

**BOARD OF EDUCATION
AGENDA
October 13, 2015
Elementary School LGR**

6:00 p.m. Call to Order/Executive Session (ES Library)
7:30 p.m. General Session Business Meeting

- I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
- II. ROLL CALL OF BOARD MEMBERS
- III. RECOGNITION
- IV. MINUTES
The Board approves the minutes of the following meetings:
 - Special Meeting held August 25, 2015
 - Regular Meeting held September 8, 2015
- V. PUBLIC COMMENT *(limited to 15 minutes - priority given to Agenda related items)*
- VI. REPORTS
 - A. Student Representative
 - B. Superintendent of Schools
 - Post Secondary Planning – *Christine Austen*
 - C. Board President
 - D. Committees
 - E. Other
- VII. BOARD CONSENT AGENDA
As recommended by the Superintendent of Schools, the Board approves the following resolutions appearing on the October 13, 2015 consent agenda:
 - A. Personnel - resolutions numbered 1-23
 - B. Finance - resolutions numbered 1-5
 - C. Facilities and Operations
 - D. Education - resolution numbered 1-2
- VIII. OLD BUSINESS
 - A. High School Courses for College Credit
- IX. NEW BUSINESS
- X. PUBLIC COMMENT
- XI. ADJOURNMENT

CONSENT AGENDA

October 13, 2015

A. Personnel

1. Request for Leave Extension – Mathematics Teacher

The Board grants the request of Jamie Veraldi, teacher of Mathematics for an extension of her present leave of absence from on or about November 15, 2015 to on or about January 25, 2016, in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

2. Request for Leave Extension – Teaching Assistant

The Board grants the request of Sheila Albinson, Teaching Assistant, for an extension of her present leave of absence from on or about November 15, 2015 to on or about January 25, 2016, in accordance with the negotiated agreement with the United Paraprofessionals Association of Port Jefferson.

3. Extension of Leave Replacement Appointment – Mathematics Teacher

The Board extends the leave replacement appointment of Sheila Albinson as a teacher of Mathematics (for Jamie Veraldi), to on or about January 25, 2016, in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

4. Leave Replacement Appointment – Teaching Assistant

The Board approves the appointment of Stephanie Lombardo (for Sheila Albinson) as Teaching Assistant, on a leave replacement basis, from on or about October 14, 2015 until on or about January 25, 2016, in accordance with the United Paraprofessionals' Association of Port Jefferson.

5. PSAT/SAT Proctors

The Board of Education approves the appointment of the following PSAT /SAT Proctors for the 2015-2016 school year at the rate of \$37.63 per hour, on an as needed basis:

Sheila Albinson
Anne Algieri
Nancy Bachety
Connie Bermel
Kristin Britt
Kandice Brucella
Brian Chalmers
Dennis Christofor
Maureen Colon

Madeline Combs
Samantha Davidson
Lynne Edsall
Kayleen Everitt
Antoinette Famiano
Robert Farenga
Susan Federico
Gina Fedler
Taylor Forstell

Kathi Galvin
Celiana Gandolfo
Tracy Gray
Debra Hagemeyer
Debbie Hartmann
Karen Harvey
Patricia L. Koehnlein
Demetra Laino

Megan Lavin
Christina Morgan
Kristine Porretta
Hope Post
Megan Ryan
Lynne Scofield
Tara Sladek-Maharg
Melissa Zinger

6. Community Fitness Instructors

The Board approves the following Community Fitness Instructors for the 2015-2016 school year at the rate of \$20.00 per hour:

Maureen Colon Bonnie Kelsch Joan Lyons
Nicole Poulianos Allyson Wolff

7. Co-Curricular Positions

The Board approves the following co-curricular positions for the 2015-2016 school year, pending minimum participant requirements:

High School

Freshman Class – appoints Susan Federico and Stacia Schoen as co-advisors
Varsity Club – rescinds Jesse Rosen as advisor; appoints Jesse Rosen and Deirdre Filippi as co-advisors

Middle School

Drama Club – rescinds Mary LaSita as advisor; appoints Mary LaSita and Lisa Scrom as co-advisors

Elementary School

Select Choir – rescinds Christian Neubert as co-advisor; appoints Lisa Scrom as co-advisor (with Jessica Pastor)

8. Lifeguards

The Board approves the following Lifeguards for the 2015-2016 school year, for Community Swim at Edna Louise Spear Elementary School pool:

Head Lifeguard at the rate of \$15.00/hour -

Michele Aponte

Lifeguard at the rate of \$12.00/hour -

Michelle Bourguignon, pending lifeguard & first aid certifications

Karin Thomassen

Jeanne Goldstein, pending lifeguard, first aid & CPR certifications

Victoria Raso, pending lifeguard & first aid certifications

Zakiya Booker

9. Substitutes

The Board approves the following substitute appointments for the 2015-2016 school year:

