

**BOARD OF EDUCATION
AGENDA
September 17, 2018
Elementary School LGR**

6:00 p.m. Call to Order/Executive Session (ES Library)
7:30 p.m. General Session Business Meeting

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

II. ROLL CALL OF BOARD MEMBERS

III. RECOGNITION

IV. MINUTES

The Board approves the minutes of the following meetings:

Regular Meeting held August 14, 2018

Special Meeting held August 29, 2018

V. PUBLIC COMMENT (*limited to 15 minutes - priority given to Agenda related items*)

VI. REPORTS

A. Student Representative

B. Superintendent of Schools

- Facilities Summer Work Update – *Sean Leister & Fred Koelbel*

C. Board President

D. Committees

E. Other

VII. BOARD CONSENT AGENDA

As recommended by the Superintendent of Schools, the Board approves the following resolutions appearing on the September 17, 2018 consent agenda:

A. Personnel - resolutions numbered 1-11

B. Finance - resolutions numbered 1-5

C. Facilities and Operations – resolution numbered 1

D. Education - resolutions numbered 1-2

VIII. OLD BUSINESS

A. Board Committees

IX. NEW BUSINESS

A. Goals and Objectives

1. Adoption of Goals and Objectives - The Board adopts the attached goals and objectives for the 2018-2019 school year.

X. PUBLIC COMMENT

XI. ADJOURNMENT

CONSENT AGENDA

September 17, 2018

A. Personnel

1. Request for Leave – LOTE Teacher

The Board approves the request of Celiana Gandolfo, teacher of Languages Other Than English, for a leave of absence from on or about December 3, 2018 until on or about March 11, 2019, in accordance with Board Policy 9520.2 Family and Medical Leave and Articles IX.B.9. and IX.F. of the negotiated agreement with the Port Jefferson Teachers Association.

2. Resignation – Teaching Assistant

The Board accepts the resignation of Pamela Cacciani, as a Teaching Assistant, effective August 17, 2018.

3. Resignation – Teaching Assistant

The Board accepts the resignation of Jane Tofano, as a Teaching Assistant, effective September 3, 2018.

4. Appointment – Teaching Assistant

The Board approves the appointment of Cheryl Jordan, as a Teaching Assistant, on a probationary basis, effective on or about September 18, 2018, in accordance with the negotiated agreement with the United Paraprofessional Association of Port Jefferson.

5. Coaches

The Board approves the following coaching positions for the 2019-2019 school year in accordance with the negotiated agreement with the Port Jefferson Teachers Association, contingent upon Temporary Coaching License, First Aid and CPR notifications:

Appoint - Paul Scalcione	Volunteer Coach MS/JV/V Baseball
Appoint - Anthony Filippi	Volunteer Coach MS/JV/V Baseball
Rescind - Roderick Cawley	Boys Varsity Cross Country Head Coach, effective 9/7/18
Appoint – David Okst	Boys Varsity Cross Country Head Coach, effective 9/8/18

6. Substitute Fitness Center Instructor

The Board approves the following as a Substitute Fitness Center Instructor for the 2018-2019, Fall, Winter and Spring seasons, in accordance with the negotiated agreement with the Port Jefferson Teachers Association: Dinarae Camarda

7. Community Fitness Instructor

The Board approves the following as a Community Fitness Center Instructor for the 2018-2019 school year, at the rate of \$20.00 per hour: Paul Scalcione

8. After School Supervision

The Board approves the following Middle School/High School after school supervision stipend appointment, as needed for the 2018-2019 school year, at the rate of \$20.00 per hour: Bernadine Devlin

9. Lifeguard

The Board approves the appointment of Grand Calendrille, as a Lifeguard for the 2018-2019 school year, for Community Swim at Edna Louise Spear Elementary School, at the rate of \$12.00 per hour, contingent upon First Aid, CPR and Lifeguard certifications.

10. Substitutes

The Board approves the following substitute appointments for the 2018-2019 school year: Teacher

Angela Filangeri

Mary Keegan

Teaching Assistant

Maribeth Siskind

11. Settlement Agreement & General Release

The Board approves the following resolution: BE IT RESOLVED, that the Board of Education of the Port Jefferson Union Free School District accepts the terms and conditions set forth in a Settlement Agreement and General Release between the Board of Education and a certain non-instructional staff member, such Settlement Agreement and General Release having been reviewed during Executive Session; and further, authorizes the Board of Education President to execute said Settlement Agreement and General Release on behalf of the Board of Education.

B. Finance

1. Financial Reports

The Board approves the following financial reports:

Claims Audit Report - Month of June

Cash Flow Analysis - Month of June

Fund Balance Projection

New Budget Transfers - None

June Warrants & Treasurer Reports

<u>Fund Name</u>	<u>Warrant #</u>
General Fund	68, 70-77, 79
School Lunch Fund	13-15
Federal Fund	29, 31-34
Capital Fund	13, 15-16
Trust & Agency	10, 13, 15
Payroll	36, 38-41

Scholarship Fund No Warrants
 EPC Escrow No Warrants
 Trial Balance - July 2017 – June 30, 2018
 Revenue Budget Status - July 2017-June 2018
 Appropriation Status Report - July 2017-June 2018
 Budget Transfers - Month of June
 Extra Classroom Activity Reports – June 2018
 Approved Fundraisers
 ExtraClassroom Quarterly Reports

Claims Audit Report - Month of July
 Cash Flow Analysis - Month of July
 New Budget Transfers
 July Warrants & Treasurer Reports

<u>Fund Name</u>	<u>Warrant #</u>
General Fund	1-2, 4
School Lunch Fund	No Warrants
Federal Fund	No Warrants
Capital Fund	No Warrants
Trust & Agency	No Warrants
Payroll	1-3
Scholarship Fund	No Warrants
EPC Escrow	No Warrants

Trial Balance - July 2018
 Revenue Budget Status - July 2018-June 2019
 Appropriation Status Report - July 2018-June 2019
 Budget Transfers - Month of July
 Approved Fundraisers

2. Scholarship

The Board approves the establishment of the A.S. Engineering Services Scholarship; and further, the Board accepts the scholarship donation from Alex Spyrou in the amount of \$1,000.00 to be awarded to a graduating Earl L. Vandermeulen High School scholar-athlete.

