

May 8, 2012

The annual budget hearing and regular monthly business meeting of the Board of Education of Port Jefferson Union Free School District was held on May 8, 2012 at Earl L. Vandermeulen High School. Present at the 6:04 p.m. call to order by President Mark Doyle, were Vice-President Kathleen Brennan, Board Members Dennis Kahn, James Laffey, and Isak Prohovnik, Superintendent of Schools, Kenneth Bossert, Assistant Superintendent for Business Sean Leister, Assistant Superintendent for PPS Donna Guiffre, and District Clerk Janice Baisley. Board Member Robert Ramus arrived at 6:40 p.m. Board Member Lauren Hubbard was absent.

Motion was made by Mrs. Brennan, seconded by Dr. Kahn and carried 5-0 to enter executive session to discuss personnel matters.

At 7:05 p.m., the Board entered general session to commence the Annual Budget Hearing.

The District Clerk reviewed the following:

QUALIFICATIONS OF A VOTER

- 1) a citizen of the United States
- 2) eighteen years of age or older
- 3) a resident within the school district for a period of 30 days next preceding the meeting at which the individual is to vote

PROCEDURES FOR VOTING

- Voting by machine on Tuesday, May 15, 2012 from 6:00 a.m. to 9:00 p.m., in the cafeteria at Earl L. Vandermeulen High School.
- Applications for absentee ballots are available from the District Clerk.
- No electioneering permitted within 100 feet of the polling place.

PROPOSITION

Proposition 1 - Shall the annual budget of the Port Jefferson School District for the school year 2012-2013 in the sum of \$38,076,500; as proposed by the Board of Education with the requisite portion thereof to be raised by taxation on the taxable property of the District, as required by law, be adopted?

BOARD OF EDUCATION

Three seats are to be filled on the Board of Education with terms ending June 30, 2015.

Last Incumbents Terms ending June 30, 2012 - Mark Doyle and Lauren Hubbard

Last Incumbent Term ending May 15, 2012 - James Laffey (the unexpired term of Robert Frey)

Five candidates are vying for the three seats. The candidates as they will appear on the ballot from left to right are:

Mark	Shawn	Ellen	James	Vincent
Doyle	Cohen	Boehm	Laffey	Ruggiero

The meeting was turned over to Mr. Leister for presentation of the 2012-2013 proposed budget.

At 7:25 p.m., motion was made by Mr. Ramus, seconded by Mrs. Brennan and carried 6-0 to adjourn the Budget Hearing.

At 7:30 p.m., Dr. Doyle called the business meeting to order.

Recognition was given to:

District Clerk
Student Participants SCMTA Math Contest
Robotics Team

Motion was made by Mrs. Brennan, seconded by Mr. Laffey and carried 6-0 that the Board approve the minutes of the following meetings:

Special Meeting held April 3, 2012
Regular Meeting held April 17, 2012
Special Meeting held April 18, 2012

Dr. Doyle opened public comment.

F. Feinstein – inquired about agenda items VII.A.5. and IX.A.

REPORTS

Student representative, Nicole Capobianco, reported on high school activities.

The report from the Superintendent of Schools included the following:

- A presentation by Maureen Hull on the New York State District Report Card. Discussion followed.

Committee Reports were given as follows:

- Superintendent Evaluation Ad Hoc Committee – Mrs. Brennan
- Audit Committee – Dr. Kahn / Mr. Leister

Dr. Doyle reminded committee chairs that a written end-of-the-year committee report is to be submitted at the June meeting.

BOARD CONSENT AGENDA

A. Personnel Resolutions 1-12

Dr. Doyle indicated that resolutions A.11, Appointment of High School Principal, and A.12, Tenure, would be acted on separately.

Motion was made by Dr. Kahn, seconded by Mrs. Brennan and carried 6-0 that as recommended by the Superintendent of Schools, the Board approve Personnel resolutions numbered A.1-10 appearing on the May 8, 2012 consent agenda.

Motion was made by Mr. Ramus, seconded by Dr. Kahn and carried 6-0 that as recommended by the Superintendent of Schools, the Board approve Personnel resolution numbered A.11 appearing on the May 8, 2012 consent agenda. Dr. Matthew Murphy was introduced.

