

May 26, 2015

A special meeting of the Port Jefferson School District Board of Education was held on May 26, 2015 at Edna Louise Spear Elementary School. Present at the 6:00 p.m. call to order by President Kathleen Brennan, were Vice-President James Laffey, Board Members Ellen Boehm, Adam DeWitt, Mark Doyle, Robert Ramus and Vincent Ruggiero, Superintendent Kenneth Bossert, Assistant Superintendent for Business Sean Leister, and District Clerk Janice Baisley.

Motion was made by Mr. DeWitt, seconded by Mrs. Boehm and carried 7-0 that the Board enter executive session to discuss a personnel matter. A candidate for the position of Director of Special Education was in attendance.

At 7:07 p.m., the Board reentered general session.

BOARD BUSINESS

Resignation – Library Media Specialist - Motion was made by Mr. Laffey, seconded by Mr. Ruggiero and carried 7-0 that the Board accept the resignation of Christine Austen as Library Media Specialist, effective June 30, 2015, pending appointment as High School Principal.

Appointment – High School Principal - Motion was made by Mrs. Boehm, seconded by Dr. Doyle and carried 7-0 that the Board appoint Christine Austen, as High School Principal, on a probationary basis effective July 1, 2015, at the rate of \$140,000.00 per annum, in accordance with the terms and conditions of the negotiated agreement with the Port Jefferson Administrators Association.

OTHER BUSINESS

Policy 0320, 0320-E Evaluation of the Superintendent - Motion was made by Mr. Ramus, seconded by Dr. Doyle and carried 7-0 that the Board accept for a second reading and adopt Policy 0320, 0320-E Evaluation of the Superintendent.

Date for Reorganization and July Business Meeting – Discussion ensued regarding Board availability for the Reorganization and July Business Meeting. It was concluded that July 13, 2015 is the date all Board Members and the Board Member-Elect. The date will be designated at the June Board meeting.

The District Clerk left the meeting and Mrs. Brennan acted as Clerk pro tem.

ADJOURNMENT

At 7:20 p.m., motion was made by Mr. Laffey, seconded by Mr. Ramus and carried 7-0 that the Board enter general session to discuss matters related to personnel and negotiations. School district attorneys Neil Block and Edward McCarthy were present.

At 8:55 p.m., the Board reentered general session. Motion was made by Mr. DeWitt, seconded by Mr. Laffey and carried 7-0 to adjourn.

May 19, 2015

A special meeting of the Port Jefferson School District Board of Education was held on May 19, 2015 at Earl L. Vandermeulen High School. Present at the 9:12 p.m. call to order by President Kathleen Brennan, were Vice-President James Laffey, Board Members Ellen Boehm, Adam DeWitt, Mark Doyle, Vincent Ruggiero and Robert Ramus, Superintendent of Schools Kenneth Bossert and Assistant Superintendent for Business Sean Leister. The District Clerk was tending to the budget vote and trustee election tabulation. Mrs. Brennan acted as Clerk pro tem.

Motion was made by Mr. DeWitt, seconded by Mr. Laffey, and carried 7-0 that the Board enter executive session to discuss personnel matters. The Board reentered general session at 9:45 p.m. to await the results of the vote tabulation.

BOARD BUSINESS

At 10:10 p.m., the Board convened in the cafeteria. The District Clerk was present.

Motion was made by Mr. DeWitt, seconded by Mr. Laffey, and carried 6-0 that the Board accept the tabulation of votes as certified by the inspectors of election and the District Clerk at the Budget Vote and Election of Board Members held on May 19, 2015; the results of such tabulations being are as follows:

Proposition #1	Yes: 491 No: 130
Proposition #2	Yes: 467 No: 122
Vincent Ruggiero	468 ✓
Tracy Zamek (write in)	246 ✓
Mark Doyle (write in)	178 ✓
Dennis Kahn (write in)	58

ADJOURNMENT

At 10:15 p.m., motion was made by Mr. Laffey, seconded by Mrs. Boehm, and carried 7-0 to adjourn.

