentry General Contracting Company, Inc., for the Plumbing Services for the 2013-2014 school year.

### 8. Summer Transportation

The Board awards the RFP for Summer Transportation to the lowest responsible bidder, Suffolk Transportation Corp., for the 2013-2014 school year, with the option to renew on a yearly basis.

### 9. Award Increase

The Board approves an increase in award amount, from \$133,200 to \$154,000, to Valco, Inc., for the Tech Ed Building Contract 1 Capital Improvement Project - Window Replacement and General Construction.

## 10. Use of Donation

The Board approves the request of the Morrison Foundation that their donation to the district of \$1,380.00 be alternatively used for various athletic expenses.

## 11. Acceptance of Donation

The Board gratefully accepts the donation from the Wrestling Booster Club, of a 40' x 40' Reslite Lightweight Wrestling Mat, Light Purple (5) 6' x 40' sections and (2) 5'x 40' sections, in the approximate amount of \$7,900.

### **C. Facilities & Operations**

#### 1. Surplus Property

The Board declares two (2) soccer shelters as surplus property and authorizes the Assistant Superintendent for Business to dispose of same in the best interest of the district.

#### 2. Use of Insecticide

The Board authorizes the emergency use of the herbicide Roundup, during July 2013,

for poison ivy removal at the following locations:

Edna Louise Spear Elementary School  
Earl L. Vandermeulen High School  
High School Tech Building

### **D. Education**

#### 1. Committees on Special Education

The Board approves the recommendations of the Committees on Special Education.

#### 2. Textbook Approval

The Board approves the adoption of *Avancemos! Level 3*, from McDougall Littell for LOTE-Spanish III.

DISTRICT TREASURER/SECRETARY TO THE BUSINESS OFFICIAL

Benefits for the District Treasurer, and Secretary to the Business Official follow the applicable Office Staff Association contract with the exception of the following Articles:

Statement of Recognition

- |                          |                                      |
|--------------------------|--------------------------------------|
| ▪ Article I              | - Employee                           |
| ▪ Article III            | - Grievance Procedure                |
| ▪ Article IV             | - Vacancies and/or Promotions        |
| ▪ Article VIII           | - Meeting Privileges                 |
| ▪ Article IX             | - Sick Leave (Paragraph D)           |
| ▪ Article XVI            | - Job Definition – Work Requirements |
| ▪ Article XXIII          | - Required Statement- Section 201    |
| ▪ Article XXIV (1) & (2) | - Compensation                       |
| ▪ Article XXVIII         | - Dues Deduction /Agency Fee         |
| ▪ Article XXX            | - Excess Notification                |
| ▪ Article XXXI           | - Recall and Long Term Leave         |
| ▪ Article XXXIII         | - Salaries                           |
| ▪ Article XXXIV          | - Duration                           |

Special Note:

In relation to Article XXV – Longevity for ~~all Confidential Employees~~ **the District Treasurer and the Secretary to the Business Official** is equivalent to the longevity for senior clerk typist.

SECRETARY TO THE SUPERINTENDENT

Benefits for the Secretary to the Superintendent shall follow the applicable Office Staff Association contract, with the same excepted Articles as the other confidential employees set forth above, except as follows:

1. The Secretary to the Superintendent shall work the work schedule set by the Superintendent, Monday to Friday, 37.5 hours per week, presently 8:00 a.m. to 4:00 p.m., with no overtime or additional compensation beyond the regular work day.
2. Attendance at work on emergency school closings shall be at the discretion of the Superintendent with no additional compensation.
3. At the discretion of the Superintendent, attendance at work for two (2) days is required during all recess periods with no additional compensation. Should the Superintendent not require her attendance, the Secretary to the Superintendent may use vacation days for these absences.
4. Article XXXII of the Office Staff Association contract does not apply to the Secretary to the Superintendent.

5. Should the Secretary to the Superintendent vacate or be asked to vacate her position as Secretary to the Superintendent, other than for disciplinary reasons, she retains whatever rights, if any, she may have under Civil Service Law to occupy another clerical position on the District, as determined by Suffolk County Department of Civil Service, and return to the clerical bargaining unit with unit benefits and salary.
6. The benefits and salary for secretary to the Superintendent as set forth above shall expire in all respects on June 30, ~~2013~~ **2014** subject to review by the Board of Education at the time of expiration.

All Confidential Employees will receive salary increases at least equal to those of comparable employees in district, but no less than ~~2%~~ **1.5%** per year.

Revision presented:

1<sup>st</sup> reading – 7/5/11

2<sup>nd</sup> reading & adoption – 8/9/11

Revision presented:

1<sup>st</sup> reading – 5/8/12

2<sup>nd</sup> reading & adoption – 6/12/12

Revision presented:

1<sup>st</sup> reading & adoption – 6/11/13