Motion was made by Mrs. Brennan, seconded by Dr. Kahn and carried 6-0 that as recommended by the Superintendent of Schools, the Board approve Personnel resolution numbered A.12 appearing on the May 8, 2012 consent agenda.

B. Finance Resolutions 1-6

Motion was made by Mr. Laffey, seconded by Dr. Prohovnik and carried 6-0 that as recommended by the Superintendent of Schools, the Board approve Finance resolutions numbered B.1-6 appearing on the May 8, 2012 consent agenda.

C. Facilities & Operations Resolutions 1-2

Motion was made by Mrs. Brennan, seconded by Dr. Kahn and carried 6-0 that as recommended by the Superintendent of Schools, the Board approve Facilities & Operations resolutions numbered C.1-2 appearing on the May 8, 2012 consent agenda.

D. Education Resolutions 1-2

Motion was made by Mr. Laffey seconded by Mrs. Brennan and carried 6-0 that as recommended by the Superintendent of Schools, the Board approve Education resolutions numbered D.1-2 appearing on the May 8, 2012 consent agenda.

NEW BUSINESS

A. Board Policy

Motion was made by Mr. Ramus, seconded by Mrs. Brennan and carried 6-0 that the Board accept for a first reading revisions to Policy 9210.2, Non-Administrative Confidential Employees.

PUBLIC COMMENT

Dr. Doyle opened the second public comment portion of the meeting.

F. Feinstein – putting up signs for budget vote

ADJOURNMENT

At 8:15 p.m., motion was made by Mr. Laffey, seconded by Dr. Kahn and carried 6-0 that the Board adjourn for executive session to discuss personnel items, pending legal matters, and the Superintendent's contract.

The District Clerk left the meeting and Dr. Doyle acted as Clerk pro tem.

At 11:10 p.m., the Board reentered general session. Motion was made by Mr. Laffey, seconded by Dr. Kahn and carried 6-0 to adjourn.

CONSENT AGENDA

May 8, 2012

A. Personnel

1. Appointment – Substitutes

The Board approves the appointment of the following substitutes for the 2011-2012 school year:

Teacher	Anthony Papalia (not to exceed 40 days)
Teaching Assistant	Rene Sowers (not to exceed 40 days)
Clerical	Carol Peters
Clerical	Rene Sowers

2. Appointment - Summer Substitute Custodians

The Board approves the appointment of the following substitute custodians for the summer 2012 at the rate of \$10.00 per hour:

Justin Battelli
Kelsey Lyons
Angela Mariano
Thomas Serabian

3. Appointment – Substitute Custodian

The Board approves the appointment of Peter Colen as a substitute custodian for the 2012-2013 school year at the rate of \$12.00 per hour.

4. Resignation – Custodial Worker

The Board accepts the resignation of John Belizar, Custodial Worker I, effective April 20, 2012.

5. Summer Music Camp

The Board approves the appointment of the following staff for the 2012 Summer Music Camp, in accordance with the negotiated agreement with the Port Jefferson Teachers Association:

Meagan Finnerty
Christian Neubert
George Gilkos

6. Request for Extension of Leave – Music Teacher

The Board grants the request of Vanessa Salzman for an extension of her leave of absence until January 14, 2013.

7. Leave Replacement Appointment – Guidance Counselor

The Board appoints Kristen Kopp as a Guidance Counselor on a leave replacement basis (for Kerri Neligon) effective May 30, 2012 to June 30, 2012, at Level MA Step 1, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association.

8. Home Instruction Services

The Board approves the following home instruction services for a specific student as recommended by the CSE, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association:

Allyson Carlson	½ hour / 1 time per week / 8:05 – 8:35 a.m.
Danielle McBride	½ hour / 3 times per week / 8:05 – 8:35 a.m.
Jacqueline Gandolfo	2 hours / 5 times per week / 3:40 – 5:40 p.m.