The annual budget hearing and regular monthly business meeting of the Board of Education of Port Jefferson Union Free School District was held on May 12, 2015 at Earl L. Vandermeulen High School. Present at the 5:00 p.m. call to order by President Kathleen Brennan, were Vice-President James Laffey, Board Members Ellen Boehm, Adam DeWitt, Mark Doyle, Robert Ramus and Vincent Ruggiero, Superintendent of Schools, Kenneth Bossert, Assistant Superintendent for Business Sean Leister, and District Clerk Janice Baisley.

Motion was made by Mr. Ruggiero, seconded by Mrs. Boehm and carried 7-0 that the Board enter executive session to discuss personnel matters.

At 7:09 p.m., the Board entered general session to commence the Annual Budget Hearing.

The District Clerk reviewed the following:

QUALIFICATIONS OF A VOTER

- 1) a citizen of the United States
- 2) eighteen years of age or older
- 3) a resident within the school district for a period of 30 days next preceding the meeting at which the individual is to vote

PROCEDURES FOR VOTING

- Voting will be by machine on Tuesday, May 19, 2015 from 6:00 a.m. to 9:00 p.m., in the cafeteria at Earl L. Vandermeulen High School.
- Applications for absentee ballots are available from the District Clerk.
- No electioneering will be permitted within 100 feet of the polling place.

PROPOSITION

Proposition 1 - Shall the annual budget of the Port Jefferson School District for the school year 2015-2016 in the sum of \$42,397,368; as proposed by the Board of Education with the requisite portion thereof to be raised by taxation on the taxable property of the District, as required by law, be adopted?

Proposition 2 - Shall the Board of Education of the Port Jefferson UFSD be authorized to establish, pursuant to Education Law section 3651, a Capital Reserve Fund effective May 21, 2015 to be known as the "2015 Renovations and Upgrades Capital Reserve" for the purpose of funding capital improvements to the Port Jefferson School District, including but not limited to, roof replacement, classroom renovations, site work, door and hardware replacement, ADA upgrades, ceiling replacement, floor replacement, HVAC upgrades, electrical upgrades, fire alarm system replacement, refurbishment/replacement of rooftop exhaust fans, emergency generator replacement and electric upgrades/additions. The ultimate amount of the 2015 Renovations and Upgrades Capital Reserve Fund shall be Ten Million Dollars (\$10,000,000), including interest thereon; the probable term shall be seven (7) years; the funds are to be transferred from unreserved undesignated fund balance remaining in the general fund including a sum not to exceed \$1,500,000 from the 2014-2015 budget and thereafter in an annual amount of not more than \$ 1,500,000 for each remaining year of the probable term.

BOARD OF EDUCATION

Three vacancies are to be filled on the Board of Education, each for a three year term.
July 1, 2015 - June 30, 2018

The following will appear on the May 19 ballot:
Vincent Ruggiero Vacancy Vacancy

The process for write-in candidates was explained.

PRESENTATION

Mr. Leister presented the 2015-2016 proposed budget and the Capital Reserve Fund proposition.

PUBLIC COMMENT

P. Koehlein – realignment of salaries, dean positions, capital projects committee, power plant
W. Munsch – budget advisory committee, school budget notice information

ADJOURNMENT

At 7:42 p.m., motion was made by Mr. Ruggiero, seconded by Dr. Doyle and carried 7-0 to adjourn the Budget Hearing.

BUSINESS MEETING

At 7:43 p.m., Mrs. Brennan called the business meeting to order.

RECOGNITION

The elementary school National Geography Bee, National History Bee, and Science Fair participants, and the high school Robotics Team were recognized.

MINUTES

Motion was made by Mrs. Boehm, seconded by Mr. Ruggiero and carried 7-0 that the Board approve the minutes of the following meetings:

Regular Meeting held April 14, 2015
Special Meeting held April 22, 2015

PUBLIC COMMENT

Mrs. Brennan opened public comment. There were no comments.

REPORTS

Student representative, Michael Laffey, reported on high school activities and student achievements, and on behalf of the student organization expressed concern with the temperature in the classrooms.

The report from the Superintendent of Schools included the following:

- Upcoming meeting with Seniors

- Technology Update presentation by Christine Austen and Brian Sandak which included proposed items to complete the iPad Initiative and begin implementation of Chromebooks at a cost to the district of approximately \$17,000. Discussion ensued. The consensus of the Board was to authorize the district to pursue the \$17,000 expenditure to complete the iPad initiative and begin the Chromebooks implementation while collecting data of a relevant nature that will show how use of the technology is meaningful.

