

April 5, 2016

A special meeting of the Port Jefferson School District Board of Education was held on April 5, 2016 at the District Office. Present at the 7:03 p.m. call to order by President Kathleen Brennan, were Vice-President Mark Doyle, Board Members Ellen Boehm, Adam DeWitt, Robert Ramus, Vincent Ruggiero, and Tracy Zamek. Mrs. Brennan acted as Clerk pro tem.

Following the Pledge of Allegiance, the Board discussed contacting both Eastern Suffolk BOCES and Ingerman, Smith, LLP regarding facilitating the selection of an interim Superintendent.

At 7:30 p.m., motion was made by Mr. Ruggiero, seconded by Mr. DeWitt, and carried 7-0 that the Board enter executive session to discuss a personnel matter.

At 7:49 p.m., the Board reentered general session. Motion was made by Mr. Ruggiero, seconded by Dr. Doyle, and carried 7-0 to adjourn.

April 12, 2016

The regular monthly business meeting of the Port Jefferson School District Board of Education was held on April 12, 2016 at Edna Louise Spear Elementary School. Present at the 5:34 p.m. call to order by President Kathleen Brennan, were Vice-President Mark Doyle, Board Members Ellen Boehm, Adam DeWitt, Robert Ramus, Vincent Ruggiero and Tracy Zamek, Superintendent of Schools Kenneth Bossert, Assistant Superintendent for Business Sean Leister, and District Clerk Janice Baisley.

Motion was made by Mr. Ruggiero, seconded by Mrs. Boehm, and carried 7-0 that the Board enter executive session to discuss personnel matters. Attending executive session was the Interim Director of Health, Physical Education and Athletics, Edward Cinelli. At 5:56 p.m. Danielle Turner joined the Board. Ms. Turner and Mr. Cinelli left executive session at 6:30 p.m. At 6:40 p.m., school district attorney Neil Block and high school principal Christine Austen joined the Board in executive session. At 6:53 p.m., Ms. Austen and Mr. Block left executive session.

At 7:30 p.m., the Board reentered general session.

RECOGNITION

Elementary School students were recognized for their accomplishments.

MINUTES

Motion was made by Dr. Doyle, seconded by Mrs. Boehm and carried 7-0 that the Board approve the minutes of the following meetings:

- Regular Meeting held March 8, 2016
- Special Meeting held March 12, 2016
- Special Meeting/Work Session held March 22, 2016

PUBLIC COMMENT

Mrs. Brennan opened the public comment portion of the meeting. There were no comments.

REPORTS

Student Representative, Nick Caltagirone, reported on high school activities.

The report from the Superintendent of Schools included:

- Passing of student, Dylan Berger
- A presentation on Professional Development by Mrs. Hull and Dr. Neidig – discussion followed
- 2016-2017 Budget presentation by Mr. Leister – discussion followed

Committee Reports:

Mr. DeWitt – Policy Committee

Mr. Ruggiero – Facilities Committee

Dr. Doyle – Curriculum Committee

Mr. Ramus – Finance Committee

Mrs. Boehm – Audit Committee

BOARD CONSENT AGENDA

The District Clerk read into the record the following changes to personnel resolutions:

- A.4 – delete
- A.5 – remove Marisa Cignarella as a teacher substitute
add Gene Holland as a substitute custodial worker pending fingerprint clearance
- A.6. – time change to 7:00 a.m. – 3:30 p.m.
- Addition of resolutions A.10, A.11 and A.12

Motion was made by Mr. Ramus, seconded by Mrs. Zamek, and carried 7-0 that as recommended by the Superintendent of Schools, the Board approve Personnel resolutions numbered 1-3 and 5-12, as amended, appearing on the April 12, 2016 consent agenda. Mrs. Brennan acknowledged the resignations appearing in resolutions A.8, A.9 and A.10 and extended best wishes.