9. Appointment – Fitness Center Instructors

The Board approves the following Fitness Center Instructor appointments for the 2011-2012 school year, at the rate of \$20.00 per hour:

John Serignese
Benjamin Bajus
Michael Maletta
Loraine Serabian
Jesse Rosen

10. Appointment – Lifeguards

The Board approves the following Lifeguard appointments, for community swim for the 2011-2012 school year, at the rate of \$12.00 per hour for Lifeguard and \$15.00 per hour for Head Lifeguard:

Lifeguard	Jake Cavanaugh
Lifeguard / Head Lifeguard	Loraine Serabian
Lifeguard / Head Lifeguard	Emily Fleckenstein

11. Appointment – Principal

That the Board appoint Matthew Murphy, Ed.D., as High School Principal, on a probationary basis effective July 1, 2012, at the rate of \$159,000 per annum, in accordance with the terms and conditions of the negotiated agreement with the Port Jefferson Administrators' Association.

12. Tenure

The Board grants tenure to the following employees:

- a. Peter Esposito – Assistant Principal – Secondary, effective September 23, 2012
- b. Benjamin Bajus – teacher of Physical Education, effective October 14, 2012
- c. Francoise Schachner – teacher of Physical Education, effective September 2, 2012
- d. Dinaræ Squatriglia – teacher of Physical Education, effective September 2, 2012
- e. Lauren Trelewicz – teacher of Social Studies 7-12, effective October 6, 2012

B. Finance

1. Financial Reports

The Board approves the financial reports.

2. Approval of Payment for Services

The Board approves payment to Dr. Susan Deaver in the amount of \$400.00 as a facilitator of a professional development workshop for Music staff.

3. Approval of Payment for Services

The Board approves payment to Jane Irvine in the amount of \$300.00 as a facilitator of a professional development workshop for Art staff.

4. Acceptance of Scholarship Donation

The Board accepts the scholarship donation of \$1,000 from Suffolk Transportation Service, Inc., to be awarded to a graduating student(s) aspiring to continue to higher education.

5. Extension of Participation Agreement - MSG

The Board approves the Extension of School Registration and Participation Agreement between Earl L. Vandermeulen High School and MSG Varsity Network, LLC; and further, the Board accepts the donation of \$2,000 from MSG Varsity Network to be used to enhance the district's ability to create media footage for MSG Varsity.

6. Single Audit Report

The Board approves the following resolution:

BE IT RESOLVED, that the response to the external auditor's "Single Audit Report" for the fiscal year ending June 30, 2011 be accepted by the Board of Education; and further, the Assistant Superintendent for Business is authorized to submit said audit report to the New York State Comptroller's Office and New York State Education Department.

C. Facilities & Operations

1. Surplus Property

The Board declares the attached list of library books surplus property and authorizes the Assistant Superintendent for Business to dispose of same in the best interest of the district.

2. Sailboats and Equipment

The Board approves the following resolution:

WHEREAS, the Port Jefferson Union Free School District owns certain sailboats and sailing equipment, as described in detail in Schedule "A"; and

WHEREAS, the Port Jefferson Union Free School District has discontinued the sailing program and does not anticipate the reinstatement of such program due to financial considerations, thereby rendering such equipment as surplus; and

WHEREAS, Board of Education of the Port Jefferson Union Free School District, in the interests of sound fiscal management, seeks to receive fair compensation for such surplus equipment,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Port Jefferson Union Free School District hereby directs the sale of such property pursuant to Board Policy 6900 and directs the Assistant Superintendent for Business to sell such property in compliance with Board Policy 6900.

D. Education

1. Committees on Special Education

The Board approves the recommendations of the Committees on Special Education.

2. Special Education Service Contracts

The Board approves the Special Education Service Contracts with each of the following districts for parentally-placed out-of-district students receiving services; and further, authorizes the Board President to execute said contracts:

Rocky Point UFSD

Patchogue-Medford UFSD

Miller Place UFSD

Longwood CSD

Comsewogue UFSD

Schedule "A"

