

**BOARD OF EDUCATION  
AGENDA  
November 18, 2014  
Elementary School LGR**

6:00 p.m. Call to Order/Executive Session (ES Library)  
7:30 p.m. General Session Business Meeting

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

II. ROLL CALL OF BOARD MEMBERS

III. RECOGNITION

IV. MINUTES

**The Board approves the minutes of the following meetings:**

Regular Meeting held October 14, 2014

Special Meeting held October 27, 2014

V. PUBLIC COMMENT *(limited to 15 minutes - priority given to Agenda related items)*

VI. REPORTS

- A. Student Representative
- B. Superintendent of Schools
  - AP Scores
- C. Board President
- D. Committees
- E. Other

VII. BOARD CONSENT AGENDA

**As recommended by the Superintendent of Schools, the Board approves the following resolutions appearing on the November 18, 2014 consent agenda:**

- A. Personnel - resolutions numbered 1-17
- B. Finance - resolutions numbered 1-4
- C. Facilities and Operations – resolution numbered 1
- D. Education - resolutions numbered 1-4

VIII. OLD BUSINESS

- A. Board Policy 2121 Board Member Qualifications – Accept update for a second reading and adoption.
- B. Goals - The Board adopts the attached goals for the 2014-2015 school year.

IX. NEW BUSINESS

X. PUBLIC COMMENT

XI. ADJOURNMENT

**CONSENT AGENDA**

**November 18, 2014**

**A. Personnel**

1. Memorandum of Agreement

The Board approves the following resolution:

BE IT RESOLVED, that the President of the Board of Education is authorized to execute a certain Memorandum of Agreement dated October 14, 2014, with the United Paraprofessionals Association of Port Jefferson.

2. Request for Leave – Reading Teacher

The Board approves the request of Bonnie Quartarone, Reading teacher, for a leave of absence from on or about April 7, 2015, until the remainder of the 2014-2015 school year, in accordance with board Policy 9520.2 Family and Medical Leave, and Article IX.B.9 and IX.F. of the negotiated agreement with the Port Jefferson Teachers Association.

3. Extra Class Assignment

The Board approves the following extra class assignment for the 2014-2015 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers Association: Doreen Marullo, General Education, .14 FTE, full year

4. Appointment – Substitutes

The Board approves the following substitute appointments for the 2014-2015 school year:

Teacher	Amanda Brideson
	Brooke Friedman
	Jeffrey Lomonaco
	Christine Makarius
	Christina Marino
	Joanna Merin
Nurse	Patricia V. Kruss, pending fingerprint clearance
	Kathleen Ferrara, pending fingerprint clearance

5. Appointment – Coaches

The Board approves the following coaching appointments for the 2014-2015 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers Association:

7/8 Boys Wrestling	Gregory Gorniok, pending First Aid & CPR
7/8 Softball	Amanda DiPietro
7/8 Cheerleading	Pauline Spiller, pending First Aid & Temporary Coaching License

6. Appointment - .5 FTE Teaching Assistant

The Board approves the appointment of June Crovello as a .5 FTE Teaching Assistant, for the 2014-2015 school year, in accordance with the negotiated agreement with the Port Jefferson Paraprofessionals Association.

7. Leave Replacement Appointment – Special Education

The Board approves the leave replacement appointment of Christina Marino as a teacher of Special Education (for Jeanette Garofola), on a substitute basis from on or about December 21, 2015 to on or about February 23, 2015; and, on a leave replacement basis, at Level MA Step 1, effective on or about February 24, 2015 to on or about June 30, 2015, in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

8. Appointment –Facility Use Monitor

The Board approves the appointment of Robert Wood as a Facility Use Monitor, for the 2014-2015 school year, on an as needed basis, at the rate of \$20.00 per hour.

9. Appointment – Community Swim Lifeguards

The Board approves the appointment of the following as Lifeguards for the 2014-2015 Community Swim Program at Edna Louise Spear Elementary School, at the rate of \$12.00 per hour:

Victoria Raso

Karen Thomassen, pending First Aid & CPR certification

10. Appointment – Co-Curricular

The Board approves the establishment of an Elementary School Select Choir with a stipend for the advisor position of \$2,142.20; and further, pending Board approval of said Choir, the Board appoints Jessica Pastor and Lisa Scrom as co-advisors of the Elementary School Select Choir for the 2014-2015 school year.