Motion was made by Mr. Ramus, seconded by Mrs. Zamek, and carried 7-0 that as recommended by the Superintendent of Schools, the Board approve Finance resolutions numbered 1-8 appearing on the April 12, 2016 consent agenda.

Motion was made by Mr. DeWitt, seconded by Mr. Ruggiero, and carried 7-0 that as recommended by the Superintendent of Schools, the Board approve Facilities and Operations resolution numbered 1 appearing on the April 12, 2016 consent agenda.

Motion was made by Dr. Doyle, seconded by Mr. Ramus, and carried 7-0 that as recommended by the Superintendent of Schools, the Board approve Education resolution numbered 1 appearing on the April 12, 2016 consent agenda.

OLD BUSINESS

Policies -

Motion was made by Mr. DeWitt, seconded by Dr. Doyle, and carried 7-0 that the Board approve for a second reading and adoption the following policies appearing on the April 12, 2016 consent agenda:

- Policy 0200, Transgender and Gender Non-Conforming Students
- Revisions to Policy 5020, Equal Educational Opportunities
- Revisions to Policy 5300.15, Code of Conduct-Student Rights and Responsibilities

PUBLIC COMMENT

Mrs. Brennan opened the second public comment portion of the meeting.

A. Lustig – Dr. Bossert’s resignation, student passing/grievance program, honor schools, paying off bond
D. Okst – Dr. Bossert’s resignation, filling the vacancy

ADJOURNMENT

At 8:45 p.m., motion was made by Mr. Ruggiero, seconded by Mr. DeWitt and carried 7-0 that the Board enter executive session to discuss matters of personnel. The District Clerk left the meeting and Mrs. Brennan acted as Clerk pro tem.

Present in executive session from 8:50 p.m. – 10:01 p.m. was school district attorney, Neil Block. Dr. Bossert and Mr. Leister left the meeting at 9:19 p.m.

At 10:17 p.m, the Board reentered general session. Motion was made by Dr. Doyle, seconded by Mrs. Zamek, and carried 7-0 to adjourn.

CONSENT AGENDA

April 12, 2016

A. Personnel

1. Appointment – Teaching Assistant

The Board approves the appointment of Stephanie Oliva, as a Teaching Assistant on a probationary basis, effective January 27, 2016, in accordance with the negotiated agreement with the United Paraprofessionals Association of Port Jefferson.

2. Appointment – Coach

The Board approves the appointment of Keith Buehler as Assistant Varsity Baseball Coach for the 2015-2016 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

3. Appointment – Volunteer Coach

The Board approves the appointment of Kyle Gorton as a volunteer (unpaid) Assistant Varsity Baseball Coach, for the 2015-2016 school year.

~~4. Leave Replacement Appointment – English Teacher~~

~~The Board approves the appointment of Marisa Cignarella, as a teacher of English, on a substitute basis from on or about April 18, 2016 to on or about June 7, 2016; and on a leave replacement basis (for Kayleen Everitt) from on or about June 8, 2016 until on or about June 30, 2016, at Level MA Step 1, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association.~~

5. Appointment – Substitutes

The Board approves the following substitute appointments for the 2015-2016 school year:

School Nurse	Peter Rauchut	
School Psychologist	Laura Ametrano	
Guidance Counselor	Kathi Galvin	
Teacher	Marisa Cignarella	Gabriella Perinuzzi
Clerical	Carol Sternesky	
Custodial Worker	Gene Holland	

6. Appointment – Long Term Substitute Custodial Worker

The Board appoints Thomas Braun III, as a long term substitute Custodial Worker, effective April 13, 2016, Monday – Friday, ~~7:30 a.m. – 3:00 p.m.~~ **7:00 a.m. - 3:30 p.m.**, at the rate of \$125.00 per day.

7. Appointment – Long Term Substitute Custodial Worker

The Board appoints David Dodge as a substitute long term Custodial Worker, effective April 13, 2016, Monday – Friday, 3:00 p.m. – 11:30 p.m., at the rate of \$125.00 per day.

