

March 21, 2017

The regular monthly business meeting of the Port Jefferson School District Board of Education was held on March 21, 2017 at Edna Louise Spear Elementary School. The meeting was called to order at 6:04 p.m. by President Kathleen Brennan, present were Vice-President Mark Doyle, Board Members, Ellen Boehm, Adam DeWitt, Robert Ramus, Vincent Ruggiero, and Tracy Zamek, Superintendent of Schools Paul Casciano, Assistant Superintendent for Business Sean Leister, and Executive Director of Curriculum and Instruction Jessica Schmettan.

Motion was made by Mr. DeWitt, seconded by Mrs. Boehm and carried 7-0 that the Board enter executive session to discuss matters of personnel and litigation.

Joining the Board in executive session at 6:04 p.m. were school district attorneys, Neil Block, Carri-Ann Tondo, and Maryann Czac. Ms. Tondo and Ms. Czac left at 6:38 p.m. Mr. Block left at 7:05 p.m.

At 7:48 p.m. the Board moved to the large group room for the business meeting.

RECOGNITION

Recognition was given to a middle school student and a middle school teacher.

MINUTES

Motion was made by Mrs. Boehm, seconded by Mr. DeWitt that the Board approve the minutes of the following meetings:

Regular Meeting held February 14, 2017 – Motion carried 7-0

Work Session held February 28, 2017 – Motion carried 4-0-3 (Mrs. Brennan, Dr. Doyle, Mr. Ramus abstained)

PUBLIC COMMENT

Mrs. Brennan opened the Public Comment portion of the meeting.

B. Snow – concerns relating to State exams

S. Valesquez – continuing art history through middle and high schools

REPORTS

The report from the Superintendent of Schools included the drama production, Varsity Girls Basketball championship game, SCOPE Awards Dinner, National Grid Public Hearing, and an update of the implementation of APPR 3012-d. Discussion followed the presentation.

Mr. Leister gave an update on the 2017-18 budget. Discussion followed.

Mrs. Cahill gave an update on the Integrated Co-Teaching initiative. Discussion followed.

The report from the Board President included the SCOPE Awards Dinner and Newsday and News 12 coverage of the girls' basketball team.

Committee Reports:

Mr. DeWitt – Curriculum Committee meeting held February 28

Mr. Ruggiero – Facilities Committee meeting held March 16

Dr. Doyle – Finance Committee meeting held March 6

Mr. Ramus / Mrs. Zamek – Policy Committee meeting held February 27. Mrs. Zamek explained the recommended revisions to Policy 5280, Interscholastic Athletics. Discussed ensued regarding the athletic placement process and adding an emotional maturity component to the policy.

Mrs. Boehm – next meeting of the Audit Committee will be in May

BOARD CONSENT AGENDA

Mrs. Brennan read into the record the following revisions to the agenda:

A.1 – add Angela Rabeno as a substitute teacher

A.10 – change the effective start date to April 10, 2017

A.11 – change the effective start date to April 10, 2017

A.14 – delete

Motion was made by Mr. Ruggiero, seconded by Mrs. Boehm and carried 7-0 that as recommended by the Superintendent of Schools, the Board approve Personnel resolutions numbered 1-13, 15 and 16 appearing on the March 21, 2017 consent agenda. Mrs. Brennan acknowledged the resignation of Mark Zimmerman, resolution A.7.

Motion was made by Dr. Doyle, seconded by Mrs. Zamek and carried 7-0 that as recommended by the Superintendent of Schools, the Board approve Finance resolutions numbered 1-2 appearing on the March 21, 2017 consent agenda.

Motion was made by Mr. Ruggiero, seconded by Mr. Ramus and carried 7-0 that as recommended by the Superintendent of Schools, the Board approve Education resolution numbered 1 appearing on the March 21, 2017 consent agenda.

NEW BUSINESS - Policy

Motion was made by Mr. Ramus, seconded by Dr. Doyle and carried 7-0 the Board approve for a first reading and adoption, revisions to Policy 5280, Interscholastic Athletics.

PUBLIC COMMENT

Mrs. Brennan opened the second public comment portion of the meeting.

A.Lustig – Drive-It-Right Program, Newsday’s Middle School State ranking, concerns with Department of Education, article on 403b plan fees, TRS fund contribution, public library reserve funds, 7th and 8th graders on Varsity athletic teams.

ADJOURNMENT

At 9:42 p.m., motion was made by Dr. Doyle, seconded by Mr. DeWitt and carried 7-0 to adjourn.

