

**BOARD OF EDUCATION
AGENDA
April 14, 2015
Elementary School**

5:30 p.m. Executive Session (Library)
7:30 p.m. Public Session (Large Group Room)

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

II. ROLL CALL OF BOARD MEMBERS

III. RECOGNITION - Athletics and Music Students

IV. MINUTES

The Board approves the minutes of the following meetings:

 Special Meeting held February 24, 2015

 Regular Meeting held March 10, 2015

 Special Meeting held March 24, 2015

V. OPEN FORUM

VI. REPORTS

A. Student Representative

B. Superintendent of Schools
 - 2015-2016 Proposed Budget – Sean Leister

C. Board President

D. Committees

E. Other

VII. BOARD CONSENT AGENDA

As recommended by the Superintendent of Schools, the Board approves the following resolutions appearing on the April 14, 2015 consent agenda:

A. Personnel - resolutions numbered 1-13

B. Finance - resolutions numbered 1- 4

C. Facilities and Operations – resolutions numbered 1-2

D. Education - resolution numbered 1

VIII. OLD BUSINESS

IX. NEW BUSINESS

A. Designation of Special Meeting

 Eastern Suffolk BOCES has requested that component districts meet on April 22, 2015 for the purpose of voting on the Eastern Suffolk BOCES Budget and Board Trustees.

X. OPEN FORUM

XI. ADJOURNMENT

A. Personnel

1. Request for Leave – Elementary Teacher

The Board approves the request of Gina Santini, Teacher of Elementary Education, for a leave of absence from on or about May 4, 2015 until on or about June 30, 2015, in accordance with Board Policy 9520.2 Family and Medical Leave and Article IX.B.9 and IX.F. of the negotiated agreement with the Port Jefferson Teachers' Association.

2. Request for Leave – Teaching Assistant

The Board approves the request of Elizabeth Cavanagh, Teaching Assistant, for a leave of absence from on or about May 4, 2015 until on or about June 30, 2015, in accordance with Article XI.10 of the negotiated agreement with the United Paraprofessionals Association of Port Jefferson.

3. Request for Leave – School Psychologist

The Board approves the request of Kristen Wendel, School Psychologist, for a leave of absence from on or about May 27, 2015 until on or about October 15, 2015, in accordance with Board Policy 9520.2 Family and Medical Leave and Article IX.B.9 and IX.F. of the negotiated agreement with the Port Jefferson Teachers' Association.

4. Request for Leave – Music Teacher

The Board approves the request of Katie Bernius, Teacher of Music, for a leave of absence from on or about September 2, 2015 to on or about January 25, 2016, in accordance with Board Policy 9520.2 Family and Medical Leave and Article IX.B.9 and IX.F. of the negotiated agreement with the Port Jefferson Teachers' Association.

5. Leave Replacement Appointment – Elementary Teacher

The Board approves the appointment of Elizabeth Cavanagh as a teacher of Elementary Education (for Gina Santini), on a leave replacement basis, at Level BA Step 1, effective on or about May 4, 2015 to on or about June 30, 2015, in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

6. Leave Replacement Appointment – Teaching Assistant

The Board approves the appointment of Jennifer Guerrazzi as a Teaching Assistant (for Elizabeth Cavanagh), on a leave replacement basis, effective on or about May 4, 2015 until on or about June 30, 2015, in accordance with the negotiated agreement with the United Paraprofessionals Association of Port Jefferson

7. Leave Replacement Appointment – Elementary Teacher

The Board approves the appointment of Samantha Davidson as a teacher of Elementary Education (for Allison Giannusa), on a substitute basis from on or about April 1, 2015 to on or about May 20, 2015; and, on a leave replacement basis, at Level MA Step 1, effective on or about May 21, 2015 to on or about June 30, 2015, in accordance with the negotiated agreement with the Port Jefferson Teachers Association

8. Leave Replacement Appointment – School Psychologist

The Board approves the appointment of Heather Leggio as a School Psychologist, on a substitute basis from April 15, 2015 until on or about May 27, 2015, and on a leave replacement basis, at Level MA Step 1, effective on or about May 27, 2015 to on or about October 15, 2015, in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

9. Resignation – Energy Specialist

The Board accepts the resignation of Brian Sandak as part-time Energy Specialist, for the 2014-2015 school year, effective March 10, 2015.

