

October 10, 2017

The regular monthly business meeting of the Port Jefferson School District Board of Education was held on October 10, 2017 at Edna Louise Spear Elementary School. Present at the 5:35 p.m. call to order by President Kathleen Brennan, were Vice-President Mark Doyle, Board Members, Ellen Boehm, Adam DeWitt, David Keegan, Vincent Ruggiero, Superintendent of Schools Paul Casciano, Deputy Superintendent Sean Leister, and Executive Director for Curriculum and Instruction Jessica Schmettan. Board Member Tracy Zamek joined the meeting at 5:40 p.m.

Motion was made by Mrs. Boehm, seconded by Mr. Ruggiero and carried 6-0 that the Board enter executive session to discuss legal and personnel matters.

## RECOGNITION

Dr. Casciano recognized Earl L. Vandermeulen High School as being named a National Blue Ribbon School. Mrs. Austen recognized our two National Merit Semi-Finalists.

## MINUTES

Motion was made by Mr. Ruggiero, seconded by Mrs. Boehm, and carried 7-0 that the Board approve the minutes of the following meetings:

Regular Meeting held September 12, 2017  
Special Meeting held October 2, 2017

## PUBLIC COMMENT

Mrs. Brennan opened the public comment portion of the meeting. The following community members spoke regarding various aspects of the proposed bond referendum:

Renee Tidwell  
Ryan Walker  
Arnold Lustig  
Molly Mason  
Bruce Miller  
Anthony Filippi

## REPORTS

Student Representative Max Okst reported on athletic accomplishments and upcoming events.

The report from the Superintendent included this year's Wall of Fame honorees, condition of high school auditorium, capital bond, and a presentation by Jodi Cahill on the New York State Special Education Audit Executive Summary. Discussion followed the presentation.

Mrs. Zamek – Policy Committee meeting held September 27  
Mr. DeWitt – Curriculum Committee to meet October 24  
Mr. Ruggiero – Facilities Committee to meet October 18  
Dr. Doyle – Finance Committee meeting held October 2  
Mrs. Boehm – Audit Committee meeting held October 4

## BOARD CONSENT AGENDA

Motion was made by Mr. Ruggiero, seconded by Mr. Keegan, and carried 7-0 that as recommended by the Superintendent of Schools, the Board approve Personnel resolutions numbered 1-16 appearing on the October 10, 2017 consent agenda. Mrs. Brennan recognized the granting of tenure, resolution A.16.

Motion was made by Dr. Doyle, seconded by Mrs. Zamek, that as recommended by the Superintendent of Schools, the Board approve Finance resolutions numbered 1-9 appearing on the October 10, 2017 consent agenda. Dr. Doyle asked that resolution B.9 be pulled for a separate vote. Motion to approve resolutions numbered 1-8 carried 7-0. Mrs. Brennan acknowledged the donation in resolution B.6. Motion to approve resolution numbered 9 carried 7-0.

Motion was made by Mr. Ruggiero, seconded by Dr. Doyle, and carried 7-0 that as recommended by the Superintendent of Schools, the Board approve Education resolutions numbered 1-4 appearing on the October 10, 2017 consent agenda.

## NEW BUSINESS

Motion was made by Mr. Ruggiero, seconded by Mr. DeWitt, and carried 7-0 that the Board accept for a first reading revisions to Policy 5151, Homeless Children, and Policy 5500, Student Records.

Motion was made by Dr. Doyle, seconded by Mr. Ruggiero, and carried 7-0 that the Board accept for a first reading and adoption revisions to Policy 5460, Child Abuse, Maltreatment or Neglect in a Domestic Setting.

## PUBLIC COMMENT

Mrs. Brennan opened the second public comment portion of the meeting. The following community members spoke regarding various aspects of the proposed bond referendum:

Ryan Beidenkapp  
Kristina Speidell  
Nancy Cerullo  
Renee Tidwell

## ADJOURNMENT

At 9:27 p.m., motion was made by Mr. DeWitt, seconded by Mr. Keegan and carried 7-0 that the Board enter executive session to discuss a matter of litigation. The District Clerk left the meeting and Mrs. Brennan acted as Clerk pro tem.