CONSENT AGENDA

~~March 14, 2017~~ **March 21, 2017**

A. Personnel

1. Substitutes

The Board approves the following substitute appointment for the 2016-2017 school year:

Teacher	Kaitlin Kolb	Angela Rabeno
Custodian	Stephen Iturrino	

2. Coaching Positions

The Board approves the following coaching positions for the 2016-2017 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association:

Rescind-Junior Varsity Girls' Lacrosse	Rachel Cohen
Appoint-Middle School Girls' Lacrosse	Rachel Cohen & Dierdre Filippi
Appoint-Volunteer Varsity Boys' Lacrosse Assistant	Brian Mark, pending TCL
Appoint-Middle School Boys' Lacrosse	William Scannell, pending TCL
Appoint-Volunteer Varsity Boys' Track & Field Assistant	David Okst, pending FA & TCL
Appoint-Volunteer Varsity Boys' Track & Field Assistant	Brian Snow
Appoint-Volunteer Varsity Girls' Track & Field Assistant	Brian Snow
Appoint-Volunteer Middle School Baseball Assistant	Anthony Filippi, pending TCL, FA, CPR & NYSED fingerprint clearance

3. After-School Supervision

The Board approves the following Middle School/High School after-school supervision stipend appointment, as needed, for the 2016-2017 school year, at the rate of \$20.00 per hour: Amy Stumpf

4. Request for Leave – Music Teacher

The Board approves the request of Jessica Pastor, teacher of Music, for a leave of absence from on or about March 31, 2017 to on or about June 30, 2017, in accordance with Board Policy 9520.2 Family and Medical Leave and Article IX.B.9 and IX.F. of the negotiated agreement with the Port Jefferson Teachers' Association.

5. Request for Leave – Teaching Assistant

The Board approves the request of Katherine Butera, Teaching Assistant, for a leave of absence from on or about March 31, 2017 to on or about June 30, 2017, in accordance with Article XI.10 of the negotiated agreement with the United Paraprofessionals Association of Port Jefferson.

6. Leave Replacement Appointment – Music Teacher

The Board approves the leave replacement appointment of Katherine Butera, as a teacher of Music, from on or about March 31, 2017 to on or about June 30, 2017, at Level MA Step 1, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association.

7. Resignation – Custodial Worker III

The Board accepts the resignation of Mark Zimmermann, as a Custodial Worker III, effective March 1, 2017.

8. Resignation – Teaching Assistant

The Board accepts the resignation of Mary Jane Burner, as a Teaching Assistant, effective February 27, 2017.

9. Appointment – Custodial Worker I

The Board approves the appointment of David Dodge, as Custodial Worker I, on a probationary basis, effective March 15, 2017, at an annual salary of \$34,400, in accordance with the Suffolk County Department of Civil Service and the negotiated agreement with the Port Jefferson Custodial Workers Unit.

10. Appointment – Custodial Worker I

The Board approves the appointment of Kevin Dolan, as Custodial Worker I, on a probationary basis, effective on or about ~~April 3, 2017~~ April 10, 2017, at an annual salary of \$34,400, in accordance with the Suffolk County Department of Civil Service and the negotiated agreement with the Port Jefferson Custodial Workers Unit, pending clearance by the State Education Department.

11. Appointment – Custodial Worker I

The Board approves the appointment of Jesse Janusz, as Custodial Worker I, on a probationary basis, effective on or about ~~April 3, 2017~~ April 10, 2017, at an annual salary of \$34,400, in accordance with the Suffolk County Department of Civil Service and the negotiated agreement with the Port Jefferson Custodial Workers Unit, pending clearance by the State Education Department.

12. Appointment – Custodial Worker III

The Board approves the appointment of Keith Bauman, as Custodial Worker III, on a probationary basis, effective on or about April 3, 2017, at an annual salary of \$50,535, in accordance with the Suffolk County Department of Civil Service and the negotiated agreement with the Port Jefferson Facility and Technology Supervisors' Association.

13. Appointment – Teaching Assistant

The Board approves the appointment of Elizabeth Cavanagh, as a Teaching Assistant, on a probationary basis, effective on or about March 15, 2017, in accordance with the negotiated agreement with the United Paraprofessionals' Association of Port Jefferson.

~~14. Appointment – Teaching Assistant~~

~~The Board approves the appointment of Julianne Elshazly, as a Teaching Assistant, on a probationary basis, effective on or about March 15, 2017, in accordance with the negotiated agreement with the United Paraprofessionals' Association of Port Jefferson.~~

15. Summer Music Camp

The Board approves the services of Mark Abbonizio and Christian Neubert as music teachers for the 2017 Summer Music Camp, at the rate of \$50.00 per hour.

16. Mentor

The Board approves the appointment of Eva Grasso as a Mentor for the period of on or about April 18, 2017 – June 30, 2017, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association.