<u>Teacher</u>	<u>Teaching Assistant</u>
Sara Bender	Stephanie Oliva
Kate Fitzgerald	Susan Robinson
Bridgette Funaro	
Camille Doherty	
Kevin Johnson	
Maria Llorens	<u>Teacher Aide</u>
Christina Marino	Carol Sternesky
Margaret Moore	
Kristine Porretta	
Michelle Rottkamp	
Samantha Shepard	
Elise Stasi	
Valerie Vignona	

10. MS Cheerleading Coach

The Board rescinds the appointment of Pauline Spiller as Fall MS Cheerleading Coach effective September 18, 2015; and, appoints Pauline Spiller, as Early Winter MS Cheerleading Coach for the 2015-2016 school year.

11. Extension of Leave – School Psychologist

The Board grants the request of Kristen Wendel, School Psychologist, for an extension of her present leave of absence from on or about October 15, 2015 to on or about December 15, 2015, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association

12. Leave Extension Appointment – School Psychologist

The Board approves the appointment of Laura Ametrano as a School Psychologist, on a leave replacement basis, effective on or about October 15, 2015 to on or about December 15, 2015, at Level MA Step 1, in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

13. Request for Leave – Guard

The Board approves the request of Jeff Rubin, as a Guard, for a leave of absence from on or about October 19, 2015 to on or about December 31, 2015.

14. Change in FTE – Elementary Teacher

The Board approves a change in FTE for Andrea Erland from .7 FTE to .9 FTE as a teacher of Elementary Teacher, on a leave replacement basis (for Kimberly Berg), effective on or about October 3, 2015 to on or about January 4, 2016, Level MA Step 1, in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

15. Resignation – Custodial Worker I

The Board accepts the resignation of Stephen Iturrino as Custodial Worker I, effective September 22, 2015.

16. Appointment – Custodial Worker I

The Board approves the appointment of Dannie Holland, as a Custodial Worker I, on a probationary basis effective October 14, 2015, at an annual salary of \$30,400, subject to fingerprint clearance, in accordance with the Suffolk County Civil Service Department and the negotiated agreement with the Port Jefferson Custodial Workers Unit.

17. Appointment – Custodial Worker I

The Board approves the appointment of Kenneth Nash, as a Custodial Worker I, on a probationary basis effective October 14, 2015, at an annual salary of \$30,400, in accordance with the Suffolk County Civil Service Department and the negotiated agreement with the Port Jefferson Custodial Workers Unit.

18. Appointment – Custodial Worker III

The Board approves the appointment of Jason Carella, as Custodial Worker III, on a probationary basis effective October 14, 2015, at an annual salary of \$45,375, in accordance with the Suffolk County Department of Civil Service and the negotiated agreement with the Port Jefferson Facility and Technology Supervisors' Association.

19. Appointment - .5 FTE Clerk Typist

The Board approves the appointment of Roxanne Brown as a .5 FTE Clerk Typist, effective October 14, 2015, at the rate of \$16,068 per annum, in accordance with the Suffolk County Department of Civil Service and the negotiated agreement with the Port Jefferson Office Staff Association.

20. Appointment - Senior Clerk Typist

The Board approves the appointment of Christine Kauffmann as a Senior Clerk Typist, on a probationary basis effective October 19, 2015, at an annual salary of \$35,873, in accordance with the Suffolk County Civil Service Department and the negotiated agreement with the Port Jefferson Office Staff Association, pending fingerprint clearance from New York State Education Department.

21. Appointment – Mentor Coordinator / Mentor

The Board approves the following Mentor appointments for the 2015-2016 school year in accordance with the negotiated agreement with the Port Jefferson Teachers Association:

Mentor Coordinator	Sandra Eybs
Mentor	Eva Grasso (until January 22, 2016)

22. Lead Evaluators

The Board approves the following resolution:

WHEREAS, §30-2.9 of the Rules of the Board of Regents requires certification of lead evaluators for purposes of conducting evaluations of teachers and principals in accordance with the requirements under §3012-c of the Education Law, respecting Annual Professional Performance Reviews;

WHEREAS, the individual named below have successfully completed a training course that meets the requirements prescribed in §30-2.9(b) of the Rules of the Board of Regents;

NOW, THEREFORE, BE IT RESOLVED, that the Port Jefferson Union Free School District certifies the following individuals as lead evaluators;

Kenneth Bossert	(principal and teacher)
Maureen Hull	(principal and teacher)
Christine Austen	(teacher)
Kevin Bernier	(teacher)
Jodi Cahill	(teacher)
Michael Caravello	(teacher)
Debra Ferry	(teacher)
Thomas Meehan	(teacher)
Robert Neidig	(teacher)
Claudia Smith	(teacher)

23. Appointment – Energy Specialist

The Board approves the appointment of Andrew Cosci as part-time Energy Specialist, for the 2015-2016 school year, in accordance with the District and Cenergistic Energy Conservation Company, at the rate of \$5,000.00 per annum, effective October 14, 2015.

