

**BOARD OF EDUCATION  
AGENDA  
~~February 12, 2019~~  
Rescheduled to February 26, 2019  
Elementary School LGR**

5:30 p.m. Call to Order/Executive Session (ES Library)  
7:30 p.m. General Session Business Meeting

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

II. ROLL CALL OF BOARD MEMBERS

III. RECOGNITION

IV. MINUTES

The Board approves the minutes of the following meetings:

Regular Meeting, January 8, 2019

Work Session, January 22, 2019

Special Meeting, January 29, 2019

V. PUBLIC COMMENT (*limited to 15 minutes - priority given to Agenda related items*)

VI. REPORTS

- A. Student Representative
- B. Superintendent of Schools  
- Wellness Update – *Adam Sherrard*
- C. Board President
- D. Committees
- E. Other

VII. BOARD CONSENT AGENDA

As recommended by the Superintendent of Schools, the Board approves the following resolutions appearing on the ~~February 12, 2019~~ February 26, 2019 consent agenda:

- A. Personnel - resolutions numbered 1-13
- B. Finance - resolutions numbered 1-4
- C. Facilities and Operations – resolution numbered 1-2
- D. Education - resolutions numbered 1-3

VIII. OLD BUSINESS

IX. NEW BUSINESS

X. PUBLIC COMMENT

XI. ADJOURNMENT

**CONSENT AGENDA**

**A. Personnel**

1. Appointment – Club Advisor

The Board approves Danielle Post to the co-curricular position of Elementary Select Choir for the remainder of the 2018-2019 school year, pending minimum enrollment requirements, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association.

2. Appointment – Substitute Part Time Guard

The Board approves the appointment of Alfred O'Dea as a substitute part time guard, at the rate of \$23.00 per hour, for the 2018-2019 school year.

3. Appointment – Substitute Part Time Guard

The Board approves the appointment of Jason Barone as a substitute part time guard, at the rate of \$23.00 per hour, for the 2018-2019 school year.

4. Appointment – Community Fitness Instructors

The Board approves the following Community Fitness Instructors for the 2018-2019 school year at the rate of \$20.00 per hour, contingent upon First Aid and CPR certifications:

Jeffrey Klug  
Hope Post  
Kristin Laudicina

5. Appointment - Mentor

The Board approves Sandra Eybs as a mentor from January 1, 2019 until June 30, 2019, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association.

6. Memorandum of Agreement – Port Jefferson Administrators' Association

The Board approves a certain Memorandum of Agreement, dated January 22, 2019, between the Port Jefferson Administrators' Association and the Port Jefferson Union Free School District, pertaining to extra duties.

7. Memorandum of Agreement – Paraprofessionals Association

The Board approves a certain Memorandum of Agreement, dated January 9, 2019, between the United Paraprofessionals Association of Port Jefferson and the Port Jefferson Union Free School District, pertaining to CPR/AED classes.

8. Resignation – Teaching Assistant

The Board accepts the resignation of Tara Grover, as a Teaching Assistant, effective January 22, 2019.

9. Resignation – Senior Office Assistant

The Board accepts the resignation of Kelly Bates, as a Senior Office Assistant, for the purpose of retirement, effective April 30, 2019.

10. Appointment – Substitutes

The Board approves the following substitute appointments for the 2018-2019 school year:

Collette Marchese – Teaching Assistant

Julia Sanchez – Teaching Assistant

11. Resignation – Teacher

The Board accepts the resignation of Richard Anderson, as an Elementary Art Teacher, for the purpose of retirement, effective June 30, 2019.

12. Section 211 Waiver Application – Security Guard

The Board authorizes the Superintendent of Schools to submit a Section 211 Waiver application to the New York State Civil Service Commission for the following security guard:

Robin Sacco

13. Coaches

The Board approves the appointments of the following coaches for the 2018-2019 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association, contingent upon possession of Temporary Coaching License, First Aid, and CPR certifications:

Rescind - Jamie Schlageter

Cheerleading Varsity Winter Coach, effective 1/1/2019

Appoint - Pauline Spiller

Cheerleading Varsity Winter Coach, effective 1/2/2019

**B. Finance**

1. Financial Reports

The Board approves the following financial reports:

