

March 13, 2012

The regular monthly business meeting of the Board of Education of Port Jefferson Union Free School District was held on March 13, 2012 at Edna Louise Spear Elementary School. Present at the 6:05 p.m. call to order by President Mark Doyle were Vice-President Kathleen Brennan, Board Members Lauren Hubbard, Dennis Kahn, James Laffey, Isak Prohovnik, and Robert Ramus, Superintendent of Schools Kenneth Bossert, Assistant Superintendent for Pupil Personnel Services Donna Guiffre, Assistant Superintendent for Business Sean Leister, and District Clerk Janice Baisley.

Motion was made by Dr. Kahn, seconded by Mr. Laffey and carried 7-0 that the Board enter executive session to discuss issues relating to student, personnel, and contractual matters. At 7:40 p.m. the Board reentered general session.

Elementary school students were recognized for their accomplishments.

Community member, Louise Brett, was recognized for her artwork.

Motion was made by Mr. Laffey, seconded by Mrs. Brennan, and carried 6-0-1 (Dr. Kahn abstained) that the Board approve the minutes of the following meeting:

Regular meeting held February 14, 2012

Dr. Doyle opened the Public Comment portion of the meeting.

S. Rescia – HS/MS schedule change / budget

A.Lustig – Curriculum writing/curriculum development, closing campus for student drivers, later school start time

## REPORTS

Student representative, Nicole Capobianco, reported on high school activities.

The report from the Superintendent of Schools included the following:

- Presentation by Maureen Hull on AP/SAT scores - discussion followed.
- Budget update presentation by Sean Leister – discussion followed. Dr. Hubbard expressed the desire to go above the 2% increase. Dr. Doyle asked Board members if there was support for going above 2%. Discussion. Dr. Doyle indicated that the consensus of the Board is for administration to go forward with the 2% tax levy increase.
- Change in administrative structure / screening and interview process for building principals

Committee Reports were given as follows:

Mr. Ramus - BAC

Mr. Ramus - Finance Committee

Mrs. Brennan – Curriculum Committee

Dr. Hubbard – Facilities Committee

Dr. Kahn/Mr. Leister – Audit Committee

PTA President Jill Russell reported on PTA activities.

## CONSENT AGENDA

Motion was made by Dr. Kahn, seconded by Dr. Prohovnik and carried 7-0 that as recommended by the Superintendent of Schools, the Board approve Personnel resolutions numbered A.1-10 appearing on the March 13, 2012 consent agenda.

Motion was made by Dr. Prohovnik, seconded by Dr. Kahn and carried 7-0 that as recommended by the Superintendent of Schools, the Board approve Finance resolutions numbered B.1-2 appearing on the March 13, 2012 consent agenda.

Motion was made by Dr. Kahn, seconded by Dr. Prohovnik and carried 7-0 that as recommended by the Superintendent of Schools, the Board approve Facilities & Operations resolutions numbered C.1-2 appearing on the March 13, 2012 consent agenda.

Motion was made by Dr. Hubbard, seconded by Mr. Laffey and carried 7-0 that as recommended by the Superintendent of Schools, the board approve Education resolutions numbered D.1-3 appearing on the March 13, 2012 consent agenda.

## NEW BUSINESS

Mrs. Brennan volunteered to preside over the Port Jefferson Free Library's 2012-13 Budget Information Meeting scheduled for March 26, 2012, 6:30 p.m., at the library.

Motion was made by Dr. Prohovnik, seconded by Mrs. Brennan, and carried 7-0 that the Board accept for a first reading the revision to Policy 5140 Entrance Age.

Motion was made by Mr. Laffey, seconded by Mrs. Brennan, and carried 7-0 that the Board designate April 18, 2012 as a special meeting for the purpose of voting on the Eastern Suffolk BOCES 2012-13 Budget and Board Trustees.

