

February 23, 2016

A work session meeting of the Port Jefferson School District Board of Education was held on February 23, 2016 at Edna Louise Spear Elementary School. Present at the 7:03 p.m. call to order by President Kathleen Brennan, were Vice-President Mark Doyle, Board Members Ellen Boehm, Adam DeWitt, Vincent Ruggiero, and Tracy Zamek, Superintendent of Schools Kenneth Bossert, Assistant Superintendent for Business Sean Leister, and District Clerk Janice Baisley. Board Member Robert Ramus was absent.

## RECOGNITION

High school students were recognized for athletic accomplishments and fundraising efforts.

## WORK SESSION

Mr. Bernier, Mrs. Smith and members of the Technology Committee gave a presentation on initiatives of the Technology Committee. Discussion followed.

Mrs. Cahill gave a presentation on an Integrated Classroom Model with options for its implementation. Discussion followed. Board consensus was to approve the following model, at a budget increase of \$71,750, contingent upon receiving the anticipated increase in State Aid:

- For the 2016-17 school year, create one full-time Integrated Co-Teaching (ICT) class per grade in grades 3 and 4 and two classes in grades 5 and 6.
- Maintain a ½ day Integrated Co-Teaching model in grades Kindergarten through 2.
- Hire two additional Special Education teachers. (1 FTE at the Elementary School and 1 FTE at the Middle School)
- Continue Professional Development specifically in the area of reading interventions and small group math instruction

## EXECUTIVE SESSION

At 8:36 p.m., motion was made by Mr. Ruggiero, seconded by Mr. DeWitt and carried 6-0 that the Board enter executive session to discuss a personnel matter. The District Clerk left the meeting and Mrs. Brennan acted as Clerk pro tem.

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At 9:08 p.m., Mr. Leister left executive session.

## ADJOURNMENT

At 9:38 p.m., the Board reentered general session. Motion was made by Mr. DeWitt, seconded by Dr. Doyle and carried 6-0 to adjourn.

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February 9, 2016

The regular monthly business meeting of the Port Jefferson School District Board of Education was held on February 9, 2016 at Edna Louise Spear Elementary School. Present at the 5:35 p.m. call to order by Vice-President Mark Doyle, were Board Members Ellen Boehm, Adam DeWitt, Robert Ramus, Vincent Ruggiero, and Tracy Zamek, Superintendent of Schools Kenneth Bossert, Assistant Superintendent for Business Sean Leister, and District Clerk Janice Baisley. Board President Kathleen Brennan was absent.

Dr. Doyle explained that the change in time of the meeting was due to the weather forecast and that the Board would only be addressing essential business items.

#### MINUTES

Motion was made by Mr. DeWitt, seconded by Mr. Ruggiero and carried 6-0 that the Board approve the minutes of the following meetings: Regular Meeting held January 12, 2016  
Work Session held January 26, 2016

#### PUBLIC COMMENT

Dr. Doyle opened the public comment portion of the meeting. There were no comments.

#### REPORTS

There were no reports. Scheduled presentations will be rescheduled.

#### CONSENT AGENDA

Motion was made by Mr. Ruggiero, seconded by Mrs. Boehm, and carried 6-0, that as recommended by the Superintendent of Schools, the Board approve Personnel resolutions numbered 1-18 appearing on the February 9, 2016 consent agenda.

Motion was made by Mrs. Zamek, seconded by Mr. Ramus, and carried 6-0, that as recommended by the Superintendent of Schools, the Board approve Finance resolutions numbered 1-4 appearing on the February 9, 2016 consent agenda. Dr. Doyle acknowledged the scholarship donations, resolutions B.3 and 4.

Motion was made by Mr. DeWitt, seconded by Mr. Ramus, and carried 6-0, that as recommended by the Superintendent of Schools, the Board approve Facilities & Operations resolution numbered 1 appearing on the February 9, 2016 consent agenda.

Motion was made by Mr. Ramus, seconded by Mrs. Zamek, and carried 6-0, that as recommended by the Superintendent of Schools, the Board approve Education resolutions numbered 1-2 appearing on the February 9, 2016 consent agenda.

## NEW BUSINESS

Dr. Bossert proposed the following revisions to the Board meeting presentation schedule:

February 23 – Technology Update and Integrated Classroom Model

March 8 – AIS and RtI Update

March 22 – Part 154 Implementation

April/May (TBD) – Professional Development Plan

The Board concurred with the proposed revisions.

## PUBLIC COMMENT

Dr. Doyle opened the second public comment portion of the meeting. There were no comments.

## ADJOURNMENT

At 5:48 p.m., motion was made by Mr. Ruggiero, seconded by Mr. DeWitt and carried 6-0 to adjourn.

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## CONSENT AGENDA

February 9, 2016

### A. Personnel

#### 1. Extension of Leave – Art Teacher

The Board approves the request of Nancy Randazzo, teacher of Art, for an extension of her present leave of absence to on or about April 4, 2016, in accordance with the negotiated agreement with the Port Jefferson Teachers Association

#### 2. Extension of Leave Replacement Appointment – Art Teacher

The Board extends the leave replacement appointment of John LaVelle (for Nancy Randazzo), as a teacher of Art, to on or about April 4, 2016.