8. Resignation – Teaching Assistant

The Board accepts the resignation of Ann Famiano, as a Teaching Assistant, for the purpose of retirement, effective June 30, 2016.

9. Resignation – Superintendent of Schools

The Board accepts the resignation of Kenneth Bossert, Ed.D., as Superintendent of Schools, effective June 30, 2016.

10. Resignation – Guidance Counselor

The Board accepts the letter of resignation from Kerry Fallon, as Guidance Counselor, effective May 15, 2016.

11. Appointment – Guidance Counselor

The Board appoints Kathi Galvin as a Guidance Counselor, on a probationary basis, effective May 16, 2016, at Level MA Step 1, in accordance with the negotiated agreement with the Port Jefferson Teachers Association; and in accordance with the Education Transformation Act Amended Section 3012 of the Education Law, tenure will be granted and considered upon three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of the probationary appointment.

12. Appointment – Director of Health, Physical Education and Athletics

The Board approves the appointment of Danielle Turner as Director of Health, Physical Education, and Athletics, on a probationary basis, effective July 1, 2016 at the rate of \$130,000 per annum, in accordance with the negotiated agreement with the Port Jefferson Administrators' Association.

B. Finance

1. Financial Reports

The Board approves the following financial reports:

Claims Audit Report - Month of February

Cash Flow Analysis - Month of February

Fund Balance Projection

New Budget Transfers

February Warrants & Treasurer Reports

<u>Fund Name</u>	<u>Warrant #</u>
General Fund	45-47
School Lunch Fund	8
Federal Fund	9
Capital Fund	No Warrants
Trust & Agency	7
Payroll	17-19
Royal Fund	No Warrants
Scholarship Fund	No Warrants

Trial Balance - July 2015 – February 29, 2016

Revenue Budget Status - July 2015-June 2016

Appropriation Status Report - July 2015-June 2016

Budget Transfers - Month of February

2. Services Agreement

The Board approves the Services Agreement, dated March 16, 2016, with Interim Healthcare Staffing for the provision of substitute school nursing services.

3. Health Services Contracts

The Board approves the health services contracts with each of the following districts for children attending Our Lady of Wisdom School for the 2015-2016 school year:

Longwood CSD	Sachem CSD
Middle Country CSD	Shoreham-Wading River UFSD
Miller Place UFSD	Smithtown CSD
Mount Sinai UFSD	William Floyd UFSD
Rocky Point UFSD	

4. Health Services Contracts

The Board approves the contracts for health services for the 2015-2016 school year from:

Commack CSD	Three Village CSD
Hauppauge UFSD	West Islip UFSD
Smithtown CSD	Uniondale UFSD
South Huntington UFSD	

5. Special Education Flow Through Funds

That the Board approve the agreements between the District and the following approved special education providers, in accordance with New York State Flow Through Law; and further, the Board authorizes the Board President to execute said agreements:

Alternatives for Children	AHRC Suffolk
Kidz Therapy	Maryhaven Center of Hope
New York Therapy Placement Services	Suffolk County Department of Health

6. Grant Acceptance

The Board gratefully accepts the State and Municipal Facilities Program (SAM) Grant in the amount of \$250,000 for district-wide improvements to drainage, paving, sidewalks, stairways and handicapped ramps and railing.

7. Vote Officials

The Board adopts the following resolution designating the Chairperson, Acting Clerk, Chief Election Inspector and Inspectors of Election for the May 17, 2016 Annual Vote and Election; and further, that the compensation for said officials be at the rate of \$10.00 per hour.

RESOLVED by the Board of Education of Port Jefferson Union Free School District, in the County of Suffolk, New York:

Section 1. Pursuant to the provisions of the Education Law, Mabel Ackerman, a qualified voter of the Port Jefferson Union Free School District, in the County of Suffolk, New York (the "District"), is hereby appointed to act as the Chairperson of the Annual Vote/Election to be held in the District on May 17, 2016, and the District Clerk is hereby authorized and directed to give written notice of the appointment of such qualified voter so appointed by this Board of Education.