---

School district attorney, Carri-Ann Tondo, was in attendance in executive session .

At 10:40 p.m., motion was made by Mr. DeWitt, seconded by Dr. Doyle and carried 7-0 that the Board reenter general session and adjourn.

---

**A. Personnel**

1. Request for Leave – Special Education

The Board approves the request of Kelly Spencer, teacher of Special Education, for a leave of absence from on or about October 23, 2017 to on or about December 18, 2017, in accordance with Board Policy 9520.2 Family and Medical Leave and Article IX.B.9 and IX.F. of the negotiated agreement with the Port Jefferson Teachers Association.

2. Leave Replacement Appointment – Special Education

The Board approves the appointment of Katie Ann Tesoro, as a teacher of Special Education, (for Kelly Spencer), on a substitute basis from on or about October 23, 2017 to on or about December 7, 2017; and on a leave replacement basis, from on or about December 8, 2017 to on or about December 18, 2017 at Level BA Step 1, in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

3. Request for Leave – Special Education

The Board approves the request of Deanna Lilimpakis, teacher of Special Education, for a leave of absence from on or about December 30, 2017 to on or about June 30, 2017, in accordance with Board Policy 9520.2 Family and Medical Leave and Article IX.B.9 and IX.F. of the negotiated agreement with the Port Jefferson Teachers Association.

4. Leave Replacement Appointment – Special Education

The Board approves the appointment of Tara Grover, as a teacher of Special Education, (for Deanna Lilimpakis), on a leave replacement basis, from on or about December 30, 2017 to on or about June 30, 2018 at Level MA Step 1, in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

5. Appointment – Teaching Assistant

The Board approves the appointment of Jeanette Doege, as a Teaching Assistant, on a probationary basis, effective on or about October 11, 2017, in accordance with the negotiated agreement with the United Paraprofessionals Association of Port Jefferson.

6. Appointment – Teaching Assistant

The Board approves the appointment of Jane Tofano as a Teaching Assistant, on a probationary basis, effective on or about October 11, 2017 in accordance with the negotiated agreement with the United Paraprofessionals' Association of Port Jefferson.

7. Extra Class Assignment

The Board approves the following extra class assignments for the 2017-2018 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers Association: Stacia Schoen - MS/HS Speech, Full Year, Daily (.2FTE)  
Jennifer Walling – MS/HS ENL, Full Year, Alternate Days

8. Interpreters/Translators

The Board approves the following as Interpreter/Translator for the 2017-2018 school year, in accordance with NYSED CR Part 154 and the negotiated agreement with the Port Jefferson Teachers Association: Celiana Gandolfo – Italian

9. Mentors

The Board approves the following Mentor appointments for the 2017-2018 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers Association: Jeanette Garofola  
Jacqueline Gandolfo  
Eva Grasso

10. Lifeguards

The Board approves the following lifeguard appointments for the 2017-2018 school year Community Swim at Edna Louise Spear Elementary School pool, contingent upon First Aid, CPR and Lifeguard certifications:  
Substitute Head Lifeguard – Amy Goldstein at the rate of \$20 per hour  
Head Lifeguard – John Luis Damaskos at the rate of \$20 per hour  
Lifeguard – John Luis Damaskos at the rate of \$12 per hour

11. PSAT/SAT/ACT Proctors

The Board approves the following PSAT/SAT/ACT Proctor appointments for the 2017-2018 school year at the rate of \$37.63 per hour, on an as needed basis:

Sheila Albinson	Celiana Gandolfo
Anne Algieri	Tracy Gray
Michael Augello	Debra Hartmann
Nancy Bachety	Karen Harvey
Constance Bermel	Patricia Koehnlein
Kristin Britt	Demetra Laino
Kandice Brucella	Megan Lavin
Christina Carlson	Karin Mall
Melissa Corey	Christina Morgan
Samantha Davidson	Hope Post
Kayleen Everitt	Megan Ryan
Lynne Edsall	Lynne Scofield
Robert Farenga	Dawn Shackles
Susan Federico	Nicole Sklar
Gina Fedler	Tara Sladek-Maharg
Taylor Forstell	Melissa Zinger
Kathi Galvin	