#### 3. Extension of Leave – Special Education Teacher

The Board approves the request of Jeanette Garofola, teacher of Special Education, for an extension of her present leave of absence to on or about June 30, 2016, in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

4. Extension of Leave Replacement Appointment – Special Education Teacher

The Board extends the leave replacement appointment of Christina Marino (for Jeanette Garofola), as a teacher of Special Education, to on or about June 30, 2016.

5. Extension of Leave – School Psychologist

The Board approves the request of Kristen Wendel, School Psychologist, for an extension of her present leave of absence to on or about April 11, 2016, in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

6. Extension of Leave Replacement Appointment – School Psychologist

The Board extends the leave replacement appointment of Laura Armentrano (for Kristen Wendel), as a School Psychologist, to on or about April 11, 2016.

7. Substitute/Leave Replacement Appointment – English Teacher

The Board approves the appointment of William Freed as a teacher of English, on a substitute basis from on or about February 28, 2016 to on or about April 12, 2016; and on a leave replacement basis (for Eva Grasso) from on or about April 12, 2016 until on or about May 31, 2016, at Level MA Step 1, in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

8. Request for Leave – English Teacher

The Board approves the request of Kayleen Everitt, teacher of English, for a leave of absence from on or about April 28, 2016 to on or about June 30, 2016, in accordance with Policy 9520.2 Family and Medical Leave, and Articles IX.B.9 and IX.F. of the negotiated agreement with the Port Jefferson Teachers Association.

9. Appointment – Volunteer Coach

The Board approves Gary Gaudio as a volunteer (unpaid) Boys Tennis Assistant Coach, for the 2015-2016 school year.

10. Resignation – Boys Basketball JV Coach

The Board accepts the resignation of Daniel Ruskowski as Boys Basketball JV Coach, effective January 20, 2016.

**11. Appointment – Boys Basketball JV Coach**

The Board approves the appointment of Philip Giannusa as Boys Basketball JV Coach, effective January 20, 2016, for the 2015-2016 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

**12. Rescission/Appointment – Boys 7/8 Spring Track Coach**

The Board rescinds the appointment of Keith Buehler as Boys 7/8 Spring Track Coach for the 2015-2016 school year; and, appoints James Mimnaugh as Boys 7/8 Spring Track Coach for the 2015-2016 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers Association

**13. Resignation – Teaching Assistant**

The Board accepts the resignation of Selena Casino as a Teaching Assistant, effective January 26, 2016.

**14. Appointment – Substitutes**

The Board approves the following substitute appointments for the 2015-2016 school year:

Teacher	John Conner
	Ryan DeLuca
	William Freed
	Erin Lawney
	Susan Lutcha
Teaching Assistant	Amy Stumpf
Teacher Aide	Kristen Calendrille

**15. Appointment – Community Swim Head Lifeguard**

The Board approves the appointment of Joyce A. Brown as Head Lifeguard for the Community Swim Program at Edna Louise Spear Elementary School for the 2015-2016 school year, at the rate of \$20.00 per hour.

**16. Appointment – ESOL Teacher**

The Board approves the appointment of Jennifer Walling, as a .6 FTE teacher of ESOL, effective January 29, 2016, at Level MA 60 Step 7, in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

## 17. Summer Music Camp

The Board accepts the services of Mark Abbonizio and Christian Neubert as music teachers for the 2016 Summer Music Camp, at the rate of \$50.00 per hour.

## 18. Extra Class Assignment

The Board approves the following extra class assignments for the 2015-2016 school year in accordance with the negotiated agreement with the Port Jefferson Teachers Association:

Robert Farenga – Foreign Language, Grade 6, .1 FTE Semester 2 (daily)  
Jesse Rosen - .1 FTE HS/Government, effective February 22, 2016 (daily)

## B. Finance

### 1. Financial Reports

The Board approves the following financial reports:

Claims Audit Report - Month of December  
Cash Flow Analysis - Month of December  
Fund Balance Projection Sheet  
New Budget Transfers  
December Warrants & Treasurer Reports

<u>Fund Name</u>	<u>Warrant #</u>
General Fund	35-37
School Lunch Fund	6
Federal Fund	5-6
Capital Fund	4
Trust & Agency	5
Payroll	13-14
Royal Fund	3-4
Scholarship Fund	No Warrants

Trial Balance - July 2015 – December 31, 2015

Revenue Budget Status - July 2015-June 2016

Appropriation Status Report - July 2015-June 2016

Budget Transfers - Month of December

### 2. Budget Increase

The Board approves the following resolution: BE IT RESOLVED, as a result of insurance proceeds from NYSIR for the August 2015 wind damage claims, the Board of Education hereby increases the 2015-2016 budget in the amount of \$18,911.33 to fund repairs.

3. Scholarship

The Board gratefully accepts the donation from the Incorporated Village of Belle Terre in the amount of \$50.00 to the Andrew Golub Scholarship Fund.

4. Scholarship

The Board gratefully accepts the scholarship donation to the Ruggiero Family Scholarship fund from the Ruggiero family in the amount of \$250.00 to be awarded to a graduating Earl L. Vandermeulen High School student pursuing a Bachelor's Degree in Engineering.

C. Facilities & Operations

1. School Calendar

The Board adopts the attached proposed calendar for the 2016-2017 school year.

D. Education

1. Committees on Special Education

The Board approves the following recommendations of the Committees on Special Education: Meetings held January 6, 7, 12, 21, 27 and 28, 2016

2. Driver's Education Instructor

The Board approves the appointment of Kenneth George as an instructor for the 2015-2016 Driver's Education program.