Motion was made by Dr. Prohovnik, seconded by Mr. Laffey, and carried 7-0 that the Board approve the establishment of an ad hoc committee charged with developing and recommending an evaluative tool and accompanying policy for evaluating the superintendent of schools. The committee will complete its work by June 30, 2012 and be dissolved upon completion. Dr. Doyle asked the Mrs. Brennan chair the committee and Mr. Laffey and Dr. Prohovnik serve as members. Motion was made by Mr. Ramus, seconded by Dr. Kahn, and carried 7-0 that the Board approve Mrs. Brennan as chair of the ad hoc committee and Mr. Laffey and Dr. Prohovnik as members.

Dr. Doyle opened the second public comment.

S. Rescia – AP class enrollment, Honors classes, modifications to secondary schedule

A.Lustig – LIPA

F. Feinstein – AP/SAT scores

At 10:35 p.m., motion was made by Mr. Ramus, seconded by Mr. Laffey and carried 7-0 to adjourn to executive session. The District Clerk left the meeting and Dr. Doyle acted as Clerk pro tem.

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At 11:55 p.m., the Board reentered general session. Motion was made Dr. Prohovnik, seconded by Dr. Kahn and carried 7-0 to adjourn.

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**A. Personnel**

1. Substitutes

The Board approves the following substitute appointments for the 2011-2012 school year:

Teaching Assistants/Teacher Aides	Mary Connell Barbara McGraw Lea Schumacher
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2. Coach/Athletic Positions

The Board approves the following appointments for the 2011-12 school year:

Aurel Apple - Lifeguard – After School Community Swim  
Keegan Blaney – Middle School Boys Lacrosse Coach  
Kristin Britt – M.S. Softball Coach (Co-Coach w/ Virginia Hampel)  
Jonathan Clarke - Lifeguard – After School Community Swim  
Ken Manfre – Unpaid – Assistant Baseball Coach  
Charles Moore – Middle School Baseball Coach  
Michael Riley – Middle School Boys Spring Track Coach  
Brett Topping – Assistant Track Coach (unpaid)

3. Request for Extension of Leave

The Board approves the request of Miegan Rowett, teacher of Elementary Education, for an extension of her current leave of absence from April 17, 2012 until the remainder of the 2011-2012 school year.

4. Extension of Leave Appointment

The Board approves the extension of the leave replacement appointment of Lisa Griffiths (for Miegan Rowett) from April 17, 2012 until the remainder of the 2011-2012 school year.

5. Mentors

The Board approves the following teacher mentors for the 2011-2012 school year in accordance with the negotiated agreement with the Port Jefferson Teachers' Association:

Eva Grasso  
Dennis Christofor

6. Curriculum Mapping

The Board approves the following teachers for Curriculum Mapping Projects for Spring 2012 in accordance with the negotiated agreement with the Port Jefferson Teachers' Association:

Susan Giglio: PreK-4 Science: Alignment of Topics, Pre-K participant, 5 hours  
Allison Coppi: PreK-4 Science: Alignment of Topics, Pre-K participant, 5 hours  
Carleen Parmegiani: PreK-4 Science: Alignment of Topics, Grade 1 participant, 5 hours  
Laura Kelly: PreK-4 Science: Alignment of Topics, Grade 2 participant, 5 hours  
Darlene Wells: PreK-4 Science: Alignment of Topics, Grade 2 participant, 5 hours  
Doreen Marullo: PreK-4 Science: Alignment of Topics, Grade 3 participant, 5 hours  
Nancy Winkler-Brogan: PreK-4 Science: Alignment of Topics, Grade 3 participant, 5 hours  
Kari Costanzo: PreK-4 Science: Alignment of Topics, Grade 4 participant, 5 hours  
Dana St. Pierre: PreK-4 Science: Alignment of Topics, Grade 4 participant, 5 hours  
Anne Algieri: Latin I, Building Map and District Map, 15 hours  
Linda Moran: College Accounting, Building Map and District Map, 15 hours

Dennis Christopher: PreCalculus, Building Map and District Map  
(20 hours shared), 10 hours  
PreCalculusX, Building Map and District Map  
(20 hours shared), 10 hours  
Calculus, Building Map and District Map  
(20 hours shared), 10 hours