Inventory of PJHS Sailing Assets

Boats 420	HIN	Mast	Boom	Rudder	CntrBrd	Sails 3 sets/boat
Bow #						9 sausage bags North Vanguard main/jib w/sheets Many sets main/jib w/sheets
1		Y	Y	Y	Y	Y
2		Y	Y	Y	Y	Y
3		Y	Y	Y	Y	Y
4		Y	Y	Y	Y	Y
5		Y	Y	Y	Y	Y
6		Y	Y	Y	Y	Y
8		Y	Y	Y	Y	Y
10		Y	Y	Y	Y	Y
12		Y	Y	Y	Y	Y
14		Y	Y	Y	Y	Y
15		Y	Y	Y	Y	Y
Lasar		N	Y	Y	Y	Y
Inflatable Safety Boat Motor		2007 2007	Mercury 25HP	12' 8" 2 cycle	Good New	
Trailers						
	Lt Duty for					
4	420's	Fair				
1	Lasar	Good				
Docks						
		Fair-				
4	16"	good	All have foam blocks removed			
2	20"	Good	1 box of shackles/ washers			
Boat dock cradles		4	Wood	Fair		
Jack Stands		5	3'	Fair		
Boat Covers		3	APS 420 Canvas		Very Good	
Dry Suits		4	Lt Duty	Thin	3 Good, 1 Poor	
		10		med or		
Foul Wthr Gear		Gill	1 piece	lg	good	
					7 med, 6 sm, 1	
Life Vests		14 Extrasport	Type III		lg	Fair-good
Bags		2 heavy for centerboards			VG	

May 15, 2012

A special meeting of the Port Jefferson School District Board of Education was held on May 15, 2012 in the cafeteria at Earl L. Vandermeulen High School. President at the 9:32 p.m. call to order by President Mark Doyle, were Vice-President Kathleen Brennan, Board Members Lauren Hubbard, Dennis Kahn, Isak Prohovnik, and Robert Ramus, Board Member-Elect James Laffey, Superintendent of Schools Kenneth Bossert, Assistant Superintendent for Business Sean Leister, Assistant Superintendent for PPS Donna Guiffre, and District Clerk Janice Baisley.

Motion was made by Mr. Ramus, seconded by Dr. Kahn and carried 6-0 that the Board accept the tabulation of votes as certified by the inspectors of election and the District Clerk at the Budget Vote and Election of Board Members held on May 15, 2012; the results of such tabulations are as follows:

Proposition # 1: School District Budget	Yes: 787	No: 342
Mark Doyle	632	
Shawn Cohen	296	
Ellen Boehm	525	
James Laffey	604	
Vincent Ruggiero	571	

The District Clerk administered the Oath of Office to Board Member-Elect James Laffey who received the term May 15, 2012 – June 30, 2015.

At 9:34 p.m., motion was made by Mr. Laffey, seconded by Mr. Ramus and carried 7-0 to adjourn.

May 22, 2012

A special meeting of the Port Jefferson School District Board of Education was held on May 22, 2012 at Edna Louise Spear Elementary School. President at the 6:04 p.m. call to order by President Mark Doyle, were Board Members Dennis Kahn, James Laffey, Isak Prohovnik, and Robert Ramus, Superintendent of Schools Kenneth Bossert, Assistant Superintendent for Business Sean Leister, Assistant Superintendent for PPS Donna Guiffre, and District Clerk Janice Baisley. Board Member Lauren Hubbard arrived at 6:05 p.m., Vice-President Kathleen Brennan arrived at 6:13 p.m.

Motion was made by Dr. Kahn, seconded by Mr. Laffey and carried 5-0 that the Board enter executive session to discuss personnel matters.

At 7:20 p.m., the Board reentered general session.

Elementary School Math Olympiad Students were recognized for their performance at the 2012 Suffolk County Math Tournament.

Dr. Doyle opened public comment. There were no comments.

BOARD BUSINESS

A. Personnel

1. Middle School Principal

Motion was made by Mrs. Brennan, seconded by Mr. Ramus, and carried 7-0 that the Board approve the appointment of Antonio Santana as Middle School Principal, on a probationary basis effective June 29, 2012, at the rate of \$125,000 per annum, in accordance with the terms and conditions of the negotiated agreement with the Port Jefferson Administrators' Association.

Dr. Doyle asked for a motion to approve resolutions A.2-5

2. Abolishment of Position – Director of ELA and Social Studies
3. Excess – Director of ELA and Social Studies
4. Creation of Position – Executive Director of Curriculum and Instruction
5. Appointment – Executive Director of Curriculum and Instruction

Dr. Prohovnik asked that each be voted on separately.

Motion was made by Mr. Ramus, seconded by Mr. Laffey, and carried 7-0 that the Board abolish the position of Director of English Language Arts and Social Studies, effective June 30, 2012.