The report from the Board President included:

- End of the year concerts and art shows
- Public library meeting re: plans for expanding their offerings in the community
- letter from Eastern Suffolk BOCES thanking the district for participating in their vote

Committee Reports were given as follows:

Mrs. Boehm – Audit

Mr. Laffey – Facilities and Finance

Mr. Ramus – Policy

Mr. DeWitt - Curriculum

Mrs. Brennan reminded committee chairs that a written end-of-the-year committee report is to be submitted at the June meeting.

CONSENT AGENDA

Motion was made by Mr. Laffey, seconded by Dr. Doyle and carried 7-0 that as recommended by the Superintendent of Schools, the Board approve Personnel resolutions numbered 1-15 appearing on the May 12, 2015 consent agenda. Mrs. Brennan acknowledged the individuals retiring and those receiving tenure.

Motion was made by Mr. Laffey, seconded by Mr. Ramus and carried 7-0 that as recommended by the Superintendent of Schools, the Board approve Finance resolutions numbered 1-9 appearing on the May 12, 2015 consent agenda.

Motion was made by Mr. Laffey, seconded by Mr. Ruggiero and carried 7-0 that as recommended by the Superintendent of Schools, the Board approve Facilities & Operations resolutions numbered 1-3 appearing on the May 12, 2015 consent agenda.

Motion was made by Mr. Ruggiero, seconded by Mr. Ramus and carried 7-0 that as recommended by the Superintendent of Schools, the Board approve Education resolutions numbered 1-5 appearing on the May 12, 2015 consent agenda.

OLD BUSINESS

NEW BUSINESS

Motion was made by Mr. Ramus, seconded by Dr. Doyle and carried 7-0 that the Board approve for a first reading and adoption revisions to Policy 2260 Citizens Advisory Committees.

Motion was made by Mr. Ramus, seconded by Dr. Doyle and carried 7-0 that the Board delete current policy 4326 and replace with the recommended Policy 4326 Programs for English Language Learners, presented for a first reading and adoption.

Motion was made by Mr. Ramus, seconded by Mr. Laffey and carried 7-0 that the Board approve for a first reading and adoption revisions to Policy 5150 School Admissions.

Motion was made by Mr. Ramus, seconded by Mr. Ruggiero and carried 7-0 that the Board accept for a first reading revisions to Policy 0320,0320-E Evaluation of the Superintendent.

PUBLIC COMMENT

A.Lustig – guidance newsletter, Google classroom, technology committee, iPads, Chromebooks security, after school bus parking

ADJOURNMENT

At 9:23 p.m., motion was made by Mr. Ruggiero, seconded by Mr. Laffey and carried 7-0 that the Board enter executive session to discuss matters related to personnel. The District Clerk left the meeting and Mrs. Brennan acted as Clerk pro tem.

At 10:10 p.m. the Board reentered general session. Motion was made by Mr. DeWitt, seconded by Mr. Ruggiero and carried 7-0 to adjourn.

CONSENT AGENDA

A. Personnel

1. Appointment – Summer 2015 Custodial/Grounds

The Board approves the following substitute custodial/grounds appointments for the summer 2015 at the rate of \$10.00 per hour, not to exceed 90 days of employment:

Erik Esposito
Kelsey Lyons
Bryan Morris (pending fingerprint clearance by the NYSED)
Patrick Rubenbauer (pending fingerprint clearance by the NYSED)

2. Appointment – Substitutes

The Board approves the following substitute teacher appointments for the 2014-2015 school year:

Teacher	Melissa Harechmak (effective April 15, 2015)
Custodian	Sultan Choudhry (pending fingerprint clearance by the NYSED)
Teacher	Taylor Gang
Teacher	Kevin Johnson

3. Appointment – Custodial Substitute

The Board approves the appointment of Peter Colen as a substitute Custodial Worker II, at the rate of \$12.00 per hour, for the 2015-2016 school year.

4. Resignation – 7/8 Softball Coach

The Board accepts the resignation of Amanda DiPietro as 7/8 Softball Coach, effective April 13, 2015.

