

February 11, 2014

The regular monthly business meeting of the Board of Education of Port Jefferson Union Free School District was held on February 11, 2014 at Edna Louise Spear Elementary School. Present at the 6:05 p.m. call to order by President Kathleen Brennan, were Vice-President James Laffey, Board Members, Ellen Boehm, Adam DeWitt, Mark Doyle, Robert Ramus and Vincent Ruggiero, Superintendent of Schools Kenneth Bossert, Assistant Superintendent for Business Sean Leister, and District Clerk Janice Baisley.

Motion was made by Mr. Laffey, seconded by Mr. DeWitt and carried 7-0 that the Board enter executive session to discuss personnel and legal matters.

At 7:00 p.m. the Board reentered general session to convene a public hearing in regard to Real Property Tax Law §458-a Certain Exemptions from Real Property Tax for School Districts to Eligible Veterans. Dr. Bossert explained the terms of the exemption and the options available to the Board in regard to the real property tax exemption. Discussion ensued. Mrs. Brennan opened the forum for public comment. The following residents expressed their support of veterans and the exemption: Carole Bram, Edward Bram, Arnold Lustig

At 7:32 p.m., the public hearing was closed and the regular business meeting of the Board commenced.

RECOGNITION

Elementary students were recognized for their achievements in the National History Bee, National Spelling Bee, and National Geographic Bee

MINUTES

Motion was made by Mr. Ruggiero, seconded by Mr. Laffey and carried 6-0-1 (Mr. Ramus abstained) that the Board approve the minutes of the following meetings:

- Regular Meeting held January 14, 2014
- Work Session Meeting held January 28, 2014

PUBLIC COMMENT

Mrs. Brennan opened the public comment portion of the meeting. There were no comments.

REPORTS

Student Representative, Michael Laffey, reported on school events.

The report from the Superintendent included:

- Longwood Regional Legislative Breakfast
- Adjustment to the Common Core Implementation
- Budget Update

Discussion followed each presentation.

Committee Reports:

Dr. Doyle - Budget Advisory Committee
Mr. Laffey - Facilities Committee
Mr. Ramus - Policy and Audit Committees
Mr. Ruggiero - Curriculum Committee.

Mrs. Brennan read a report of PTA activities, provided by the PTA.

CONSENT AGENDA

Motion was made by Mr. DeWitt, seconded by Mr. Ruggiero, and carried 7-0, that as recommended by the Superintendent of Schools, the Board approve Personnel resolutions numbered 1-9 on the February 11, 2014 consent agenda. Mrs. Brennan acknowledged the retirements in resolutions A. 5, 6, and 7.

Motion was made by Mrs. Boehm, seconded by Dr. Doyle, and carried 7-0, that as recommended by the Superintendent of Schools, the Board approve Finance resolutions numbered 1-5 on the February 11, 2014 consent agenda. Mrs. Brennan acknowledged the scholarship donations received in resolutions B. 2 and 3. The District Clerk read Finance resolution number 6 presented as a walk-in. Motion was made by Mr. Ramus, seconded by Mr. Ruggiero and carried 7-0 that the Board approve Finance resolution numbered 6, as follows:

6. Proposed Veterans Tax Exemption

WHEREAS, New York Real Property Tax Law section 458-a was amended to provide eligible veterans with a real property tax exemption from school taxes so long as the School District in which the real property is located, after public hearing, adopts a resolution authorizing the exemption;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Port Jefferson School District hereby authorizes the application of the Veteran Tax Exemption as contained in New York Real Property Tax Law section 458-a, as amended, and such exemption shall be applicable to school taxes; and

BE IT FURTHER RESOLVED, that the Board of Education hereby adopts the following alternative maximum exemption allowable in Real Property Tax Law, section 458-a(2)(a),(b) and (c) as follows:

AT THE BASIC MAXIMUM LEVEL

Motion was made by Mr. Ramus, seconded by Mr. Laffey, and carried 7-0, that as recommended by the Superintendent of Schools, the Board approve Facilities & Operations resolution numbered 1 on the February 11, 2014 consent agenda

Motion was made by Dr. Doyle, seconded by Mr. Ramus, and carried 7-0, that as recommended by the Superintendent of Schools, the Board approve Education resolution numbered 1 on the February 11, 2014 consent agenda.