Section 2. Pursuant to the provisions of the Education Law, Mabel Ackerman, a qualified voter of the District, is hereby appointed to act as the Acting Clerk at said Vote/Election, in the absence of the District Clerk.

Section 3. Each of the following qualified voters of the District are hereby appointed to act as Inspectors of Election, at said Vote/Election and shall perform such duties and take such action as prescribed by the Education Law:

Lesley Chesley	Mary Moore	Margaret Smith
Helen Kristich	Elaine Freda	Deborah Frank
Eileen Coen	Nancy Lustig	Monica C. Williams
Peggy Battaglia	Beatrice Klein	Monica B. Williams

Section 4. The District Clerk is hereby authorized and directed to give written notice of appointment to each of the persons hereinabove appointed to the respective offices, and to notify this Board of Education forthwith if any of such persons refuse to accept such appointment or fail to serve, in which case this Board of Education is to take such further action as may be authorized in such circumstances pursuant to the Education Law. In the event that this Board of Education is unable to hold a meeting to appoint a qualified voter of said District to fill a vacancy caused by the refusal of any person herein designated to accept his/her appointment or the failure of such person to serve, the District Clerk is hereby authorized to appoint a qualified voter of this District to fill such vacancy.

Section 5. The Inspectors of Election are hereby directed to announce the results of the ballot to the Chairperson of the Vote/Election. The Chairperson is directed to declare such results and the District Clerk is directed to record such results.

Section 6. This resolution will take place immediately.

8. Budget 2016-2017

The Board approves the proposed budget for the 2016-2017 school year in the amount of \$41,400,492; and further, the Board of Education approves the attached Property Tax Report Card to be published in the local newspaper, appended to the proposed budget, and submitted to the State Education Department.

C. Facilities & Operations

1. Surplus Property

The Board declares the following items as surplus property; and, authorizes the Assistant Superintendent for Business to dispose of same in the best interest of the district:

Operations & Maintenance	(1) Metal Desk - Inventory #005526
	(1) Wooden Desk - Inventory #005532
High School	(1) Speed Queen Stackable Washer/Dryer
Elementary School	(1) McCall 6 door freezer – Inventory #00540

D. Education

1. Committees on Special Education

The Board approves the following recommendations of the Committees on Special Education: March 3, 4, 10, 14, 15, 16, 17, 18, 21, and 23, 2016

April 19, 2016

A special meeting of the Port Jefferson School District Board of Education was held on April 19, 2016 at the District Office. Present at the 5:02 p.m. call to order by President Kathleen Brennan, were Board Members Ellen Boehm, Vincent Ruggiero, and Tracy Zamek, and District Clerk Janice Baisley. Absent were Board Vice-President Mark Doyle, Board Members Adam DeWitt and Robert Ramus.

Motion was made by Mrs. Boehm, seconded by Mrs. Zamek and carried 4-0 that the Board approve the 2016-2017 Administrative Budget of the Eastern Suffolk Board of Cooperative Educational Services.

Six vacancies are to be filled on the BOCES Board; the following eight candidates appeared on the ballot:

Christopher Cariello (Little Flower UFSD)
Mary Louise Cohen (Bay Shore UFSD)
Linda Goldsmith (Oysterponds UFSD)
William Hsiang (Riverhead CSD)
Lisa Israel (Greenport UFSD)
Fred Langstaff (Sayville UFSD)
Theresa McNamee (Connetquot CSD)
John Wyche (Bridgehampton UFSD)

Motion was made by Mrs. Boehm, seconded by Mr. Ruggiero and carried 4-0 that the Board cast its votes for William Hsiang, Lisa Israel, Fred Langstaff, John Wyche, Christopher Cariello and Mary Louise Cohen.

At 5:05 p.m., motion was made by Mr. Ruggiero, seconded by Mrs. Zamek and carried 4-0 to adjourn.