5. Appointments – Coaches

The Board appoints the following coaching appointments for the 2014-2015 school year:

7/8 Softball Coach	James Mimnaugh (April 13-16, 2015)
7/8 Softball Coach	Megan Mackenzie (April 17-June 5, 2015)

6. Resignation – Custodial Worker I

The Board accepts the resignation of Louis Ciccolella as a Custodial Worker I effective April 15, 2015.

7. Appointment – Custodial Worker I

The Board approves the appointment of Paul Scalcione, Jr., as a probationary Custodial Worker I, effective March 10, 2015, in accordance with Suffolk County Department of Civil Service and the negotiated agreement with the Port Jefferson Custodial Workers Unit, at a base salary of \$29,400 (prorated).

8. Appointment – Part-Time Guard

The board approves the appointment of Ryan Walker, as a part time Guard, effective May 13, 2015, at the rate of \$21.00 per hour, contingent upon fingerprint clearance by the New York State Education Department.

9. Approval of Services

The Board approves the services of Mark Abbonizio and Christian Neubert as music teachers for the 2015 Summer Music Camp, at the rate of \$50.00 per hour.

10. Amendment to Leave Request

The Board amends the request of Jamie Veraldi, teacher of Mathematics, for a leave of absence from on or about May 22, 2015 until on or about November 16, 2015 (beginning of second quarter), in accordance with Board Policy 9520.2 Family and Medical Leave and Article IX.B.9 and IX.F of the negotiated agreement with the Port Jefferson Teachers' Association.

11. Request for Leave

The Board approves the request of Deanna Lilimpakis, teacher of Special Education, for a leave of absence from on or about June 5, 2015 to on or about June 30, 2016, in accordance with Board Policy 9520.2 Family and Medical Leave and Article IX.B.9 and IX.F of the negotiated agreement with the Port Jefferson Teachers' Association.

12. Retirement – Office Applications Specialist

The Board accepts the resignation of Carole Udovich, as an Office Applications Specialist, for the purpose of retirement, effective June 30, 2015.

13. Retirement – Teaching Assistant

The Board accepts the resignation of Louise Cash, as a Teaching Assistant, for the purpose of retirement, effective June 30, 2015.

14. Tenure

The Board grants tenure to the following individuals:

Maureen Hull - Executive Director of Curriculum and Instruction, effective July 1, 2015

Antonio Santana – Middle School Principal, effective June 29, 2015

Taylor Forstell – teacher of Special Education, effective August 29, 2015

Celiana Gandolfo – teacher of Foreign Language, effective September 3, 2015

Stacia Schoen – teacher of Speech, effective September 12, 2015

Kelly Spencer – teacher of Special Education, effective August 29, 2015

15. Appointment – ESOL Teacher

The Board appoints Mary Lyons as a teacher of ESOL, on a probationary basis, effective September 2, 2015, at Level MA Step 1, in accordance with the negotiated agreement with the Port Jefferson teachers Association.

B. Finance

1. Financial Reports

The Board approves the following financial reports:

Claims Audit Report - Month of March

Cash Flow Analysis - Month of March

Fund Balance Projection

New Budget Transfers

March Warrants & Treasurer Reports

<u>Fund Name</u>	<u>Warrant #</u>
General Fund	46-49, 51 & 52
School Lunch Fund	9
Federal Fund	13
Capital Fund	10
Trust & Agency5-6	
Payroll	20-21
Royal Fund	No Warrant
Scholarship Fund	No Warrants

Trial Balance - July 2014 – March 31, 2015

Revenue Budget Status - July 2014-June 2015

Appropriation Status Report - July 2014-June 2015

Budget Transfers - Month of March

Extraclassroom Activity Reports

2. Health Services Contracts

The Board approves the health services contracts with each of the following districts for children attending Our Lady of Wisdom School for the 2014-2015 school year:

Comsewogue	Longwood	Middle Country
Miller Place	Mount Sinai	Patchogue-Medford
Rocky Point	Riverhead	Shoreham-Wading River
Sachem	South Country	Smithtown
Three Village	William Floyd	

3. Health Services Contracts

The Board approves the contracts for health services for the 2014-2015 school year from:

Commack	Hauppauge	Nassau BOCES
Patchogue Medford	Smithtown	South Huntington
Three Village	West Islip	

4. Transportation Contracts

The Board approves the extension of transportation contracts with Suffolk Transportation Service, Inc. for the 2015-2016 school year with a price increase based on the consumer price index issued by the New York State Education Department.