10. Rescission of Appointment – Coach

The Board rescinds the following coaching appointment for the 2014-2015 school year:
7/8 Middle School Girls Gymnastics Coach: Alycia Sullivan (Petitto)

11. Substitute Appointments

The Board approves the following substitute appointments for the 2014-2015 school year:

Teacher	Elizabeth Cavanagh
Teacher Aide	Melissa Harechmak
Teaching Assistant	Melissa Harechmak
Teaching Assistant	Patricia Dowden
Custodian	Michael Crisci

12. Memorandum of Agreement – PJAA

The Board approves a certain Memorandum of Agreement, dated April 14, 2015, between the District and the Port Jefferson Administrators Association in regard to the 2015-2016 work year.

13. Resignation – Custodial Worker I

The Board accepts the resignation of Michael Crisci as a Custodial Worker I effective March 6, 2015.

B. Finance

1. Financial Reports

The Board approves the following financial reports:

Claims Audit Report - Month of February

Cash Flow Analysis - Month of February

Fund Balance Projection

New Budget Transfers

February Warrants & Treasurer Reports

<u>Fund Name</u>	<u>Warrant #</u>
General Fund	40, 42-43, 45
School Lunch Fund	No Warrants
Federal Fund	12
Capital Fund	9
Trust & Agency	No Warrants
Payroll	18-19
Royal Fund	6
Scholarship Fund	No Warrants

Trial Balance - July 2014 – February 28, 2015

Revenue Budget Status - July 2014-June 2015

Appropriation Status Report - July 2014-June 2015

Budget Transfers - Month of February

2. Vote Officials

The Board adopts the following resolution designating the Chairperson, Acting Clerk, Chief Election Inspector and Inspectors of Election for the May 19, 2015 Annual Vote and Election; and further, that the compensation for said officials be at the rate of \$10.00 per hour.

RESOLVED by the Board of Education of Port Jefferson Union Free School District, in the County of Suffolk, New York:

Section 1. Pursuant to the provisions of the Education Law, Mabel Ackerman, a qualified voter of the Port Jefferson Union Free School District, in the County of Suffolk, New York (the "District"), is hereby appointed to act as the Chairperson of the Annual Vote/Election to be held in the District on May 19, 2015, and the District Clerk is hereby authorized and directed to give written notice of the appointment of such qualified voter so appointed by this Board of Education.

Section 2. Pursuant to the provisions of the Education Law, Mabel Ackerman, a qualified voter of the District, is hereby appointed to act as the Acting Clerk at said Vote/Election, in the absence of the District Clerk.

Section 3. Each of the following qualified voters of the District are hereby appointed to act as Inspectors of Election, including one such qualified voter appointed as Chief Election Inspector, at said Vote/Election and shall perform such duties and take such action as prescribed by the Education Law:

Lesley Chesley	Samantha Free	Mary Moore
Helen Kristich	Monica B. Williams	Monica C. Williams
Elaine Freda	Stephanie Free	Eileen Coen
Peggy Battaglia	Thomas Kristich	Beatrice Klein

Section 4. The District Clerk is hereby authorized and directed to give written notice of appointment to each of the persons hereinabove appointed to the respective offices, and to notify this Board of Education forthwith if any of such persons refuse to accept such appointment or fail to serve, in which case this Board of Education is to take such further action as may be authorized in such circumstances pursuant to the Education Law. In the event that this Board of Education is unable to hold a meeting to appoint a qualified voter of said District to fill a vacancy caused by the refusal of any person herein designated to accept his/her appointment or the failure of such person to serve, the District Clerk is hereby authorized to appoint a qualified voter of this District to fill such vacancy.

Section 5. The Inspectors of Election are hereby directed to announce the results of the ballot to the Chairperson of the Vote/Election. The Chairperson is directed to declare such results and the District Clerk is directed to record such results.

Section 6. This resolution will take place immediately.

3. Adoption of 2015-2016 Budget

The Board approves the proposed budget for the 2015-2016 school year in the amount of \$42,212,568; and further, the Board of Education approves the attached Property Tax Report Card to be published in the local newspaper, appended to the proposed budget, and submitted to the State Education Department.

4. Targeted Aid

The Board approves the following resolution: BE IT RESOLVED, that as a result of the Targeted Aid from Senator Kenneth LaValle for the HS/MS Bathroom Renovations, the Board of Education hereby increases the 2014-2015 budget in the amount of \$250,000.