## 12. Coaches

The Board approves the following coaching positions for the 2017-2018 school year in accordance with the negotiated agreement with the Port Jefferson Teachers Association, contingent upon Temporary Coaching License, and First Aid and CPR certifications:

Appoint Varsity Girls' Basketball Coach - Michael Weaver

Rescind Junior Varsity Girls' Basketball Coach - Colleen Bellois

Appoint Junior Varsity Girls' Basketball Coach - Kimberly Vareles

Appoint Junior Varsity Wrestling Coach - Jesse Meaney

Appoint Volunteer Assistant Varsity Wrestling Coach - Nicholas Miceli & Matteo DeVincenzo

Appoint Volunteer Varsity Boys' Winter Track Assistant Coach - David Okst

Appoint Volunteer Varsity Boys' Spring Track Assistant Coach - David Okst

Appoint Volunteer Girls' Varsity Tennis Coach - Dennis Christofor

## 13. Co-Curricular

The Board approves the following co-curricular appoints for the 2017-2018 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers Association, pending minimum enrollment requirements.

### High School:

Freshman Class Nicole Sklar and Gina Scafidi (co-advisors)

National Honor Society Kathi Galvin (co-advisor with Michel Krivosta)

International Club Jennifer Walling (co-advisor with Heather Pisano)

Senior Class Jennifer Walling (co-advisor with Heather Pisano)

Peer Leadership Kerri Neligon and Kristin Britt (co-advisors)

MIT Club Michael Augello

### Elementary School:

Yearbook Samantha Shepard (co-advisor with Jennifer Guerrazzi)

## 14. Substitutes

The Board approves the following substitute appointments for the 2017-2018 school year:

### Teachers:

Sharon Cesa

Casey Ellin

Graceann Fallon

Stephen Fox

Judith Goldfarb

Tara Grover

Stephanie Gulli

Sonia Kircher

Mandi Labansky

Barbara Marino

Laurie McMillen

Genna Murray

TraceyAnn Nolan

Katie Ann Tesoro

### Teaching Assistants:

Kimberly Bocchimuzzo

Sharon Cesa

Casey Ellin

Judith Goldfarb

Stephanie Gulli

Sonia Kircher

Genna Murray

Barbara Marino

Irene Mazzeo

TracyAnn Nolan

### Clerical:

Carol Ann Trask

### Nurse:

Peter Rauchut

### Custodian:

Elijah Brown

## 15. Memorandums of Agreement

The Board approves certain Memorandums of Agreement, dated October 10, 2017, between the Port Jefferson School District and the following collective bargaining units, pertaining to health insurance opt-out payment:

Port Jefferson Teachers Association  
United Paraprofessionals Association of Port Jefferson  
Port Jefferson Facility and Technology Supervisors Association  
Port Jefferson Custodial Workers Unit  
Port Jefferson Office Staff Association

## 16. Tenure – Special Education

The Board grants tenure to Steven Orlowski, as a teacher of Special Education, effective November 4, 2017.

## **B. Finance**

### 1. Financial Reports

The Board approves the following financial reports:

Claims Audit Report - Month of July

Cash Flow Analysis - Month of July

New Budget Transfers

July Warrants & Treasurer Reports

<u>Fund Name</u>	<u>Warrant #</u>
General Fund	1-3
School Lunch Fund	No Warrants
Federal Fund	No Warrants
Capital Fund	No Warrants
Trust & Agency	No Warrants
Payroll	1-2
Royal Fund	No Warrants
Scholarship Fund	No Warrants

Trial Balance - July 2017

Revenue Budget Status - July 2017-June 2018

Appropriation Status Report - July 2017-June 2018

Budget Transfers - Month of July

Approved Fundraisers

### 2. External Auditor Audit

The Board approves the following resolution: The Port Jefferson Union Free School District accepts the audited 2016-2017 Financial Statements from the external auditor, R.S. Abrams for the fiscal year ended June 30, 2016; and

further, the Deputy Superintendent is authorized to submit the corrective action plan to the New York State Comptroller's Office.