5. External Auditor

The Board approves the appointment of R.S. Abrams as the district's External Auditor for the 2014-2015 school year, with the option to renew on a yearly basis for a maximum of four additional years.

6. Fund Surplus Resolution Agreement and Release

The Board approves the Fund Surplus Resolution Agreement and Release between Port Jefferson UFSD and the Board of Cooperative Educational Services Rensselaer (Questar III).

7. Government Efficiency Plan

The Board approves the following resolution:

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education designates the Southampton Union Free School District as lead entity for purposes of submission of the Government Efficiency Plan on behalf of the Port Jefferson Union Free School District;

BE IT FURTHER RESOLVED, that the Board of Education authorizes the Superintendent and the Assistant Superintendent for Business to certify the attached submission of the Government Efficiency Plan on behalf of the Port Jefferson Union free School District and provide to the Southampton Union Free School District as the lead entity.

8. SEQRA

The Board approves the following resolution:

WHEREAS, the Board of Education of the Port Jefferson Union Free School District desires to embark upon energy related capital improvements at the District's facilities, including the supply and installation of: (1) Lighting Fixture Retrofits; (2) Lighting Fixture Controls; (3) Exterior Lighting Improvements; (4) Building Envelope Improvements-Weatherization; (5) Energy Management Systems; (6) Heating Distribution System-Pipe and Valve Insulation; (7) Domestic Hot Water System- Energy Efficient DHW Replacement; (8) Water Conservation Improvements; (9) Vending Machine Controllers; (10) Renewable Energy – Photovoltaic Electric Generation; (11) Cogeneration; and, (12) a Dishwasher Upgrade (hereinafter referred to as the "Energy Performance Project"); and

WHEREAS, the Energy Performance Project is subject to classification under the State Environmental Quality Review Act (SEQRA); and

WHEREAS, maintenance or repair involving no substantial changes in an existing structure or facility and the replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building or fire codes are classified as Type II Actions under the current Department of Environmental Conservation SEQRA Regulations (Sections 6 N.Y.C.R.R. 617.5(c)(1)(2)); and

WHEREAS, the SEQRA Regulations declare Type II Actions to be actions that have no significant impact on the environment and require no further review under SEQRA; and

WHEREAS, the Board of Education, as the only involved agency, has examined all information related to the Energy Performance Project and has determined that, based upon recommendation from the School District's Architect/Engineer, John A. Grillo, Architects, P.C. ("JAG"), in connection with its review and examination of the Energy Performance Project, that such Energy Performance Project is classified as a Type II Action pursuant to Sections 617.5(c)(1)(2) of the SEQR Regulations;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby declares itself lead agency in connection with the requirements of the State Environmental Quality Review Act; and

BE IT FURTHER RESOLVED, that the Board of Education hereby declares that the Energy Performance Project is a Type II Action, which requires no further review under the State Environmental Quality Review Act; and

BE IT FURTHER RESOLVED, that the Board of Education hereby shall forward an official copy of this Resolution to the New York State Education Department together with a copy of the correspondence from the New York State Office of Parks, Recreation and Historic Preservation in connection with its request for approval of the listed Energy Performance Project from the New York State Education Department.

9. Energy Performance Contract

WHEREAS, the Board of Education of the Port Jefferson Union Free School District publicly requested proposals for the "District Wide Implementation of Energy Conservation Measures on a Performance Contracting Basis at the Port Jefferson Union Free School District" (the "Project") on January 28, 2014;

WHEREAS, the School District received proposals from energy performance contracting firms in response to its request for proposals, which were opened by the School District on March 4, 2014;

WHEREAS, the School District Administration and the School District's Architect/Engineer, John A. Grillo, Architects, P.C. ("JAG"), reviewed and evaluated the proposals submitted by the energy performance contracting firms in connection with the Project;

WHEREAS, based upon said review and evaluation of the proposals, Johnson Controls, Inc. ("JCI") was requested to perform a Detailed Energy Audit of the School District's facilities;