3. Donation

The Board gratefully accepts the donation of a Horizon E1200 Elliptical cardiovascular exercise machine from community member Lauren Sheprow.

4. Driver Education Instructors – Rate of Pay

The Board approves the rate of pay for Driver Education Classroom Instructors for the 2018-2019 school year, as follows:
 Stephen Fox – Driver Education Lecture Instructor - \$66.66/hour
 Alexander Tamuk – Substitute Driver Education Lecture Instruction - \$66.66/hour

5. Transfer of Reserves

The Board approves the following resolution:

WHEREAS, by action of the Board of Education, the Port Jefferson Union Free School District has previously established certain reserves having the following balances as of the fiscal year ending June 30, 2017:

<i>Reserves</i>	<i>Fiscal Year Ending 6/30/17</i>
Workers' Compensation	3,092,345
Unemployment	1,848,387
Compensated Absences	3,208,962
Employees' Retirement	3,444,679
Debt Service	1,506,086
Deferred Revenue	318,501
Capital Reserve	4,507,364
Total Reserves	17,926,324

And, WHEREAS, the Port Jefferson Board of Education wishes to utilize and or contribute additional funds where appropriate,

NOW BE IT RESOLVED that the Port Jefferson Board of Education hereby authorizes transfers of 2017-18 fund balance to any of the properly established reserves not exceed:

<i>Reserves</i>	<i>Transfers Not to Exceed</i>
Workers' Compensation	200,000
Unemployment	200,000
Compensated Absences	420,000
Employees' Retirement	200,000
Capital Reserve	1,500,000
Total Reserves	2,520,000

C. Facilities & Operations

D. Education

1. Committees on Special Education

The Board approves the recommendations of the Committees on Special Education for meetings held: July 26, 31, August 6, 15, 23, 28, 2018

2. Professional Development Plan

The Board approves the adoption of the Professional Development Plan for the 2018-2019 school year.

PORT JEFFERSON SCHOOL DISTRICT

2018-2019

GOALS & OBJECTIVES

➤ **Exceptional Student Achievement**

1. **Student Achievement Goal:**

Provide instruction that will maximize student achievement through data informed instruction and best practices designed to meet the varied needs of all learners and maintain our standing as a top-performing school district.

Student Achievement Objectives:

In order to move closer to our Student Achievement goal, we will be pursuing the following Objectives during the 2018-19 school year:

Objective 1A: Complete a quantitative analysis that includes data collected through multiple measures.

Objective 1B: Prepare for the implementation of New York State Next Generation Standards and Every Student Succeeds Act initiatives.

Objective 1C: Develop more consistent criteria for assessing student performance to determine secondary report card and final grades.

Objective 1D: Implement new strategies to challenge all of our students to reach their full potential.

➤ **Prudent Fiscal Management**

2. **Fiscal Management Goal:**

Develop short and long-term financial plans for the district that meet the needs of our students, staff, and community while maintaining spending within the allowable tax cap or other targets set by the Board of Education.

Fiscal Management Objectives:

In order to move closer to our Fiscal Management Goal, we will be pursuing the following Objectives during the 2018-19 school year:

Objective 2A: Develop a long term financial plan which is sensitive to maintaining outstanding student achievement, the State's tax levy cap, and potential changes in LIPA assessments.

Objective 2B: Prepare and pass a proposed budget for the 2019-20 school year that is sensitive to the needs of students, staff, and residents.

Objective 2C: Develop and begin to implement a multi-year plan for continuing to address facility needs.

Objective 2D: Explore a lunch program plan with food options that are more likely to be purchased for consumption by students and staff.

➤ **Effective Leadership Development and Continuity**

3. **Leadership Goal:**

Develop leadership capacity that will result in effective leadership throughout the ranks and successful succession planning and continuity.

Leadership Objectives:

In order to move closer to our Leadership Development and Continuity goal, we will be pursuing the following Objectives during the 2018-19 school year:

Objective 3A: Develop informal leadership capacity and interest in formal leadership positions among teachers.

Objective 3B: Continue to develop leadership capacity among administrators to increase effectiveness that could potentially result in succession planning and continuity in our leadership ranks.

➤ **Healthy Students**

4. **Promoting Healthy Students Goal:**

Promote physical, mental, and social-emotional health through positive habits and provide self-correcting strategies when positive health may be compromised.

Promoting Healthy Students Objectives:

In order to move closer to our Promoting Healthy Students goal, we will be pursuing the following objectives during the 2018-19 school year.

Objective 4A: Implement our Board Policy on Wellness.

Objective 4B: Expand the Promoting Wellness initiative throughout PreK – 12 which includes mindfulness, movement and breathing.

➤ **Safety and Security**

5. Safety and Security Goal:

Insure a safe and secure school environment for students and staff physically and emotionally.

Safety and Security Objectives:

In order to move closer to our Safety and Security goal, we will be pursuing the following objectives during the 2018-19 school year:

Objective 5A: Implement new security measures to supplement currently existing strategies and prevent external threats.

Objective 5B: Implement new security measures to supplement currently existing strategies and prevent internal threats.

Objective 5C: Develop strategies for creating an emotionally healthy environment and addressing students' anxiety, stress and depression.