B. Finance

1. Financial Reports

The Board approves the following financial reports:

- Claims Audit Report - Month of January
- Cash Flow Analysis - Month of January
- Fund Balance Projection
- New Budget Transfers
- January Warrants & Treasurer Reports
 - Fund Name Warrant #
 - General Fund 44-45, 47-49
 - School Lunch Fund 6-7
 - Federal Fund 16-18
 - Capital Fund No Warrants
 - Trust & Agency 3
 - Payroll 15-16
 - Royal Fund No Warrants
 - Scholarship Fund No Warrants
- Trial Balance - July 2016 – January 31, 2017
- Revenue Budget Status - July 2016-June 2017
- Appropriation Status Report - July 2016-June 2017
- Budget Transfers - Month of January
- Approved Fundraisers

2. Replacement/ Upgrade of Electrical Service at High School Middle School

The Board adopts the following resolution:

WHEREAS, it was discovered and evaluated that there is deterioration of the electrical service at the High School and Middle School buildings:

WHEREAS, upon investigation by district architect and district administration, said condition is an emergency due to age and deterioration of the electrical switches, wiring and connections.

NOW, THEREFORE, BE IT RESLOVED, that the Board of Education hereby declares the repair of the electrical service at the High School and Middle School to be an emergency situation; as a result of the existence of the conditions mentioned hereinbefore; and

BE IT FURTHER RESOLVED, that the Board of Education authorizes the repair of the electrical service at the Middle School High School and ancillary work as an ordinary contingent expense of the Board, and authorizes the Superintendent, or his designee, to take steps to correct said situation.

BE IT FURTHER RESOLVED, that the Board of Education authorizes a transfer of \$330,000 to the 2016-2017 approved capital budget for the repair of the electrical service at the Middle School High School and any ancillary work and a transfer of capital of \$330,000 to be transferred as needed from the High School Elevator Project to offset said expenditure.

C. Facilities & Operations

D. Education

1. Committees on Special Education

The Board accepts the recommendations of the Committees on Special Education for the following meetings: February 2, 7, 8, 14, 15 and 17, 2017

INTERSCHOLASTIC ATHLETICS

Interscholastic athletics for boys and girls is an integral and desirable part of the district's secondary school educational program. To be of maximum effectiveness, the athletic program will provide opportunity for all eligible secondary students to participate in a variety of sports in every athletic season. Individual and team sports shall be based upon comprehensive physical education instruction and intramural activities. Lifetime or carry-over sports are to be particularly encouraged and supported. Parity in the number and kind of sports activities for girls and boys is an objective of the district.

Student eligibility for participation on interscholastic teams shall include:

1. authorization by the school physician;
2. written parent or guardian consent; and
3. endorsement by the Building Principal based on established rules and various league and State Education Department regulations.
4. approval by the Building Principal if inappropriate behavior has resulted in in-school or out of school suspensions or violation of law.

Although the district will take reasonable care to protect student athletes, students may still sustain injuries. In order to most effectively ensure student safety, open communication between students, parents and coaches about the child's medical condition is critical. Coaches, and other appropriate staff, will receive guidance and training regarding recognition of injury and removal of the student athlete from play in the event of injury. Parents and/or students are expected to report injuries so that student health can be protected.

In the case of a suspected or actual head injury, a student must be removed from play immediately. In order to resume participation following injury, including head injury, the student needs to receive medical clearance. The Superintendent, in consultation with appropriate district staff, including the school physician, will develop regulations and procedures to guide the process of return to play.

In recognition of the importance of appropriately managing head injuries, the Board authorizes the creation of a Concussion Management Team (CMT). The CMT will be comprised of: the athletic director, a school nurse, the school physician, guidance counselor and athletic trainer. The CMT is charged with overseeing compliance with state training requirements, developing guidelines for use by coaches and physical education teachers and developing information for distribution to parents and students.

Athletic Placement Process (formerly Selection/Classification)

The Board permits students in grades 7 and 8 who wish to play at the junior varsity or varsity level in ~~all sports~~ individual sports to do so provided they are recommended to do so by the varsity coach, and they can complete the entire Athletic Placement Process (APP).

Students in grade 8 who wish to play a team sport at the junior varsity or varsity level may do so, provided they are recommended by the varsity coach and can complete the entire Athletic Placement Process (APP).

Information on APP is available in the Athletic Directors office. The classification of the students must be predicated on the unusual needs of the students rather than the needs of the team.

Cross-ref: 5420, Student Health Services

Ref: Education Law §§ 305(42), 1709 (8-a); 3001-b
8 NYCRR §§135.4, 136.5
Santa Fe Indep. Sch. Dist. V. Doe, 530 U.S. 290 (2000) (constitutionality of student-led prayers at interscholastic athletic activities)
Concussion Management Support Materials, www.nysphsaa.org
Athletic Placement Process for Interschool Athletic Programs.
<http://www.p12.nysed.gov/sss/documents/AthleticPlacementProcess2-11-15Revised.pdf>

Presented for:

1st reading – 11/10/15

2nd reading & adoption – 12/8/15

Revisions presented for:

1st reading & adoption – 3/21/17