11. Appointment – Co-Curricular Intramurals

The Board approves the following co-curricular appointments for the 2014-2015 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers Association:

MS Girls Volleyball Intramural Advisors -

Dinarae Camarda, Amanda DiPietro, James Mimnaugh

MS Boys Basketball Intramural Advisors -

Jesse Rosen, Charles Ruoff

12. Rescission – Co-Curricular Appointment

The Board rescinds the co-curricular appointment of Anthony Butera as co-advisor of Musical Productions for the 2014-2015 school year.

13. Resignation/ Appointment – Coach

The Board accepts the resignation of John Serignese as JV Boys Basketball Coach for the 2014-2015 school year; and, approves the appointment of Christopher Blohm as JV Boys Basketball Coach for the 2014-2015 school year.

14. Request for Leave Extension – Math Teacher

The Board grants the request of Winifred Kuemmel, teacher of Mathematics, for an extension of her present leave of absence to June 30, 2015.

15. Extension of Leave Replacement Appointment – Math Teacher

The Board extends the leave replacement appointment of Camille Doherty, teacher of Mathematics, (for Winifred Kuemmel) to June 30, 2015.

16. Request for Leave Extension – Guidance Counselor

The Board grants the request of Kerri Neligon, Guidance Counselor, for an extension of her present leave of absence to June 30, 2015.

17. Extension of Leave Replacement Appointment – Guidance Counselor

The Board extends the leave replacement appointment of Jennifer Rodgers, Guidance Counselor, (for Kerri Neligon) to June 30, 2015.

**B. Finance**

1. Financial Reports

The Board approves the following financial reports:

Claims Audit Report - Month of September

Cash Flow Analysis - Month of September

New Budget Transfers

September Warrants & Treasurer Reports

<u>Fund Name</u>	<u>Warrant #</u>
General Fund	12-15
School Lunch Fund	1-2
Federal Fund	No Warrants
Capital Fund	2-3
Trust & Agency	2-3
Payroll	6-8

Royal Fund                      No Warrants  
Scholarship Fund              No Warrants  
Trial Balance - July 2014 - September 30, 2014  
Revenue Budget Status - July 2014-June 2015  
Appropriation Status Report - July 2014-June 2015  
Budget Transfers - Month of September

2. SEQRA

The Board adopts the following resolution:

WHEREAS, the Board of Education of the Port Jefferson UFSD is the lead agency under the State Environmental Quality Review Process for the purpose of required determinations respecting the proposed Capital Improvement Projects as follows:

a. Toilet Reconstruction – SED #58-02-06-02-0-001-015

WHEREAS, in 1995, amendments were made to the SEQRA Regulation (Part 617) to classify projects, which will be excluded from the requirements for the preparation of an Environmental Impact Statement (Type II Actions). The projects mentioned above are now classified as Type II Actions as determined by 6 NYCRR§617.5 and

WHEREAS, these projects fall under the following categories:

- A. Routine Maintenance and Repair 6NYCRR§617.5( c)(1): Maintenance or repair involving no substantial change to an existing facility.
- B. Replace or Rehabilitation 6NYCRR§617.5( c)(2): Replacement or rehabilitation or reconstruction of a structure of facility, in kind, on the same site, unless the work exceeds a threshold for a Type I action in 6NYCRR§617.4.
- C. 6NYCRR§617.5( c)(8): Routine activities of educational institutions, including expansion of existing facilities by less than 10,000 square feet of gross floor area and school closings, but not changes in use related to such closings.

THEREFORE, as the lead agency for the SEQRA determination, all the above referenced projects fall under Categories “A” and “B” above. The procedure for Type II Actions, with regard to the SEQRA Process for Capital Projects noted above is “No Additional Required Action” under 6NYCRR§617.5( a).

3. Acceptance of Scholarship Donation

The Board approves the establishment of the Michael Edward Anderson Scholarship; and further, the Board accepts the scholarship donation in the amount of \$5,000.00 to be awarded to two graduating Earl L. Vandermeulen High School students continuing their education in a 2 or 4 year college program.

4. Acceptance of Scholarship Donation

The Board approves the establishment of the John F. O’Neill Military Service Scholarship; and further, the Board accepts the scholarship donation in the amount

of \$250.00 to be awarded to a graduating Earl L. Vandermeulen High School student entering into a military program.