OLD BUSINESS

Motion was made by Mr. Ramus, seconded by Mrs. Boehm and carried 7-0 that the Board accept for a second reading and adoption Board Policy 5312.5, Use of Breathalyzers.

NEW BUSINESS

Motion was made by Mr. DeWitt, seconded by Mr. Ramus and carried 7-0 that the Board approve the following policy action:

- Board Policy 8115, Pesticides and Pest Management – delete present policy in its entirety and accept replacement policy presented for a first reading and adoption
- Board Policy 8330, Authorized Use of District Owned Materials and Equipment - accept policy presented for a first reading and adoption
- Board Policy 8414.6, Idling Prohibition for Buses and Other School Vehicles- accept policy presented for a first reading and adoption

Motion was made by Mr. Ramus, seconded by Mr. Laffey and carried 7-0 that the following policies be deleted from the policy manual:

- Board Policy 4314, Occupational Education
- Board Policy 4324, Programs for Pregnant Students

Dr. Bossert introduced an item of New Business regarding adjustments to the school calendar due to snow days. He explained that all three emergency days built into the 2013-14 school calendar had been used and school will be in session on May 23, April 21 and April 11. If two additional closings become necessary, the two conference days held September 3 and 4 could be used as part of the required 180 days. If a third day is needed, an additional conference day at the end of June could be scheduled. Dr. Bossert further explained that if more than three additional days were needed, instructional days would be added in the following order April 14, 15, 16, 17 and 18. Discussion ensued. The Board consented to the adjustments as outlined by Dr. Bossert and agreed to his notifying parents and staff of same.

PUBLIC COMMENT

Mrs. Brennan opened the second public comment portion of the meeting. There were no comments.

At 9:00 p.m., motion was made by Mr. Ramus, seconded by Mr. DeWitt and carried 7-0 that the Board enter executive session to discuss personnel matters. The District Clerk left the meeting and Dr. Bossert acted as Clerk pro tem.

School district attorney, Neil Block, attended executive session.

At 10:52 p.m., the Board reentered general session. Motion was made by Mr. Laffey, seconded by Mr. Ramus and carried 7-0 to adjourn.

CONSENT AGENDA

February 11, 2014

A. Personnel

1. Appointment – Substitutes

The Board approves the following substitute appointments for the 2013-2014 school year:

Teacher	Mary Lyons
Teaching Assistant	Mary Lyons

2. Appointment Amendment – Teaching Assistant

The Board rescinds the appointment of Sheila Albinson, as a Teaching Assistant, on a probationary basis, effective November 13, 2013, for a specific student as recommended by the Committee on Special Education; and, approves the appointment of Sheila Albinson, as a Teaching Assistant, on a probationary basis, effective November 13, 2013, as recommended by the Committee on Special Education, in accordance with the negotiated agreement with the United Paraprofessionals Association of Port Jefferson.

3. Change in Start Date – Teaching Assistant

The Board approves the change in start date for Sonia Pinero as a Teaching Assistant, on a probationary basis, retroactive to October 8, 2013, in accordance with the negotiated agreement with the United Paraprofessionals Association of Port Jefferson.

4. Appointment - .5 FTE Teaching Assistant

The Board approves the appointment of June Crovello as a .5 FTE Teaching Assistant, effective February 12, 2014, for the remainder of the 2013-2014 school year, in accordance with the negotiated agreement with the United Paraprofessionals Association of Port Jefferson.

5. Retirement – Senior Clerk Typist

The Board accepts the resignation of Kathleen Archacki as a Senior Clerk Typist, for the purpose of retirement, effective June 30, 2014.

6. Retirement – Senior Clerk Typist

The Board accepts the resignation of Barbara Kolonoskie as a Senior Clerk Typist, for the purpose of retirement, effective June 30, 2014.

7. Retirement – Clerk Typist

The Board accepts the resignation of Belinda Rowan as a Clerk Typist, for the purpose of retirement, effective June 30, 2014.