- Claims Audit Report - Month of December
- Cash Flow Analysis - Month of December
- Fund Balance Projection
- New Budget Transfers
- December Warrants & Treasurer Reports

<u>Fund Name</u>	<u>Warrant #</u>
General Fund	32-33, 35-36
School Lunch Fund	4
Federal Fund	11-13
Capital Fund	No Warrants
Trust & Agency	3
Payroll	13-15
Scholarship Fund	No Warrants
CD Investment	No Warrants

- Trial Balance - July 2018 – December 31, 2018
- Revenue Budget Status - July 2018-June 2019
- Appropriation Status Report - July 2018-June 2019
- Budget Transfers - Month of December
- Approved Fundraisers
- Extra Classroom Quarterly Reports

2. Establishing of Account

The Board approves the establishment of an account with NYLAF (the Fund), and furthermore, the Board of Education approves the attached Resolution authorizing membership in the Fund.

3. Donation

That the Board gratefully accepts the donation from Zebra Technologies Corporation in the amount of \$600.00 to the Port Jefferson School District.

4. Donation

That the Board gratefully accepts the donation from the Port Jefferson Royal Educational Foundation to the Port Jefferson School District in the amount of \$5,587.75.

**C. Facilities & Operations**

1. Surplus Property

The Board declares the upright piano, Port Jefferson Tag #1245, as surplus property; and, authorizes the Deputy Superintendent to dispose of same in the best interest of the district.

2. Surplus Property

The Board declares the following items as surplus property: Phillips FR2 AED Barcode# 1001046426 and Phillips FR2 AED Barcode# 0906209560; and, authorizes the Deputy Superintendent to dispose of in the best interest of the District.

**D. Education**

1. Committees on Special Education

The Board approves the recommendations of the Committees on Special Education for meetings held: December 18, 2018 and January 1, 8, 16 and 22, 2019.

2. Summer Music Camp

The Board approves the Summer Music Camp to take place at the Elementary School from July 8 – July 18, 2019.

3. Professional Development – Health & Physical Education

The Board approves the services of Lynn Hefele to provide 2 hours of professional development for the Health and Physical Education Department on February 27, 2019 for the fee of \$200.



**Resolution of the Port Jefferson Board of Education (“Governing Body”) of the Port Jefferson School District (“Participant”), authorizing the execution and delivery of an amended and restated Municipal Cooperation Agreement and related documents by and among the several municipal corporations, school district, fire districts and/or boards of cooperative educational services to provide for the cooperative temporary investment of public funds.**

WHEREAS, the Participant, pursuant to the provisions of the General Municipal Law and its investment policy, after due investigation, evaluation and deliberation, has determined that it is in the best interest of the Participant to invest a portion of its public funds on a cooperative basis pursuant to the terms of a Municipal Cooperation Agreement dated as of April 29, 2016 (the “Agreement”) among the Red Hook Central School District, as Lead Agent, and various other municipal corporations, under the trade name “New York Liquid Asset Fund” (“NYLAF”);

NOW, THEREFORE, be it resolved by the Governing Body (the “Finance Board”) of the Participant, located in Suffolk County, State of New York, as follows:

**Section 1.** The terms, conditions and provisions of the Agreement attached hereto are hereby approved. The Deputy Superintendent (the “Chief Fiscal Officer”) of the Participant is hereby authorized to execute and deliver the Agreement, and the Chief Fiscal Officer is hereby authorized to affix the seal of the Participant thereto and attest such seal. The Chief Fiscal Officer is hereby authorized to from time to time effect and consent to such changes to the Agreement in the form attached hereto as may be necessary or convenient in order to further carry out the purposes of the Agreement or to clarify or correct the terms thereof. The Chief Fiscal Officer is hereby authorized to delegate the foregoing duties to his or her designees as authorized by the Law (as that term is defined in the Agreement), which designee is an authorized employee officer of the Participant. Upon the execution in full and delivery of the Agreement, the Participant shall become a Participant, as that term is defined in the Agreement.

**Section 2.** Notwithstanding any term or provision of the Agreement to the contrary, the Participant may withdraw from the Agreement at any time upon thirty (30) days written notice to the Governing Board of NYLAF by the Chief Fiscal Officer and thereafter the Participant shall cease to have any rights or obligations under the Agreement.

**Section 3.** This resolution shall be effective immediately upon its due adoption by the Finance Board.