3. Electrical Service Upgrade Contract

The Board recognizes that the District has entered into a contract with All Service Electric, Inc. under Suffolk County & Extension Contract #ESNC-060113 in the amount of \$515,000 for an upgrade to the electrical service at the High School/Middle School campus.

4. DASNY Paving Project Grant Agreement

The Board approves the following resolution for the DASNY Paving Project Grant Agreement in the amount of \$250,000: **BE IT RESOLVED** that the Board of Education hereby approves the Grant Disbursement Agreement between the School District and the Dormitory Authority of the State of New York in connection with District-Wide Improvements to Drainage, Paving, Sidewalks, Stairways and Handicapped Ramps and Railings State and Municipal Facilities Program Grant; **BE IT FURTHER RESOLVED** that the Board of Education hereby authorizes the Board President to execute the necessary documents to effectuate said Agreement.

5. School Lunch Audit

The Board accepts the school lunch audit from New York State Child Nutrition; and further, the Deputy Superintendent is authorized to submit the corrective action plan to the New York State Child Nutrition Program Administration office.

6. Acceptance of Donation

The Board gratefully accepts the donation from the Port Jefferson Royal Educational Foundation to the Port Jefferson School District in the amount of \$2,738.65.

7. Tax Levy

The Board approves the following tax levy resolution: **BE IT RESOLVED**, that the amount to be raised by tax levy for the Port Jefferson Union Free School District be fixed at the sum of \$35,626,700; **BE IT FURTHER RESOLVED**, that the amount to be raised by tax levy for the Port Jefferson Library Association be fixed at the sum of \$3,038,619 for the 2017-2018 school year.

8. SEQRA

The Board approves the SEQRA resolution regarding the proposed District Wide Capital Projects.

9. Capital Projects Bond Referendum

The Board approves the attached resolution calling a special district meeting to authorize the expenditure of moneys for school purposes and the levy of a tax therefor.

**C. Facilities & Operations**

**D. Education**

1. Committees on Special Education

The Board approves the recommendations of the Committees on Special Education for meetings held: September 13, 14 and 18, 2017

2. Professional Development Plan

The Board approves the adoption of the Professional Development Plan for the 2017-2018 school year.

3. STEM Program Instructor

The Board approves the services of Daniel J. Moloney as instructor of the STEM Program at SUNY Stony Brook for the 2017-2018 school year.

4. LIU Scholars Program

The Board approves the agreement between Port Jefferson Union Free School District/Earl L. Vandermeulen High School and Long Island University in connection with the LIU Scholars Program.



October 24, 2017

A meeting of the Port Jefferson School District Board of Education was held on October 24, 2017 at Edna Louise Spear Elementary School. Present at the 7:12 p.m. call to order by President Kathleen Brennan were Vice-President Mark Doyle, Board Members, Ellen Boehm, Adam DeWitt, Vincent Ruggiero and Tracy Zamek, Superintendent of Schools Paul Casciano, Deputy Superintendent Sean Leister, Executive Director of Curriculum and Instruction Jessica Schmettan, and District Clerk Janice Baisley. Board member David Keegan was absent.

Dr. Casciano acknowledged New York State School Board Recognition Week and thanked Board Members for their service.

#### WORK SESSION

A presentation on ESSA and Next Generation Learning Standards was given by Mr. Casciano and Mrs. Schmettan.

#### BOARD BUSINESS

Motion was made by Mrs. Boehm, seconded by Mr. DeWitt that as recommended by the Superintendent of Schools, the Board grants tenure to Sheila Albinson as a Teaching Assistant, effective November 13, 2017. Dr. Doyle inquired regarding tenure tracking. Discussion ensued. Motion carried 6-0.

Dr. Doyle inquired about the status of the virtual tour bond video and flyer. Dr. Casciano updated the Board.

At 8:05 p.m., motion was made by Mrs. Zamek, seconded by Mr. Ruggiero and carried 6-0 to adjourn.

---