B. Finance

1. Financial Reports

The Board approves the following financial reports:

Claims Audit Report - Month of July

Cash Flow Analysis - Month of July

New Budget Transfers

July Warrants & Treasurer Reports

<u>Fund Name</u>	<u>Warrant #</u>
General Fund	1-5
School Lunch Fund	No Warrants
Federal Fund	No Warrants
Capital Fund	No Warrants
Trust & Agency	1-2
Payroll	1-2
Royal Fund	No Warrants
Scholarship Fund	No Warrants

Trial Balance - July 2015

Revenue Budget Status - July 2015-June 2016

Appropriation Status Report - July 2015-June 2016

Budget Transfers - Month of July

ExtraClassroom Accounts - Year End Reports

Claims Audit Report - Month of August

Cash Flow Analysis - Month of August

New Budget Transfers - None

August Warrants & Treasurer Reports

<u>Fund Name</u>	<u>Warrant #</u>
General Fund	6-7, 10-12
School Lunch Fund	1
Federal Fund	1
Capital Fund	No Warrants
Trust & Agency	3
Payroll	3-4
Royal Fund	2
Scholarship Fund	No Warrants

Trial Balance - July 2015 - August 31, 2015
Revenue Budget Status - July 2015-June 2016
Appropriation Status Report - July 2015-June 2016
Budget Transfers - Month of August

2. Approval of Services – Financial Aid Night Presenter

The Board approves the services of Joanne Graziano as a presenter at Financial Aid Night, scheduled for November 19, 2015, at a cost of \$500.00.

3. Acceptance of Audit Report

The Board approves the following resolution:

Be it resolved, that the Port Jefferson Union Free School District accepts the audited 2014-2015 Financial Statements from the external auditor, R.S. Abrams, for the fiscal year ending June 30, 2015.

4. Tax Levy

The Board approves the following resolution:

Be it resolved, that the amount to be raised by tax levy for the Port Jefferson Union Free School district be fixed at the sum of \$34,644,427; and, be it further resolved, that the amount to be raised by tax levy for the Port Jefferson Library Association be fixed at the sum of \$3,000,810 for the 2015-2016 school year, as agreed to on August 11, 2015 between the Port Jefferson Free Library Association and the Port Jefferson Union Free School District.

5. SEQRA

The Board approves the following resolution:

WHEREAS, the Board of Education of the Port Jefferson UFSD is the lead agency under the State Environmental Quality Review Process for the purpose of required determinations respecting the proposed Capital Improvement Projects as follows;

- Partial demolition of existing link corridor and construction of a new 3 stop elevator including a new lobby and machine room

WHEREAS, in 1995 amendments were made to the SEQRA Regulation (Part 617) to classify projects, which will be excluded from the requirements for the preparation of an Environmental Impact Statement (Type II Actions). The project mentioned above is now classified as Type II Actions as determined by 6NYCRR§617.5 and

WHEREAS, this project falls under the following categories:

- A. Maintenance or repair involving no substantial changes in an existing structure or facility;

- B. Replacement, Rehabilitation or Reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in Section 617.4 of the Part;

THEREFORE, as the lead agency for the SEQRA determination, the above referenced project falls under Categories “A” and “B” above. The procedure for Type II Actions, with regard to the SEQRA Process for Capital Projects noted above is “No Additional Required Action under 6NYCRR§617.5(a)”.

C. Facilities & Operations

D. Education

1. Committees on Special Education

The Board approves the following recommendations of the Committees on Special Education: Meetings held September 9, 17, 24, 25 and October 1, 2015

2. APPR Hardship Waiver

The Board approves the following resolution:

WHEREAS, the Port Jefferson Union Free School District has met the criteria set forth in the application for an APPR Hardship Waiver promulgated by the State Education Department;

WHEREAS, for the reasons set forth in the APPR Hardship Waiver application, the District is unable to meet the statutory deadline requiring implementation of an APPR Plan compliant with Education Law §3012-d;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby approves and ratifies the District’s October 6, 2015 submission of the APPR Hardship Waiver application to the State Education Department;

BE IT FURTHER RESOLVED, that the Board hereby ratifies the execution of the application by the Superintendent of Schools and the Board President.