Kristine Vaccaro: PreCalculus, Building Map and District Map  
(20 hours shared), 10 hours  
PreCalculusX, Building Map and District Map  
(20 hours shared), 10 hours  
Calculus, Building Map and District Map  
(20 hours shared), 10 hours

Caroline Morgan: Studio in Art, Building Map and District Map  
(20 hours shared), 10 hours  
Photography I, Building Map and District Map  
½ year course – 8 hours  
Advanced Photography, Building Map and District Map  
½ year course – 8 hours

Lynne Edsall: Studio in Art, Building Map and District Map  
(20 hours shared), 10 hours

Andrew Cosci: Grade 6 Physical Education, Building Map and District Map  
½ year course (10 hours shared), 5 hours  
Grade 7 Physical Education, Building Map and District Map  
½ year course (10 hours shared), 5 hours  
Grade 8 Physical Education, Building Map and District Map  
½ year course (10 hours shared), 5 hours

Alycia Petitto: Grade 6 Physical Education, Building Map and District Map  
½ year course (10 hours shared), 5 hours  
Grade 7/8 Physical Education, Year 1, Building Map & District Map  
½ year course (10 hours shared), 5 hours  
Grade 7/8 Physical Education, Year 2, Building Map & District Map  
½ year course (10 hours shared), 5 hours

7. Appointment – Building Principal

The Board appoints Thomas Meehan as Principal of Edna Louise Spear Elementary School, on a probationary basis, effective July 1, 2012, at the rate of \$135,000 per annum, in accordance with the terms and conditions of the negotiated agreement with the Port Jefferson Administrators' Association.

8. Retirement – Special Education Teacher

The Board accepts the resignation of Claire Parrella-Curran as a teacher of Special Education, for the purpose of retirement, effective June 30, 2012.

9. Retirement – Special Education Teacher

The Board accepts the resignation of Linda Dallara as a teacher of Special Education, for the purpose of retirement, effective June 30, 2012.

10. Retirement – Social Studies Teacher

The Board accepts the resignation of David Warmuth as a teacher of Social Studies, for the purpose of retirement, effective June 30, 2012.

**B. Finance**

1. Financial Reports

The Board accepts the financial reports.

2. Acceptance of Donation

The Board gratefully accepts the donation from Morrison Foundation in the amount of \$4,721.34 for the purchase of Boys' Varsity Soccer New York State Championship Rings.

**C. Facilities and Operation**

1. Request for Proposal for Energy Performance Contract

The Board adopts the following resolution:

BE IT RESOLVED, that the Board of Education authorizes that a Request for Proposal (RFP) be issued by the district for the purpose of soliciting Energy Performance Contract bids.

2. Repair of Parapet at High School Middle School

The Board adopts the following resolution:

WHEREAS, it was discovered and evaluated that there is deterioration of the parapet at the High School and Middle School buildings;

WHEREAS, upon investigation by district architect and district administration, said condition is an emergency due to substantial deterioration of the parapet;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby declares the repair of the parapet at the High School and Middle School to be an emergency situation; as a result of the existence of the conditions mentioned hereinbefore; and

BE IT FURTHER RESOLVED, that the Board of Education authorize the repair of the parapet at the Middle School High School and any ancillary work as an ordinary contingent expense of the Board, and authorizes the Superintendent, or his designee, to take steps to correct said situation.

BE IT FURTHER RESOLVED, that the Board of Education authorize an increase of \$200,000 to the 2011-2012 approved budget for the repair of the parapet at the Middle School High School and any ancillary work and a transfer of capital and \$200,000 to be transferred as needed from the Debt Service Fund to offset said expenditure.

**D. Education**

1. CSE Recommendations

The Board accepts the recommendations of the Committees on Special Education.

2. Science Olympiad Competition

The Board approves the attendance of the High School Science Olympiad Team at the New York State competition at Canisius College, March 29 – April 1, 2012.

3. Service Agreement

The Board approves the Nursing Service Agreement between the district and Monique Russell, contingent upon fingerprint clearance by the State Education Department, for the provision of skilled nursing services for the 2011-2012 school year.