**C. Facilities & Operations**

1. Surplus Property

The Board declares the following as surplus property; and, authorizes the Assistant Superintendent for Business to dispose of same in the best interest of the district:

- (1) Fellowes shredder - inventory control tag 20111007/20110235
- (1) Saber Autoscrubber
- (1) Conference Table (from HS Conference Room)
- (10) Chairs (from the HS Conference Room)
- (1) iPad Version 1 - Asset Tag: 20111782 - s/n: cq1390ftz38
- (1) iPad Version 1 - Asset Tag: 20111752 - s/n: gb052gnnz38
- (223) Computers (identified on the attached list)

**D. Education**

1. Approval of Services

That the Board approve the services of Edward M. Petrosky, Psy.D., ABPP, for the purpose of conducting an Independent Educational Evaluation on a district student with a disability.

2. Co-Curricular Club

The Board approves the establishment of a Port Jefferson Varsity Club, in the high school, with a stipend for the advisor position of 2,677.75.

3. Settlement Agreement

The Board approves the Settlement Agreement, dated November 18, 2014, between the District and the parents of a specific student with a disability, regarding the educational placement of the student for the 2014-2015 school year; and, authorizes the Board President to sign said Agreement on behalf of the District.

4. Instructional Services Agreement

The Board approves the Instructional Services Agreement, dated October 27, 2014, between the District and Comsewogue School District; and, authorizes the Board President to sign said Agreement on behalf of the District.

## Policy 2121

**BOARD MEMBER QUALIFICATIONS**

The qualifications of a member of the Board of Education are that the individual:

1. must be able to read and write;
2. must be a qualified voter of the district; that is, a citizen of the United States, at least 18 years of age or older, and not adjudged to be an incompetent;  
(Note: a convicted felon is barred from running for a seat on a board of education if his or her maximum prison sentence has not expired or if he or she has not been pardoned or discharged from parole)
3. must be and have been a resident of the school district for at least one year prior to election;
4. may not have been removed from any school district office within the preceding year;
5. may not reside with another member of the same school board as a member of the same family;
6. may not be a current employee of the school district; and
7. may not simultaneously hold another incompatible public office\*

Ref: Education Law §§2102; 2103\*; 2502(7)  
Election Law §5-106(2)-(4), (6)  
*Rosentock v. Scaringe*, 40 N.Y.2d 563 (1976)  
*Matter of Schoch*, 21 EDR 300 (1981)

Update presented for  
1<sup>st</sup> reading: 10/14/14  
2<sup>nd</sup> reading & adoption: 11/18/14

**DRAFT 2014-2015 GOALS****➤ Student Achievement\***

Maximize student achievement through data informed instruction that is designed to meet the varied needs of all learners and maintain the level of excellence that has Port Jefferson Schools identified at the top of the County, State and Nation.

Success will be measured through: New York State Report Card data, including; graduation rates, Regents testing results, grades 3-8 Assessment results, and AP scores. Cohort tracking will be a focus as shifts from not-proficient to proficient and proficient to mastery are expected.

**➤ Focus on Best Practices**

In accordance with the newly revised Board of Education approved Professional Development Plan, our continued focus on best practice will include but not be limited to practices surrounding:

- Effective communication
- Alignment to Common Core Standards
- Use of Assessments
- Homework
- Grading

**➤ Prudent Fiscal Management**

Use all available information to develop short and long-term financial plans for the district budget that meet the needs of our students and community alike while maintaining spending within the allowable tax cap or other targets set by the Board of Education.

Success will be measured through: budget development, building and asset stewardship, maximizing efficiencies, identifying reductions that will allow for maintaining program, forming financial partnerships, and implementing shared service agreements.

**➤ Implementation of Guidance Audit Recommendations**

Implement audit recommendations related (but not limited) to:

- Increased student contact
- Increased direct supervision
- Increased use of supportive technology (i.e. Naviance)
- Increased communication through use of website and department newsletter
- Development of post-secondary planning guide
- Diversity in offering college and career planning workshops

Success will be measured based upon criteria outlined within the completed audit.

*\*Administrative team will identify specific areas for improvement based upon data provided by NYSED. Please note that Goal #1 has, and should, remain constant year to year.*



Make	ModelNumber	SerialNumber	BarcodeNumber
Dell	755	8QTSTG1	016363
Dell	755	CMTSTG1	016364
Dell	755	HNTSTG1	016365
Dell	755	JPTSTG1	016366
Dell	755	JLTSTG1	016367
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Dell	755	4GGSTG1	016407
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Dell	755	JMGSTG1	016476
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Dell	755	3RX6061	20110004
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Dell	755	8z55xf1	20110006
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