C. Facilities & Operations

1. Surplus Property - Netbooks

The Board declares the attached list of NetBooks as surplus property; and, authorizes the Assistant Superintendent for Business to dispose of same in the best interest of the district.

2. Surplus Property – Paint Liner

The Board declares the Titan Performance Paint Liner (Model Titan 3200 SL) as surplus property; and, authorizes the Assistant Superintendent for Business to dispose of same in the best interest of the district

D. Education

1. CSE Recommendations

The Board accepts the recommendations of the Committees on Special Education for the following meetings: February 24, 25, 26, 27, March 3, 4, and 6, 2015

2015-16 Property Tax Report Card

580206 - Port Jefferson UFSD

Contact Person:
Dr. Kenneth Bossert
Telephone Number:

	Budgeted 2014-15 (A)	Proposed Budget 2015-16 (B)	Percent Change (C)
Total Budgeted Amount, not including Separate Propositions	40,326,848	42,397,368	5.13%
A. Proposed Tax Levy to Support the Total Budgeted Amount	34,092,063	34,644,427	
B. Tax Levy to Support Library Debt, if Applicable	0	0	
C. Tax Levy for Non-Excludable Propositions, if Applicable	0	0	
D. Total Tax Cap Reserve Amount Used to Reduce Current Year Levy, if Applicable	0	0	
E. Total Proposed School Year Tax Levy (A+B+C-D)	34,092,063	34,644,427	1.62%
F. Permissible Exclusions to the School Tax Levy Limit	1,269,684	1,268,844	
G. School Tax Levy Limit, <u>Excluding</u> Levy for Permissible Exclusions	32,822,379	33,375,583	
H. Total Proposed Tax Levy for School Purposes, <u>Excluding</u> Permissible Exclusions and Levy for Library Debt, Plus Prior Year Tax Cap Reserve (E-B-F+D)	32,822,379	33,375,583	
I. Difference: (G-H) (negative value requires 60.0% voter approval)	0	0	
Public School Enrollment	1,242	1,119	-9.90%
Consumer Price Index			1.62%

	Actual 2014-15 (D)	Estimated 2015-16 (E)
Adjusted Restricted Fund Balance	8,883,843	9,000,000
Assigned Appropriated Fund Balance	1,235,306	350,000
Adjusted Unrestricted Fund Balance	1,612,543	1,695,895
Adjusted Unrestricted Fund Balance as a Percent of the Total Budget	4.00%	4.00%

AssetCategoryID	Make	ModelNumber	SerialNumber	BarcodeNumber
CPU_Netbook	Lenovo	s10-3	QB01144560QB00062512	016860
CPU_Netbook	Lenovo	s10-3	QB01144578QB00062512	016866
CPU_Netbook	Lenovo	S10-3	QB01144329QB00062512	016867
CPU_Netbook	Lenovo	s10-3	QB01144668QB00062512	016873
CPU_Netbook	Lenovo	s10-3	QB01144401QB00062512	016881
CPU_Netbook	Lenovo	s10-3	QB01144434QB00062512	016858
CPU_Netbook	Lenovo	s10-3	QB01144412QB00062512	016859
CPU_Netbook	Lenovo	s10-3	QB01144643QB00062512	016861
CPU_Netbook	Lenovo	s10-3	QB01144658QB00062512	016862
CPU_Netbook	Lenovo	s10-3	QB01144620QB00062512	016863
CPU_Netbook	Lenovo	s10-3	QB01144393QB00062512	016864
CPU_Netbook	Lenovo	s10-3	QB01144633QB00062512	016865
CPU_Netbook	Lenovo	s10-3	QB01144684QB00062512	016868
CPU_Netbook	Lenovo	s10-3	QB01144261QB00062512	016869
CPU_Netbook	Lenovo	s10-3	QB01144530QB00062512	016870
CPU_Netbook	Lenovo	s10-3	QB01144648QB00062512	016871
CPU_Netbook	Lenovo	s10-3	QB01144709QB00062512	016872
CPU_Netbook	Lenovo	s10-3	QB01144367QB00062512	016874
CPU_Netbook	Lenovo	s10-3	QB01144653QB00062512	016875
CPU_Netbook	Lenovo	s10-3	QB01144550QB00062512	016876
CPU_Netbook	Lenovo	s10-3	QB01144424QB00062512	016877
CPU_Netbook	Lenovo	s10-3	QB01144602QB00062512	016878
CPU_Netbook	Lenovo	s10-3	QB01144632QB00062512	016879
CPU_Netbook	Lenovo	s10-3	QB01144582QB00062512	016880
CPU_Netbook	Lenovo	s10-3	QB01144618QB00062512	016882
CPU_Netbook	Lenovo	s10-3	QB01144575QB00062512	016883
CPU_Netbook	Lenovo	s10-3	QB01144242QB00062512	016884
CPU_Netbook	Lenovo	s10-3	QB01144689QB00062512	016885
CPU_Netbook	Lenovo	s10-3	QB01144687QB00062512	016886
CPU_Netbook	Lenovo	s10-3	QB01144601QB00062512	016887
CPU_Netbook	Lenovo	s10-3	QB01144273QB00062512	016888
CPU_Netbook	Lenovo	s10-3	QB01144547QB00062512	016889
CPU_Netbook	Lenovo	s10-3	QB01144410QB00062512	016890
CPU_Netbook	Lenovo	s10-3	QB01144651QB00062512	016891
CPU_Netbook	Lenovo	s10-3	QB01144617QB00062512	016892
CPU_Netbook	Lenovo	s10-3	QB01144604QB00062512	016893
CPU_Netbook	Lenovo	S10e	R8-RKA04 08/08	008802
CPU_Netbook	Lenovo	S10e	R8-RKA07 09/08	009147
CPU_Netbook	Lenovo	S10e	R8-RHZ84 09/08	009148
CPU_Netbook	Lenovo	S10e	R8-RKA02 09/08	009149
CPU_Netbook	Lenovo	S10e	R8-RHZ87 09/08	009150
CPU_Netbook	Lenovo	S10e	R8-RHZ88 09/08	009151
CPU_Netbook	Lenovo	S10e	R8-RKA01 09/08	009152
CPU_Netbook	Lenovo	S10e	R8-RHZ94 09/08	009153
CPU_Netbook	Lenovo	S10e	R8-RHZ81 09/08	009154
CPU_Netbook	Lenovo	S10e	R8-RHZ83 09/08	009155