Motion was made by Mr. Ramus, seconded by Mr. Laffey that the Board excess Maureen Hull as Director of English Language Arts and Social Studies, effective June 30, 2012.

Dr. Bossert explained the sequence of resolutions A.2-5. Motion carried 7-0.

Motion was made by Mr. Ramus, seconded by Dr. Hubbard and carried 7-0 that the Board create the position of Executive Director of Curriculum and Instruction, effective July 1, 2012.

Motion was made by Dr. Hubbard, seconded by Dr. Prohovnik and carried 6-1 (Dr. Prohovnik opposed) that the Board appoint Maureen Hull as Executive Director of Curriculum and Instruction, on a probationary basis effective July 1, 2012, in accordance with an Employment Agreement dated May 22, 2012 outlining the terms and conditions of employment; and further, that the Board authorize the Board President to sign said agreement. Dr. Prohovnik explained that his opposing vote was not against the appointment of Mrs. Hull.

Dr. Doyle brought forth resolutions A. 6-9.

6. Abolishment of Position – Secondary School Assistant Principal
7. Excess – Secondary School Assistant Principal
8. Creation of Position – Assistant Principal PreK-12/Director of Technology
9. Appointment – Assistant Principal PreK-12/Director of Technology

Motion was made by Mr. Ramus, seconded by Mr. Laffey and carried 7-0 that the Board abolish the position of Secondary School Assistant Principal, effective June 30, 2012.

Motion was made by Mr. Ramus, seconded by Dr. Kahn and carried 7-0 that the Board excess Peter Esposito as Secondary School Assistant Principal, effective June 30, 2012.

Motion was made by Mr. Laffey, seconded by Dr. Hubbard and carried 7-0 that the Board create the position of Assistant Principal PreK-12 / Director of Technology, effective July 1, 2012.

Motion was made by Dr. Hubbard, seconded by Mr. Ramus that the Board appoint Peter Esposito as Assistant Principal PreK-12 / Director of Technology, on a probationary basis effective July 1, 2012, at the rate of \$128,800 per annum, in accordance with the negotiated agreement with the Port Jefferson Administrators' Association. Dr. Bossert explained the two positions. Motion carried 7-0.

[Dr. Prohovnik left the room.]

B. Facilities & Operations

1. Authorization for Use of Herbicide

Motion was made by Dr. Hubbard, seconded by Mrs. Brennan and carried 6-0 that the Board authorize emergency use of the herbicide Roundup for the purpose of weed removal at the high school track site only, prior to June 1, 2012.

C. Education

1. Appointment – Impartial Hearing Officer

Motion was made by Mrs. Brennan, seconded by Mr. Laffey and carried 6-0 that the Board approve the appointment of Jeanne Keefe of 101 Highland Avenue, Staten Island, New York 10301, as an Impartial hearing Officer.

[Dr. Prohovnik reentered.]

NEW BUSINESS

A. Board Policy 0320 / 0320-E: Evaluation of Superintendent / Evaluation of Superintendent Evaluative Tool

Motion was made by Mr. Ramus, seconded by Dr. Hubbard that the Board accept for a first reading revisions made to Board Policy 0320 / 0320-E. Mrs. Brennan explained the purpose for the revisions. Motion carried 7-0.

RECOGNITION

Recognized were staff who received tenure at the May 8, 2012 board meeting and this year's retirees.

Dr. Doyle opened the second public comment portion of the meeting. There were no comments.

At 8:10 p.m., motion was made Mr. Ramus, seconded by Dr. Prohovnik and carried 7-0 that the Board recess and return to executive session at 8:30 p.m. to discuss a contractual matter.

A reception was held in honor of the retirees and those who were awarded tenure.

At 8:43 p.m., the board entered executive session.

The District Clerk left the meeting and Dr. Doyle acted as Clerk pro tem.

At 10:46 p.m., the Board reentered general session.

Motion was made by Mrs. Brennan, seconded by Dr. Prohovnik and carried 7-0 that the Board approve the Employment Agreement between the Board of Education and Dr. Kenneth Bossert, dated May 22, 2012; and further, that the Board authorize the President of the Board of Education to execute said agreement.

At 10:53 p.m., motion was made by Mrs. Brennan, seconded by Mr. Laffey and carried 7-0 to adjourn.