WHEREAS, the Board of Education authorized JCI to perform a Detailed Energy Audit at no cost to the District at its public Board meeting held on June 10, 2014;

WHEREAS, JCI subsequently performed a Detailed Energy Audit for the proposed energy performance project at the School District;

WHEREAS, JCI submitted said Detailed Energy Audit to the School District in or about April of 2015;

WHEREAS, based upon the School District Administration's review of the Energy Performance Project, the Detailed Energy Audit submitted by JCI and the recommendation of John A. Grillo, Architects, P.C. in connection with its review and examination of the Energy Performance Project and the Detailed Energy Audit, the School District Administration recommends that the Board of Education enter into an energy performance contract with JCI in accordance with the terms and conditions of the energy performance contract attached hereto; and

WHEREAS, the Board of Education has determined that it is in the best interest of the School District to enter into an energy performance contract with JCI.

NOW THEREFORE, BE IT RESOLVED, that the Board of Education of the Port Jefferson Union Free School District authorizes the Board of Education to enter into an energy performance contract with JCI, for the purpose of improving the efficiency of the School District's energy systems in accordance with the terms and conditions set forth in the attached energy performance contract; and,

BE IT FURTHER RESOLVED, that the Board of Education authorizes the Board President to execute the necessary documents on behalf of the Board of Education to effectuate said energy performance contract between the Board of Education and JCI.

C. Facilities & Operations

1. Use of Herbicide

The Board authorizes the emergency use of the herbicide Roundup for the purpose of weed removal at the high school track site, between May 15, 2015 and August 30, 2015 when the track is not in use.

2. Use of Herbicide

The Board authorizes the emergency use of the herbicide Roundup for the purpose of weed removal at the high school tennis courts, between May 15, 2015 and August 30, 2015 when the tennis courts are not in use.

3. Surplus Property

The Board declares the GE 12 cu. ft. refrigerator with top mount freezer (inventory control tag 006034) as surplus property; and, authorizes the Assistant Superintendent for Business to dispose of same in the best interest of the district.

D. Education

1. Committees on Special Education

The Board approves the following recommendations of the Committees on Special Education:
March 11, 12, 16, 18, 20, 23, 25, 27, 31, 2015

2. Service Agreement

The Board approves the Service Agreement for Education of Out-of-District Student, dated July 1, 2014, between the Port Jefferson School District and Three Village School District; and further, authorizes the Board President to execute said Agreement.

3. Service Agreement

The Board approves the Service Agreements for Education of Out-of-District Students, dated July 1, 2014, between the Port Jefferson School District and Mount Sinai School District; and further, authorizes the Board President to execute said Agreements.

4. Special Education Services

The Board approves the Special Education Services Contracts with each of the following districts for children attending Our Lady of Wisdom School for the 2014-2015 school year:

Comsewogue UFSD Longwood CSD Middle Country CSD
Miller Place UFSD Smithtown CSD

5. Independent Educational Evaluation

The Board approves the services of Edward M. Petrosky, Psy.D., ABPP, for the purpose of conducting an Independent Educational Evaluation on a district student with a disability.

April 28, 2015

A work session meeting of the Port Jefferson School District Board of Education was held on April 28, 2015 at the District Office. Present at the 6:07 p.m. call to order by President Kathleen Brennan, were Board Members Ellen Boehm, Adam DeWitt, Mark Doyle, Vincent Ruggiero and Robert Ramus, Superintendent of Schools Kenneth Bossert, Assistant Superintendent for Business Sean Leister, and District Clerk Janice Baisley. Board Vice-President James Laffey was absent.

Motion was made by Mr. Ruggiero, seconded by Mrs. Boehm, and carried 6-0 that the Board enter executive session to discuss personnel matters. The District Clerk left the meeting and Dr. Bossert acted as Clerk pro tem.

In attendance at 6:25 p.m. was Middle School Principal Antonio Santana who departed at 6:50 p.m. and Executive Director for Curriculum and Instruction Maureen Hull who departed at 7:50 p.m.

Dr. Bossert and Mr. Leister left the meeting at 9:57 p.m. and Mrs. Brennan acted as Clerk pro tem.

At 10:22 p.m., the Board reentered general session. Motion was made by Dr. Doyle, seconded by Mr. Ruggiero, and carried 6-0 to adjourn.