CPU_Netbook	Lenovo	S10e	R8-RHZ86 09/08	009156
CPU_Netbook	Lenovo	S10e	R8-RHZ92 09/08	009157
CPU_Netbook	Lenovo	S10e	R8-RHZ98 09/08	009158
CPU_Netbook	Lenovo	S10e	R8-RHZ97 09/08	009159
CPU_Netbook	Lenovo	S10e	R8-RKA05 09/08	009160
CPU_Netbook	Lenovo	S10e	R8-RHZ91 09/08	009161
CPU_Netbook	Lenovo	S10e	R8-RKA11 09/08	009162
CPU_Netbook	Lenovo	S10e	R8-RHZ90 09/08	009163
CPU_Netbook	Lenovo	S10e	R8-RHZ79 09/08	009164
CPU_Netbook	Lenovo	S10e	R8-RHZ93 09/08	009165
CPU_Netbook	Lenovo	S10e	R8-RKA09 09/08	009166
CPU_Netbook	Lenovo	S10e	R8-RKA00 09/08	009167
CPU_Netbook	Lenovo	S10e	R8-RHZ95 09/08	009168
CPU_Netbook	Lenovo	S10e	R8-RHZ82 09/08	009169
CPU_Netbook	Lenovo	S10e	R8-RKA10 09/08	009170
CPU_Netbook	Lenovo	S10e	R8-RHZ99 09/08	009171
CPU_Netbook	Lenovo	S10e	R8-RHZ80 09/08	009172
CPU_Netbook	Lenovo	S10e	R8-RHZ96 09/08	009173
CPU_Netbook	Lenovo	S10e	R8-RHZ89 09/08	009174
CPU_Netbook	Lenovo	S10e	R8-RHZ77 09/08	009175
CPU_Netbook	Lenovo	S10e	R8-RKA08 09/08	009176
CPU_Netbook	Lenovo	S10e	R8-RHZ85 09/08	009177
CPU_Netbook	Lenovo	S10e	R8-RKA06 09/08	009178
CPU_Netbook	Lenovo	X100e	LR-PFD83 10/02	009179
CPU_Netbook	Lenovo	X100e	LR-PFE38 10/02	009180
CPU_Netbook	Lenovo	X100e	LR-PFE21 10/02	009181
CPU_Netbook	Lenovo	X100e	LR-PFD48 10/02	009182
CPU_Netbook	Lenovo	X100e	LR-PFE46 10/02	009183