8. Appointment – Coaches

The Board approves the following coaching appointments for the 2013-2014 school year:

7/8 Girls Lacrosse	Elizabeth Manly
JV Girls Lacrosse	Christopher Veit, pending CPR
7/8 Boys Lacrosse	Jonathan Maletta, pending FA
JV Boys Lacrosse	Taylor Forstell
JV Baseball	Charles Moore, pending FA and CPR
JV Softball	Allyson Wolff
7/8 Softball	James Mimnaugh
Varsity Softball	Deborah Edgar-Brown, pending Temporary Coaching License
Assistant Varsity Girls Track	Donald Slingerland
MS Boys Track	Keith Buehler
MS Basketball Intramurals	Allyson Wolff & Paige Macleod

9. Leave Replacement Appointment – Teaching Assistant

The Board appoints Rene Sowers as a Teaching Assistant, on a leave replacement basis (for Kathleen English), effective January 6, 2014 until on or about April 7, 2014, in accordance with the negotiated agreement with the United Paraprofessionals Association of Port Jefferson.

B. Finance

1. Financial Reports

The Board approves the following financial reports:

Claims Audit Report - Month of December	
Cash Flow Analysis - Month of December	
Fund Balance Projected	
New Budget Transfers	
November Warrants & Treasurer Reports	
<u>Fund Name</u>	<u>Warrant #</u>
General Fund	33-35
School Lunch Fund	7
Federal Fund	13-15
Capital Fund	None
Trust & Agency3-4	
Payroll	12-14

Royal Fund None
Scholarship Fund None
Trial Balance - July 2013 – December 2013
Revenue Budget Status - July 2013-June 2014
Appropriation Status Report - July 2013-June 2014
Budget Transfers - Month of December

2. Acceptance of Scholarship

The Board accepts the scholarship donation to the Ruggiero Family Scholarship Fund from the Ruggiero family in the amount of \$250.00 to be awarded to a graduating Earl L. Vandermeulen High School student pursuing a Bachelor's Degree of Fine Arts in Theatre.

3. Acceptance of Scholarship

The Board approves the establishment of the Bill Flanagan Scholarship; and further, the Board accepts the scholarship donation in the amount of \$5,000.00 to be awarded to a graduating Earl L. Vandermeulen High School student pursuing a business degree.

4. External Auditor's Single Audit Report

The Board approves the following resolution: BE IT RESOLVED, that the response to the external auditor's Single Audit Report for the fiscal year ending June 30, 2013 be accepted by the Board of Education; and further, the Assistant Superintendent for Business is authorized to submit said audit report to the New York State Comptroller's Office and New York State Education Department.

5. Special Education Services Contracts

The Board approves the Special Education Services Contracts with each of the following district for parentally-placed out-of-district students receiving special education services for the 2013-2014 school year; and further, authorizes the Board President to execute said contracts:

Longwood CSD
Middle Country CSD
Miller Place UFSD
Patchogue-Medford UFSD

C. Facilities & Operations

1. School Calendar

The Board approves the attached proposed school calendar for the 2014-2015 school year.

D. Education

1. Committees on Special Education

The Board approves the recommendations of the Committees on Special Education for the period January 1, 2014 – January 24, 2014.

PORT JEFFERSON SCHOOL DISTRICT 2014-2015 School Calendar

July 2014				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

August 2014				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	{27}	{28}	29

27-28 First Days for Teachers
Conference Days

(+2)

September 2014				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

1 - Labor Day
2 - First Day for Students
25-26 Rosh Hashanah

(19)

October 2014				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

13 - Columbus Day

(22)

November 2014				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

11 - Veterans' Day
27- 28 - Thanksgiving Recess

(16)

January 2015				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

1-2 Winter Recess
19 - Martin Luther King, Jr. Day

(19)

December 2014				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

22-31 - Winter Recess

(15)

March 2015				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

(22)

May 2015				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

22-26 - Memorial Day Weekend

(18)

June 2015				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26L
29	30			

TBD - Regents
26 - Last Day School

(20)

Key: = Schools Closed

{ } = Conference Day/No School for Students

180 + 3 = 183

If days are needed to make up snow days, the days will be used in the following order: May 26, May 22, April 2